



**Date:** 25.11.2025      **Affected Models:** Emira      **Affected Regions:** All regions      **Affected Volume:** N/A      **Number:** 131-25012

Copy files should be maintained by:

Service Manager		Service Reception		Supervisor		Parts Manager	
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**TITLE**

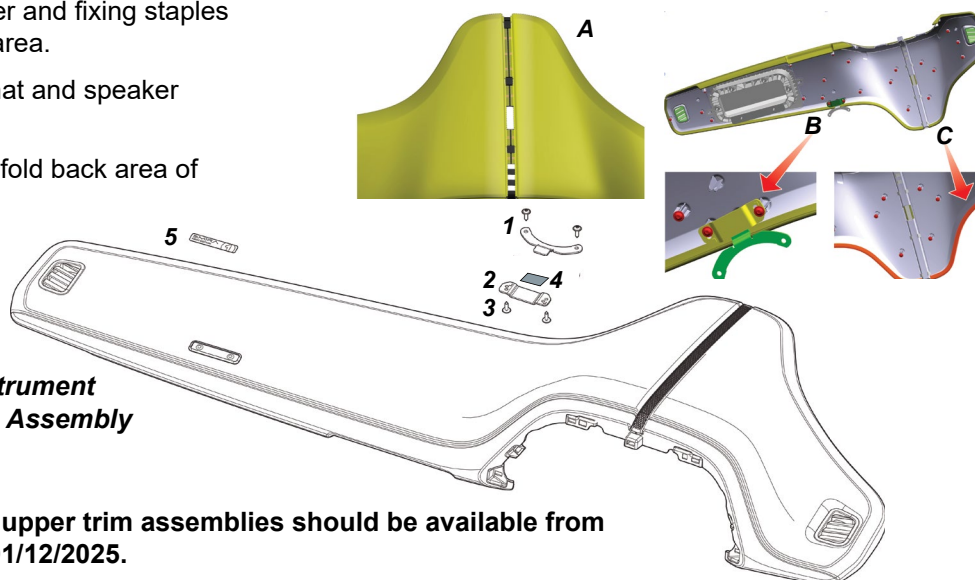
Introduction of the instrument panel upper trim assembly as a service replacement part.

**REASON**

Soon, it will be no longer necessary to order a complete instrument panel assembly if replacement is required because of trim cracking/shrinkage etc to the upper trim assembly.

**Instrument Panel Upper Trim Assembly Improvements**

- A. Additional leather and fixing staples above the DIM area.
- B. Addition of top hat and speaker bracket.
- C. Additional 5mm fold back area of leather trim.



**Service Level Instrument Panel Upper Trim Assembly**

**ACTION**

Instrument panel upper trim assemblies should be available from week beginning 01/12/2025.

Full details of the 8 instrument panel upper trim assembly part numbers options now available to order on LCMS can be found in section 6 (interior trim) > subsection 19 Instrument Panel > 620 14.05 (instrument panel) in the Emira parts catalogue.

The service level upper trim assembly is pre-fitted with the Plate-Instrument Panel Mid Uppr Trim, but a replacement emblem (5), as well as an upper trim assembly fixing kit (part number 8902630235) with the items listed below must also be ordered on LCMS.

**Upper Trim Assembly Fixing Kit Contents**

Item	Part Number	Description	Qty/Kit
1	8902585734	Bolt-Self-Tap Screw T4.2X019	4
2	8904423493	Speaker Bracket	1
3	8901423491	Top Hat Bracket	1
4	A132V6050V/1	Anti-Squeak Tape 25mm	1

Not Supplied	Order Separately	Qty/Vehicle
5	Emblem	1

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Instrument panel upper trim assembly fixing kit (part number 8902630235) and badge part number options can also be found in section 6 (interior trim) subsection 620 14.05 (instrument panel) in the Emira parts catalogue.

The Emira parts catalogue is available to view on the Lotus Service Technical Information System (TIS).

Instructions on how to remove and refit the instrument panel assembly can be found in section 6 (Interior trim) > 19 Instrument panel > 620 14.05 – Instrument panel in the Emira service notes, available to view on the Lotus Service Technical Information System (TIS). Removal and replacement of the instrument panel upper trim assembly can also be found at the end of instrument panel procedure.

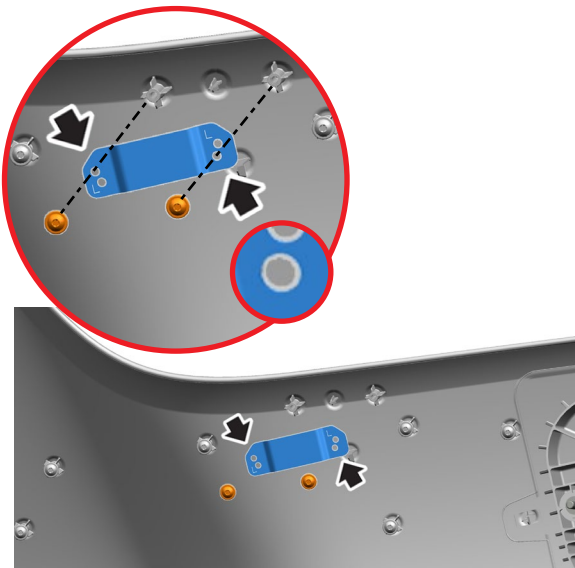
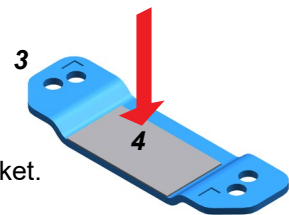
### Top Hat and Speaker Bracket Fitment

Fitment of the top hat bracket (item 3 of fitting kit) and speaker bracket (item 2 of fitting kit), stops the forward edge of the instrument panel upper trim assembly from lifting away from the instrument panel assembly.

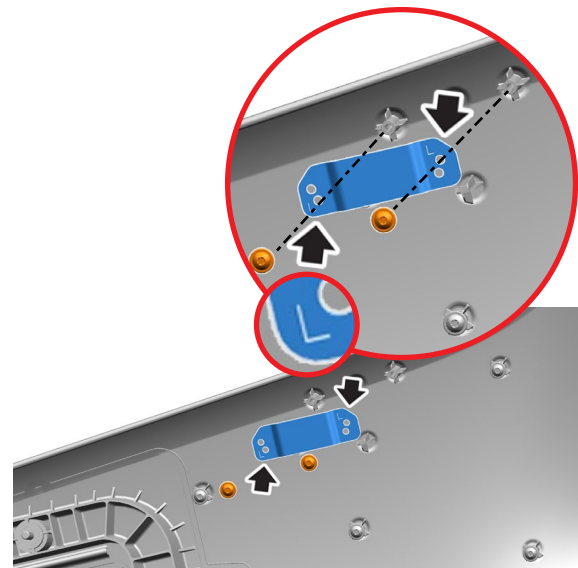
The top hat bracket must be fitted to the new instrument panel upper trim assembly before refitting to the instrument panel.

Apply the anti-squeak tape (item 4 of the fitting kit) onto the recessed section of the top hat bracket.

Note: The anti-squeak tape may have already been fitted to the top hat bracket.



For right-hand drive vehicles, attach the top hat bracket using the screw holes that are not marked.



For left-hand drive fitment, attach the top hat bracket to the instrument panel mounting points using 2 of the T4 self-tapping screws (item 1 of the fitting kit), using the screw holes marked with 'L'

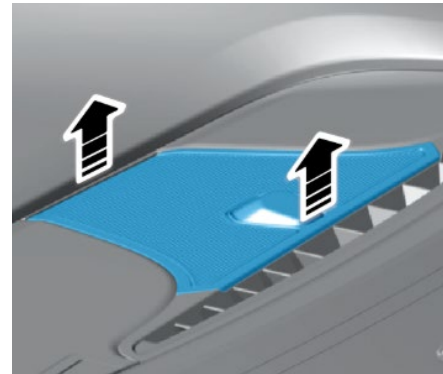
Refit the instrument panel upper trim assembly to the instrument panel.

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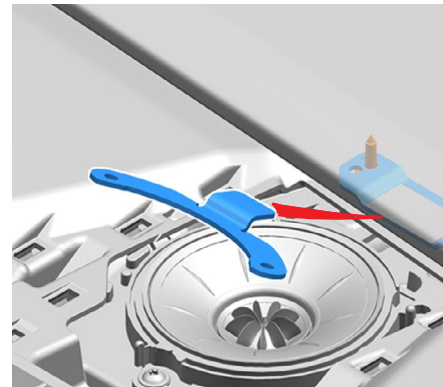
Remove the sun sensor/speaker panel (if not already removed).

Instructions on how to remove and refit the sun sensor/speaker panel can be found in section 6 (Interior trim) > 19 Instrument panel > > 620 14.05 – Sun Sensor/Speaker Panel Replacement in the Emira service notes.



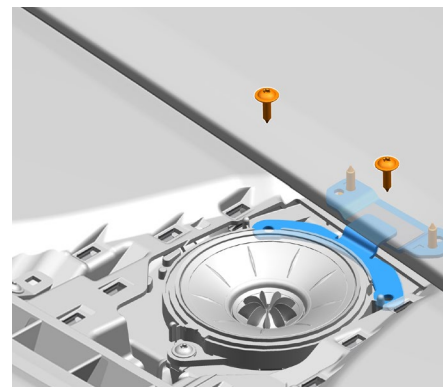
Remove the 2 rearward most fixing screws of the central fascia instrument panel speaker (if not already removed) and discard the fixings.

Route the retaining tag of the speaker bracket (item 2 of the fitting kit), into the gap between the top hat bracket and underside of the instrument panel upper trim assembly.



Align the 2 speaker bracket screw holes with the screw holes in the speaker and fit the remaining 2 x T4 self-tapping screws (item 1 of the fitting kit).

Refit the instrument panel assembly.



### CHARGES

No charges are associated with the contents of this bulletin, but the operation code and labour time are already listed in section 6 (Interior trim) > 19 Instrument panel > 14.05 – Fascia Structure - Labour time introduce which is:

Operation Code	Description	Time(hrs)
14.05.14-02	Fascia Top Panel	3.20

Ends.