



◀ IMPORTANT UPDATE ▶

The attached Dealer Letter has been updated. Refer to the details below.

DATE	TOPIC
December 21, 2023	- Phase 5 vehicles added (approx. 75,500 vehicles) - July - October production NAP and CBU vehicles
November 21, 2023	- Phase 4 vehicles added (approx. 62,000 vehicles) - Additional Phase 2 NAP vehicles added (approx. 500 vehicles)
October 12, 2023	Phase 3 vehicles added (approx. 31,000 vehicles)
August 29, 2023	Phase 2 vehicles added (approx. 26,000 vehicles)

*The most recent update in the attached Dealer Letter will be highlighted with a **red box**.*

Please review this notification with your staff to assure that all relevant personnel have been briefed regarding this subject.

Thank you for your cooperation.



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To: All Lexus Dealer Principals, General Managers, Service Managers, and Parts Managers

SECOND KEY DELIVERY PROGRAM 23LJ01

Multiple Models and Model Years Second Key Delivery Program

Model / Years	Production Period	Approximate Total Vehicles
2023 GX	Early November 2022 - Early January 2023	5,230
2023 IS	Early November 2022 - Early January 2023	4,180
2023 LC	Late October 2022 - Late December 2022	360
2023 LS	Late October 2022 - Early January 2023	300
2023 UX	Late October 2022 - Mid January 2023	2,750
2023 ES	Mid-October 2022 - Early January 2023	8,050
2023 - 2024 LX	Early November 2022 - Late October 2023	7,000
2023 - 2024 NX (CBU)	Early November 2022 - Late October 2023	26,900
2023 - 2024 RX (CBU)	Mid November 2022 - Late October 2023	12,500
2022 - 2024 NX (NAP)	Mid-October 2022 - Late October 2023	51,800
2023 - 2024 RX (NAP)	Mid-October 2022 - Late October 2023	96,900
2023 - 2024 RZ	Mid-January 2023 - Late October 2023	5,400

Reason for Program

The subject vehicles were delivered with only one (1) Smart Key on select models since October 2022 due to a global semiconductor shortage impacting certain microchips. The affected vehicles were delivered with one (1) Smart Key and a second mechanical key.

Program Details

Any authorized Lexus dealer will duplicate and provide the owner with one (1) additional Smart Key **FREE OF CHARGE**. Lexus has sufficient parts to begin a phased implementation of the remedy. Refer to the table in the attached FAQ to determine the remedy status and dates that Lexus estimates the remedy will become available for each model.

Second Key Program Phase Interpretation

This program will be launched in phases due to parts availability. Only vehicles in the currently launched phase(s) will be searchable on TIS. If a guest contacts your dealer about status of the program on their vehicle and it is not applicable to this program on TIS/SLP, use the table in the attached FAQ to further assist the guest on coverage and timing of launch for their phase.

Covered Vehicles

There are approximately 214,000 vehicles covered by this Second Key Delivery Program at this time. Approximately 850 vehicles covered by this Second Key Delivery Program were distributed to Puerto Rico.

Owner Letter Mailing Date

A sample of the owner notification letter has been included for your reference.

Phase 1 Guest Mailing	July 2023
Phase 2 Guest Mailing	September 2023
Phase 3 Guest Mailing	October 2023
Phase 4 Guest Mailing	December 2023
Phase 5 Guest Mailing	February 2024

Lexus makes significant effort to obtain current guest name and address information from each state through industry resources when mailing owner letters. In the event your dealership receives a notice for a vehicle that was sold prior to the Second Key Delivery Program announcement, it is the dealership's responsibility to forward the owner letter to the guest who purchased the vehicle.

Please note that only owners of the covered vehicles will be notified. If you are contacted by an owner who has not yet received a notification, please **verify eligibility by confirming through TIS prior to providing a second key to any guest**. Dealers should program the second key as outlined in the Technical Instructions found on TIS.

Dealer Inventory Procedures

New and Used (not certified) Vehicles in Dealership Inventory (In-Stock Vehicles)

To ensure guest satisfaction, Lexus requests that dealers deliver the second key under this Second Key Delivery Program on any new or used vehicles currently in dealer inventory **that are covered by this phase of the Second Key Delivery Program** prior to guest delivery.

However, if the second key is not immediately available for delivery at the time of sale, delivery of a covered vehicle is acceptable, provided that the guest is clearly informed that they will only be receiving one key at the time of delivery until the second key is available.

Lexus expects dealers to use the attached Guest Contact and Vehicle Disclosure Form to obtain vehicle buyer information. Dealers are expected to provide a copy of the completed form, along with the most current FAQ, to the vehicle buyer. Lexus and the dealer may use this information to contact the guest when the second key is available.

Keep the completed form on file at the dealership and send a copy to qc@lexus.com. In the subject line of the email state "Disclosure Form 23LJ01" and include the VIN.

Lexus Certified Pre-Owned Vehicle (In-Stock Vehicles)

For a vehicle that is covered by this phase of the Second Key Delivery Program to be sold as a Lexus Certified Pre-Owned Vehicle (LCUV), the Second Key Delivery Program will need to be completed prior to delivery to the guest. Please note: the second keys are available as of the date of this notice for the vehicles that are covered in this phase of the program, so please check your inventory for any of the above-referenced models, and if applicable, immediately order the second key through TIS so it will be available at the time of sale.

Guest Handling, Parts Ordering, and Remedy Procedures

Guest Contacts

Guests who receive the owner letter may contact your dealership with questions regarding the letter and/or the Second Key Delivery Program. Please welcome them to your dealership and answer any questions that they may have. A Q&A is provided to assure a consistent message is communicated.

Guests with additional questions or concerns are asked to please contact the Lexus Guest Experience Center (1-800-255-3987) - Monday through Friday, 7:00 am to 7:00 pm, Saturday 7:00 am to 4:30 pm Central Time.

Media Contacts

It is imperative that all media contacts (local and national) receive a consistent message. In this regard, all media contacts must be directed to Joshua Burns (469) 292-6449 in Toyota Corporate Communications. Please do not provide this number to guests. Please provide this contact only to media.

Parts Ordering Process

It is possible that parts for this Second Key Delivery Program are either required to be ordered in Campaign Part Order Request (CPOR) on Service Lane or have been placed on Manual Allocation Control (MAC) due to potential limited part availability. Please check the CPOR/MAC report on Dealer Daily for the most up-to-date parts ordering information. Dealers can identify which parts ordering method to use by reviewing the parts information section of Dealer Daily and checking for a MAC code on the part numbers below. For MAC code C, order through CPOR. For MAC code D, refer to the MAC report for further instructions.

Part Number	Description	Quantity
04002-****	TRANSMITTER SUBASSY, ELECTRICAL KEY	1

Refer to CPOR to determine the specific part number required for each VIN.

Technician Training Requirements

Appropriate handling and delivery of the second key for covered vehicles is extremely important to Lexus. All dealership technicians performing this key programming and delivery activity are required to successfully complete the most current version of the E-Learning course "Safety Recall and Service Campaign Essentials." To ensure that all vehicles have the activity performed correctly; technicians performing this activity are required to currently have completed the following course:

- LIC206A - Electrical Repair 1

Always check which technicians can perform the activity by logging on to <https://LCTPReports.com>. It is the dealership's responsibility to select technicians with the above certification level or greater to perform this activity. Carefully review your resources, the technician skill level, and ability before assigning technicians to this activity. It is important to consider technician days off and vacation schedules to ensure there are properly trained technicians available to perform this activity at all times.

Remedy Procedures

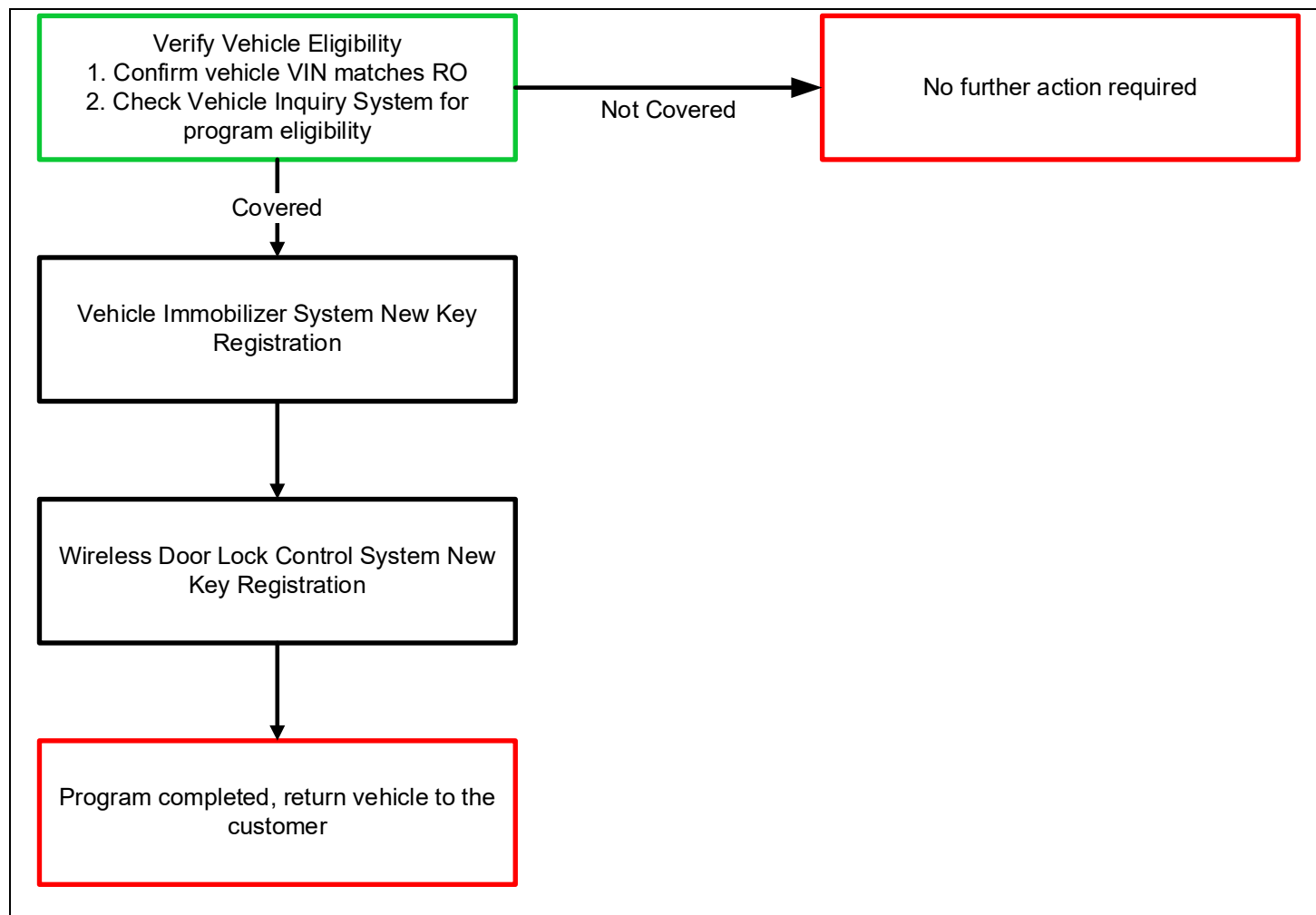
Refer to TIS for Technical Instructions on this activity. Conduct all non-completed Safety Recalls and Service Campaigns on the vehicle during the time of appointment.

Repair Quality Confirmation

The repair and service quality of covered vehicles is extremely important to Lexus. To help ensure that all vehicles have the activity performed correctly, please designate at least one associate (someone other than the individual who performed the activity) to verify the activity for every vehicle prior to guest delivery.

Reimbursement Procedures

Reimbursement Procedure



Op Code	Description	Flat Rate Hours
23LJ01R1	Provide Guest with Second Key	0.4

- The flat rate times include 0.1 hours for administrative cost per unit for the dealership.

Claim Filing Accuracy and Correction Requests

It is the dealer's responsibility to file claims correctly for this Second Key Delivery Program. This claim filing information is used by Lexus for various government reporting activities; therefore, claim filing accuracy is crucial. If it has been identified that a claim has been filed using an incorrect Op Code or a claim has been filed for an incorrect VIN, refer to Warranty Procedure Bulletin [PRO17-03](#) to correct the claim.

Campaign Designation / Phase Decoder

23LJ01**23**Year Campaign
is Launched

19 = 2019
 20 = 2020
 21 = 2021
 22 = 2022
 23 = 2023
 Etc...

L

Vehicle Make

T = Toyota
 L = Lexus

J

Field Action Category and Phase

A = Safety Recall Remedy
 B = Safety Recall Interim
 C = Special Service Campaign
 D = Limited Service Campaign
 E = Customer Support Program
 F = Emissions Recall

(May use other characters in unique cases)

01

Field Action Sequence

01 = 1st Field Action of the year
 02 = 2nd Field Action of the year
 03 = 3rd Field Action of the year

(The sequence is unique for each Field
 Action category)
 (May use other characters in unique
 cases)

Examples:

19TA01 = Launched in 2019, Toyota, Safety Recall Remedy Phase, 1st Safety Recall Launched in 2019
 20TC02 = Launched in 2020, Special Service Campaign, 2nd Special Service Campaign Launched in 2020
 21TE05 = Launched in 2021, Customer Support Program, 5th Customer Support Program Launched in 2021



SECOND KEY DELIVERY PROGRAM 23LJ01

Multiple Models and Model Years Second Key Delivery Program

Frequently Asked Questions

Original Publication Date: December 21, 2023

Q1: *What is the reason for the program?*

A1: The subject vehicles were delivered with only one (1) Smart Key on select models since October 2022 due to a global semiconductor shortage impacting certain microchips. The affected vehicles were delivered with one (1) Smart Key and a second mechanical key.

(1) Items provided at time of vehicle delivery



*The Smart Key shown above is an example and may be a different design depending on the model of vehicle.

Q2: *What is Lexus going to do?*

A2: Any authorized Lexus dealer will duplicate and provide the owner with one (1) additional Smart Key **FREE OF CHARGE**. Lexus has sufficient parts to begin a phased implementation of the remedy.

Q2a: *How can I determine if a vehicle is eligible for the Second Key Delivery Program?*

A2a: Vehicles involved in the Second Key Delivery Program will appear during a TIS/SLP VIN lookup if they are involved in a phase for which the remedy is available. You can use the chart at the end of this FAQ to determine which phase a vehicle is involved in and for which phases the remedy is available.

Q3: *Which and how many vehicles are covered by this program?*

A3: There are approximately 214,000 vehicles covered by this Second Key Delivery Program.

Model / Years	Production Period	Approximate Total Vehicles
2023 GX	Early November 2022 - Early January 2023	5,230
2023 IS	Early November 2022 - Early January 2023	4,180
2023 LC	Late October 2022 - Late December 2022	360
2023 LS	Late October 2022 - Early January 2023	300
2023 UX	Late October 2022 - Mid January 2023	2,750
2023 ES	Mid-October 2022 - Early January 2023	8,050

2023 - 2024 LX	Early November 2022 - Late October 2023	7,000
2023 - 2024 NX (CBU)	Early November 2022 - Late October 2023	26,900
2023 - 2024 RX (CBU)	Mid November 2022 - Late October 2023	12,500
2022 - 2024 NX (NAP)	Mid-October 2022 - Late October 2023	51,800
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2023 - 2024 RZ	Mid-January 2023 - Late October 2023	5,400

Q3a: *Are there any other Lexus/Toyota/Scion vehicles covered by this program in the U.S.?*

A3a: Yes, there are certain 2022-2024 Toyota Mirai, RAV4, Prius, Prius Prime, 4Runner, C-HR, RAV4 Prime, bZ4X, Camry, Highlander, Sienna, Tundra, Sequoia, Grand Highlander, Crown and Venza HV vehicles covered under this program.

Q4: *How long will pairing the key take?*

A4: It will take 45 minutes to pair the key to the vehicle. However, depending upon the dealer's work schedule, it may be necessary to make the vehicle available for a longer period of time.

Q5: *Do guests need to bring anything with them to their appointment to receive their second Smart Key?*

A5: Yes. Guests will need to bring the vehicle and original Smart Key equipped with their vehicle to their appointment. The original key will be used to program the new Smart Key to the vehicle.

Q6: *Why does this only apply to certain vehicle models?*

A6: Some vehicles have a different Smart Key that is not being impacted at this time.

Q7: *Which models are currently being produced with only one (1) Smart Key?*

A7: NX, RX, LX and RZ

Q8: *What is the difference between a Type #2 (15CY) and Type #3/#4 (19CY) Smart Key?*

A8: The Type #2 (15CY) and Type #3/Type #4 (19CY) Smart Keys have a different design and use different semiconductors. The models that use these different types of Smart Keys are explained in the chart below. Due to differences in the supply of the semiconductors used, the timeline for each type is different.

Q9: *How long will the shortage last?*

A9: We continue to work diligently to minimize the impact to our guests. At this time, we estimate that all models will return to production with two (2) Smart Keys in April 2024.

Q10: *How will Lexus notify guests when their second Smart Key is available?*

A10: We plan to notify affected guests by first class mail when second keys are available and ask guests to return to a Lexus dealer with their vehicle and original Smart Key so dealers can program a new second key and provide it to the guest. The mailing will also occur in phases, and the timing will be approximately one week after the announcement of each phase.

Q11: *Is the second Smart Key delivery part of Lexus' New Vehicle Limited Warranty?*

A11: No. The second key delivery is not considered part of Lexus' New Vehicle Limited Warranty. This is simply the delivery of the second Smart Key included in the purchase of the vehicle, but which was unavailable at the time of the vehicle delivery due to the ongoing chip shortage situation.

Q12: *A guest recently had a new Smart Key registered to their vehicle and now there is a message on the Multi-Information Display (MID) about a new key being registered. Is this normal?*

A12: Yes. Depending on the model, a message may display for up to 10 days and is intended to provide the owner a notice that a new key has been registered. This message is displayed to inform the owner that a new key has been registered and help prevent the vehicle from being stolen if the registration was unauthorized. Refer to the Repair Manual or Owner's Manual for more information.

Q13: *What if a guest has lost their original key or has an urgent need for a second key, but is not yet eligible for the program because they are involved in a later phase?*

A13: If a guest has lost their only Smart Key or has an urgent need for a second key, please provide them with a second key as a goodwill gesture if they are involved in a later phase. For other extenuating circumstances, please have the guest contact the Lexus Guest Experience Center for further assistance.

Q14: *How does Lexus obtain my mailing information?*

A14: Lexus uses an industry provider who works with each state's Department of Motor Vehicles (DMV) to receive registration or title information, based upon the DMV records. Please make sure your registration or title information is correct.

Q15: *What if I have additional questions or concerns?*

A15: If a guest has additional questions or concerns, please have them contact the Lexus Brand Engagement Center at 1-888-255-3987 Monday through Friday, 8:00 am to 8:00 pm, Saturday 9:00 am to 7:00 pm Eastern Time.

The table below describes the phases currently planned for the Second Key Delivery Program and the estimated timing of announcement. This table will be updated over time as more details become available.

Phase	Announcement Timing	# of Vehicles
Phase 1	Remedy Available	~18,000
Phase 2	Remedy Available	~27,000
Phase 3	Remedy Available	~32,000
Phase 4	Remedy Available	~62,000
Phase 5	Remedy Available	~75,500
Phase 6	March 2024	TBD
Phase 7	May 2024	TBD

*Timing subject to change

Dealers can identify which models were produced with one (1) Smart Key and which phase a vehicle belongs to using the chart below.

Example: Guest has an LC produced in December 2022. Confirm the production date of the vehicle against the Start and End Production Dates in the table below to confirm if the vehicle was produced with one (1) Smart Key. If so, check the color of the box corresponding to the model and production month in the table below, and compare to the Phase summary table to the left. The box for LC produced in December has a dark green color which means it is part of Phase 1, which is currently estimated to be announced in June 2023.

Model	Production Location	Key Type	Production <u>Start</u> w/ 1 Smart Key	Production <u>End</u> w/ 1 Smart Key	Approximate Vehicle Volume	Production Year / Month																	
						2022			2023												2024		
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
23MY LC	Japan	Type #2 (15CY)	11/7/2022	12/28/2022	350																		
23MY LS			11/8/2022	1/10/2023	300																		
23MY GX			11/7/2022	1/10/2023	5,200																		
23MY IS			11/7/2022	1/10/2023	4,200																		
23MY RC-F			11/7/2022	1/9/2023	200																		
23MY UX			11/1/2022	1/10/2023	2,700																		
22MY - 24MY NX		Type #3/#4 (19CY)	11/7/2022	Ongoing	TBD																		
23MY - 24MY RX			11/15/2022	Ongoing	TBD																		
23MY - 24MY LX			11/8/2022	Ongoing	TBD																		
23MY - 24MY RZ			1/23/2023	Ongoing	TBD																		
23MY ES	NA	Type #2 (15CY)	10/10/2022	1/3/2023	8,000																		
23MY - 24MY NX		Type #3/#4 (19CY)	10/13/2022	Ongoing	TBD																		
23MY - 24MY RX			10/20/2022	Ongoing	TBD																		



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GUEST CONTACT & VEHICLE DISCLOSURE FORM

This form is not applicable for new vehicles in dealership inventory.

This vehicle is involved in a Second Key Delivery Program. At this time, parts are not available, and the second key has **NOT** been provided. I understand that the vehicle will need to be returned to an authorized Lexus dealer to have the second key delivered at **NO CHARGE** when the part is available.

Guest Signature _____

Lexus recommends that you register with the Lexus Owners Community at <http://www.lexus.com/owners/> and regularly check recall applicability using www.lexus.com/recall or www.safercar.gov. You will need to input your 17-digit Vehicle Identification Number (VIN).

VIN

Program Code

Model _____ Model Year _____

Guest Information

Guest Name _____

Guest Email _____

Guest Address _____

Home Phone # _____

Mobile Phone # _____

Date _____

Please provide this information so that Lexus or your dealer can notify you when the key becomes available. This information will only be used for program communications. If you'd like to update your preferred contact information in the future, visit www.lexus.com/ownersupdate or contact us at 1-800-255-3987.

Dealer Information

Dealer Name/Address _____

Dealer Code _____

Dealer Phone Number _____

Dealer Staff Name _____

Dealer Staff Signature _____

LEXUS

Multiple Models and Model Years 23LJ01 Second Key Delivery Program

[VIN]

Dear Lexus Guest:

At Lexus, we are dedicated to providing vehicles of outstanding quality and value. As a result of a global semiconductor shortage, your vehicle was delivered with only one (1) Smart Key, instead of two. As supply of Smart Keys improves, Lexus is announcing a Second Key Delivery Program, which includes your vehicle.

You received this notice because our records, which are based primarily on state registration and title data, indicate that you are the current owner. You may have received a previous communication notifying you that your vehicle is affected.

What is the reason for the program?

The subject vehicles were delivered with only one (1) Smart Key on select models since November 2022 due to a global semiconductor shortage impacting certain microchips. The affected vehicles were delivered with one (1) Smart Key and a second mechanical key.

What will Lexus do?

Any authorized Lexus dealer will duplicate and provide the owner with one (1) additional Smart Key **FREE OF CHARGE**.

What should you do?

To minimize inconvenience, please contact your authorized Lexus dealer to make an appointment to have the additional Smart Key transmitter duplicated and provided to you. This will require your dealer to order a new key for your vehicle in advance of your appointment. We recommend you contact your dealer to schedule an appointment in advance to confirm parts availability and minimize your inconvenience. The registration of the new key will take approximately 45 minutes. However, depending on the dealer's work schedule, it may be necessary to make your vehicle available for a longer period of time.

What if you have other questions?

- *Your local Lexus dealer will be more than happy to answer any of your questions.*
- For more information on this and other campaigns, please visit www.lexus.com/recall.
- If you require further assistance, please visit <http://Lexus.com/contact> for options to contact the Lexus Guest Experience Center.

If you would like to update your vehicle ownership or contact information, please visit <https://www.toyota.com/recall/update-info-lexus>. You will need your full 17-digit Vehicle Identification Number (VIN) to input the new information.

If you are a vehicle lessor, please assist us by forwarding this notice to the lessee.

We have sent this notice in the interest of your continued satisfaction with our products, and we sincerely regret any inconvenience this condition may have caused you.

Thank you for driving a Lexus.

Sincerely,

LEXUS, A DIVISION OF TOYOTA MOTOR SALES, U.S.A., INC.