Polestar Service and Parts Business

Service Manager Bulletin

TITLE:

Shipping and Handling of Polestar Lithium-ion Battery Electric Vehicle (BEV) Battery Packs to Global Battery Solutions (GBS)

GROUP:	NO:	ISSUING DEPARTMENT:	CAR MARKET:	
31	001P	Warranty	United States	
REVISIONS: Page 2 – Shipping; Page 3 – added Compliance and Core Returns; Updated page 7 and added page 8			ISSUE DATE: 2021-12-20	STATUS DATE: 2022-10-05
			Page 1 of 17	

Attention Polestar Parts Managers and Service Managers

There may come a time where a Customer Vehicle will require Technical Service and you will be instructed to replace and ship a defective lithium Battery Electric Vehicle (BEV) battery directly to our Supplier for Technical Evaluation.

Note: All Polestar Lithium-ion Battery Electric Vehicle (BEV) Batteries will be part of our Polestar Technical Operations Prior Approval Process.

The failed Battery Electric Vehicle (BEV) battery must be shipped directly to the Polestar Battery Center, operated by Global Battery Solutions (GBS), at the address indicated below and on the shipping labels attached.

POLESTAR LITHIUM-ION BATTERY ELECTRIC VEHICLE (BEV) BATTERY PACK SHIPPING AND HANDLING GUIDELINES:
Remove the replacement battery from the shipping container and follow instructions as outline in VIDA for vehicle installation.

HANDLING:
Ensure the replacement crate is kept in its original condition. The replacement battery pack shall be removed from its original packaging and installed in the vehicle as soon as possible in order to maintain protection against mechanical impact or tampering.

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Once the replacement battery is removed, store this container in a safe and secure place to be used for the transportation of the defective Battery Electric Vehicle (BEV) battery.

- Ensure all coolant lines are drained fully and covered prior to packaging and shipping.
- Ensure all 10 fastening bolts are properly installed and fully secured.
- Do not remove or cover up any of the hazmat shipping labels on the outside of the replacement container.
- Do not damage the replacement crate.
- Do not stack anything on top of the replacement crate.
- The battery pack shall always be kept in an upright position.
- If you damage the crate you will be charged for a replace crate of $250 plus shipping and hazmat labeling cost.

Carefully insert the defective Battery Electric Vehicle (BEV) battery in the replacement crate as soon as possible and move this crate to a safe and secure staging location.

It is mandatory the defective Battery Electric Vehicle (BEV) battery (Core Return) must be packed and shipped to GBS within 4 business days of receiving the replacement battery. The defective battery must be received by GBS 7 days of receipt of the replacement battery.

SHIPPING:
All core shipments to the Battery Center must include a proper core report. Without the core report core credit will not be given. See the Core Return Procedure chapter in the Parts Policy and Procedure manual, found on the Retailer Portal, for instructions on how to create a core report and core packing list.

Ship the core back to the Volvo Battery Center. Complete the attached FedEx VICS Bill of Lading, retailers only need to fill out their return address and add the part number in the carrier information section and update the return address.

All other information is pre-filled. Do not alter any information on this Bill of lading. Located at the end of this bulletin are 4 GBS return shipping labels pre-addressed to Global Battery Solutions.

- Cut out one of the labels.
- Fill out this label completely.
- Secure the label to the outside of the replacement container.
- Contact the FedEx Freight at the number below and request a pick-up: FedEx Freight Customer Service 1.866.393.4585

Ship to:
Polestar c/o Global Battery Solutions
581 Ottawa Ave, Suite 100
Holland, MI 49423
Attention: Stacy Trott

Once the FedEx Driver arrives, it is important to give the driver the completed FedEx Bill of Lading and a copy of the Safety Data Sheet. You can print a copy of the Safety Data Sheet from SMB 31-005P.

You should also attach a copy of the Safety Data Sheet to the outside of the replacement shipping crate using the Polestar Poly Bags 7777601.

Warranty and Technical Documents
These Documents must be included inside the crate with the defective battery.

- Technical Operations Vehicle Report - (mandatory) see sample below.
- Shipping Label affix to the outside of the replacement crate. (mandatory)
- Material Data Safety Sheets affix to the outside of the replacement crate. (mandatory)
- Copy of the original Repair order-see sample below.

Note: Failure to include the above documents may result in the package being returned at retailer expense.

COMPLIANCE:
Retailers are required to cover MSD housing with tape or an MSD housing cover (P/N 9513174). This ensures that there is a barrier over the MSD housing to avoid debris or incidental contact. If tape is utilized, please cover the entire MSD housing opening as shown in the example image.

Non-Compliance Reports (NCR) will be filed when a pack is shipped to GBS in an unapproved condition (i.e., leaking coolant, unsecured bolts, missing/damaged parts or stramps, etc). Any non-compliance will result in a penalty to the sender. Please notify the Battery Center Manager (via email) with all Nebula reporting information when a BEV lid off repair case is initiated, this will assist in expediting the repair process.

CORE RETURNS:
Below is our policy regarding core returns for BEV and PHEV Packs.

- **Core must be in acceptable condition**

The retailer will receive full credit if the core is returned in the proper condition. If the core is not in proper condition, the retailer will, in some cases, receive a partial core credit, while in other cases the core will be rejected and shipped back to the retailer, at the retailer's expense.

Code	Description	Core Surcharge
501	Residual Coolant/Coolant Not Drained	$100.00
502	MSD Port Not Covered (P/N 9513174)	$50.00
502	Missing Vent Cap (P/N 32325469) and associated screws	$50.00
503	Missing Core/Nebula Report	$50.00

The requirements vary according to the type of core. Go to the Exchange Parts Bulletins to learn the requirements for each particular type of core. The Exchange Parts Bulletin will explain what is considered a "complete" core, and the physical condition it must be in.

Please consider the following while packaging the BEV and PHEV pack. All items below will also be considered in determining whether the Core shipment is acceptable or not are as follows:

- The battery packs should be drained fully prior to packaging for shipment to avoid coolant spillage. The coolant lines should be taped over to maintain cleanliness in the coolant lines.
- Wooden Crate Missing Bolts – The packaging crate should have six (6) large bolts and two (2) small bolts fastened securely to safely contain the pack in the packaging.
- Securing Metal Crate Panels – The bolts holding the small latching assembly in place should be fully secured. If this is not done properly, the side panels can become loose and potential missing upon arrival at the Battery Center.
- The vent capping is critical to ensure no debris enters the pack and avoids unintentional pressure within the pack during delivery, which could lead to a thermal event.
- All paperwork is critical to maintaining process efficiency throughout the repair process. In addition, delivery of the Nebula report and core packaging slip with the pack assists in facilitating a timely core credit.
  **Please contact the Battery Center Manager, James Luskin, with any concerns. (James.Luskin@volvocars.com)*

In addition, you should read the "Core Return Procedure" section of the *"Volvo Parts Policies & Procedures Guide"*. There you will find if any additional requirements relate to a core. For example, certain cores require original packaging and some cores require diagnostic documentation

Example Images Below:



Image 1 – MSD covered properly, showing the preferred method through utilization of P/N 9513174 to secure the MSD housing. (Code 502)



Image 2 – MSD covered properly, another acceptable method with colored tape. Note that the entirety of the MSD opening should be covered to avoid entry of debris. (Code 502)



Image 3 – Vent Cap properly covered (Code 502)

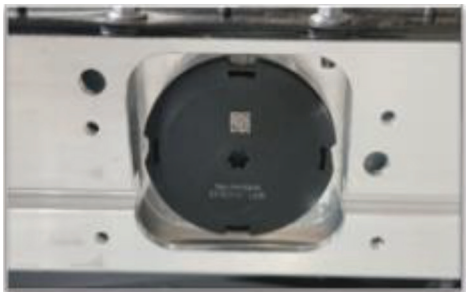


Image 4 – Vent Cap not covered & missing screws

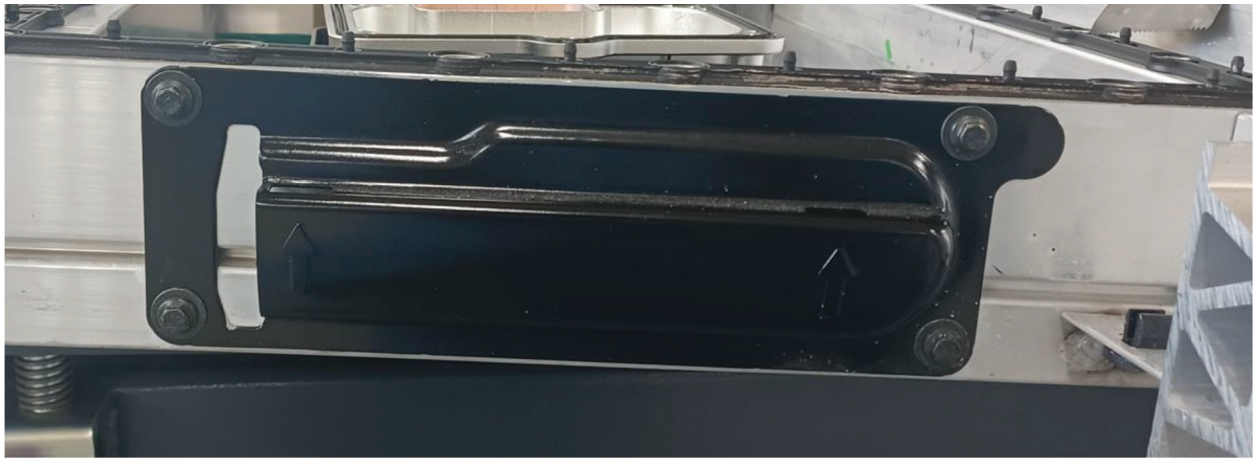


Image 5 – Proper Vent Caping for new BEV pack variant (after chassis number 66548 for 534) with P/N 32299402

PLEASE DO NOT COVER OR REMOVE ANY OF THE HAZMAT LABELS



FedEx National LTL

VICS Bill of Lading

SHIP FROM

Name:
Address:
Address:
City/State/Zip:
SID#: SID#: N/A

SHIP TO

Name: Polestar c/o Global Battery Solutions
Address: 581 Ottawa Ave, Suite 100
Address: ATTENTION: Stacy Trott
City/State/Zip: Holland, MI 49423
CID#:

THIRD PARTY FREIGHT CHARGES BILL TO:

Name: Polestar Automotive USA c/o Williams & Associates
Address: 405 E. 78th St.
City/State/Zip: Bloomington, MN 55420 FedEx ACCT# 673220215

SPECIAL INSTRUCTIONS: **EMERGENCY PHONE NUMBER**
CONTACT: CHEMTREC 800-424-9300

Bill of Lading Number:

CARRIER: FedEx Freight **TRAILER:**

SCAC: **Pro Number:**

Freight Charge Terms:
Prepaid **Collect** **3rd Party** X
Freight charges are to be prepaid unless marked collect.

❑ Master Bill of Lading: with attached underlying Bills of Lading

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	PALLET/SLIP (circle one)		ADDITIONAL SHIPPER INFO
			Y	N	
			Y	N	
			Y	N	
			Y	N	
			Y	N	
GRAND TOTAL					

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGE QTY	PACKAGE TYPE	WEIGHT	(✓) H.M.	COMMODITY DESCRIPTION (Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. (See NMFC, Sec. 2e, Item 360))	NMFC #	CLASS
1		1	Box	1513 lbs	X	UN 3480, Lithium - ion Batteries.9.11	060680-01	70
						Hazardous Materials Package Type: BOX		
						DANGEROUS GOODS		
						WOODEN BOX DIMS: 62 X 81 X 32 in		
						Emergency Guide, 147		
						CLASS 9		
1		1		1513 lbs		GRAND TOTAL		

NOTE: (1) Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property as follows:
The agreed or declared value of the property is specifically stated by the shipper to be not exceeding
50 per lb

COD AMOUNT: $ **Collect:** ❑ **Prepaid:** ❑
Customer check O.K.: ❑ Cashier's check only: ❑
"COD" must appear with consignee's name above.

NOTE: (2) Limitation for loss or damage on this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B). NOTE: (3) Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary car. See Sec. 2(e) of NMFC item 360.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges (Section 7).
Shipper Signature

SHIPPER SIGNATURE / DATE
This is to certify that the above named materials are properly classified, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

Trailer Loaded:
❑ By Shipper
❑ By Driver
❑ By OSL

Freight Counted:
❑ By Shipper
❑ By Driver/Pallets said to contain
❑ By Driver/Pieces

CARRIER SIGNATURE / PICKUP DATE
Carrier acknowledges receipt of packages and required placards. Carrier certifies, emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle.
SS

Original not negotiable. See last page for further terms and conditions.

FedEx National LTL

VICS Bill of Lading

SHIP FROM

Name: _____
Address: _____
Address: _____
City/State/Zip: _____
SID#: _____ SID#: N/A

SHIP TO

Name: _____ Polestar c/o Global Battery Solutions
Address: 581 Ottawa Ave, Suite 100
Address: ATTENTION: Stacy Trott
City/State/Zip: Holland, MI 49423
CID#: _____

THIRD PARTY FREIGHT CHARGES BILL TO:

Name: Polestar Automotive USA c/o Williams & Associates
Address: 405 E. 78th St.
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SPECIAL INSTRUCTIONS: **EMERGENCY PHONE NUMBER**
CONTACT: CHEMTREC 800-424-9300

Bill of Lading Number: _____

CARRIER: FedEx Freight **TRAILER:** _____

SCAC: _____ **Pro Number:** _____

Freight Charge Terms:
Prepaid _____ **Collect** _____ **3rd Party** X
Freight charges are to be prepaid unless marked collect.

❑ Master Bill of Lading: with attached underlying Bills of Lading

CUSTOMER ORDER INFORMATION

CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	PALLET/SLIP (circle one)		ADDITIONAL SHIPPER INFO
			Y	N	
			Y	N	
			Y	N	
			Y	N	
			Y	N	
GRAND TOTAL					

CARRIER INFORMATION

HANDLING UNIT QTY	HANDLING UNIT TYPE	PACKAGE QTY	PACKAGE TYPE	WEIGHT	(✓) H.M.	COMMODITY DESCRIPTION (Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. (See NMFC, Sec. 2e, Item 360))	NMFC #	CLASS
1		1	Box	1513 lbs	X	UN 3480, Lithium - ion Batteries.9.11	060680-01	70
						Hazardous Materials Package Type: BOX		
						DANGEROUS GOODS		
						STEEL BOX DIMS: 63 X 87 X 33 in		
						Emergency Guide, 147		
						CLASS 9		
1		1		1513 lbs		GRAND TOTAL		

NOTE: (1) Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property as follows:
The agreed or declared value of the property is specifically stated by the shipper to be not exceeding
50 per lb

COD AMOUNT: $ _____ **Collect:** ❑ **Prepaid:** ❑
Customer check O.K.: ❑ Cashier's check only: ❑
"COD" must appear with consignee's name above.

NOTE: (2) Limitation for loss or damage on this shipment may be applicable. See 49 U.S.C. 14706(c)(1)(A) and (B). NOTE: (3) Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary car. See Sec. 2(e) of NMFC item 360.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges (Section 7).
_____ **Shipper Signature**

SHIPPER SIGNATURE / DATE
This is to certify that the above named materials are properly classified, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.
_____

Trailer Loaded:
❑ By Shipper
❑ By Driver
❑ By OSL

Freight Counted:
❑ By Shipper
❑ By Driver/Pallets said to contain
❑ By Driver/Pieces

CARRIER SIGNATURE / PICKUP DATE
Carrier acknowledges receipt of packages and required placards. Carrier certifies, emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle.
_____ **SS**

Original not negotiable. See last page for further terms and conditions.

VICS COMPATIBLE BILL OF LADING
Terms & Conditions

Sec. 1. (a) The carrier or the party in possession of any of the property described in this bill of lading shall be liable as at common law for any loss thereof or damage thereto, except as hereinafter provided.

(b) No carrier shall be liable for any loss or damage to a shipment or for any delay caused by an Act of God, the public enemy, the authority of law, or the act or default of shipper. Except in the case of negligence of the carrier or party in possession, the carrier or party in possession shall not be liable for loss, damage or delay which results: when the property is stopped and held in transit upon request of the shipper, owner or party entitled to make such requests; or from faulty or impassible highway, or by lack of capacity of a highway bridge or ferry; or from a defect or vice in the property; or from riots or strikes. The burden to prove freedom from negligence is on the carrier or the party in possession.

Sec. 2. Unless arranged or agreed upon, in writing, prior to shipment, carrier is not bound to transport a shipment by a particular schedule or in time for a particular market, but is responsible to transport with reasonable dispatch. In case of physical necessity, carrier may forward a shipment via another carrier.

Sec. 3. (a) As a condition precedent to recovery, claims must be filed in writing with: any participating carrier having sufficient information to identify the shipment.

(b) Claims for loss or damage must be filed within nine months after the delivery of the property (or, in the case of export traffic, within nine months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine months after a reasonable time for delivery has elapsed.

(c) Suits for loss, damage, injury or delay shall be instituted against any carrier no later than two years and one day from the day when written notice is given by the carrier to the claimant that the carrier has disallowed the claim or any part or parts of the claim specified in the notice. Where claims are not filed or suits are not instituted thereon in accordance with the foregoing provisions, no carrier shall be liable, and such claims will not be paid.

(d) Any carrier or party liable for loss of or damage to any of said property shall have the full benefit of any insurance that may have been effected, upon or on account of said property, so far as this shall not avoid the policies or contracts of insurance, PROVIDED, that the carrier receiving the benefit of such insurance will reimburse the claimant for the premium paid on the insurance policy or contract.

Sec. 4. (a) If the consignee refuses the shipment tendered for delivery by carrier or if carrier is unable to deliver the shipment, because of fault or mistake of the consignor or consignee, the carrier's liability shall then become that of a warehouseman. Carrier shall promptly attempt to provide notice, by telephonic or electronic communication as provided on the face of the bill of lading, if so indicated, to the shipper or the party, if any, designated to receive notice on this bill of lading. Storage charges, based on carrier's tariff, shall start no sooner than the next business day following the attempted notification. Storage may be, at the carrier's option, in any location that provides reasonable protection against loss or damage. The carrier may place the shipment in public storage at the owner's expense and without liability to the carrier.

(b) If the carrier does not receive disposition instructions within 48 hours of the time of carrier's attempted first notification, carrier will attempt to issue a second and final confirmed notification. Such notice shall advise that if carrier does not receive disposition instructions within 10 days of that notification, carrier may offer the shipment for sale at a public auction and the carrier has the right to offer the shipment for sale. The amount of sale will be applied to the carrier's invoice for transportation, storage and other lawful charges. The owner will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(c) Where carrier has attempted to follow the procedure set forth in subsections 4(a) and (b) above and the procedure provided in this section is not possible, nothing in this section shall be construed to abridge the right of the carrier at its option to sell the property under such circumstances and in such manner as may be authorized by law. When perishable goods cannot be delivered and disposition is not given within a reasonable time, the carrier may dispose of property to the best advantage.

(d) Where a carrier is directed by consignee or consignor to unload or deliver property at a particular location where consignor, consignee, or the agent of either, is not regularly located, the risk after unloading or delivery shall not be that of the carrier.

Sec. 5. (a) In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by the shipper or has been agreed upon in writing as the released value of the property as determined by the classification or tariffs upon which the rate is based, such lower value plus freight charges if paid shall be the maximum recoverable amount for loss or damage, whether or not such loss or damage occurs from negligence.

(b) No carrier hereunder will carry or be liable in any way for any documents, coin money, or for any articles of extraordinary value not specifically rated in the published classification or tariffs unless a special agreement to do so and a stipulated value of the articles are endorsed on this bill of lading.

Sec. 6. Every party, whether principal or agent, who ships explosives or dangerous goods, without previous full written disclosure to the carrier of their nature, shall be liable for and indemnify the carrier against all loss or damage caused by such goods. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.

Sec. 7. (a) The consignor or consignee shall be liable for the freight and other lawful charges accruing on the shipment, as billed or corrected, except that collect shipments may move without recourse to the consignor when the consignor so stipulates by signature or endorsement in the space provided on the face of the bill of lading. Nevertheless, the consignor shall remain liable for transportation charges where there has been an erroneous determination of the freight charges assessed, based upon incomplete or incorrect information provided by the consignor.

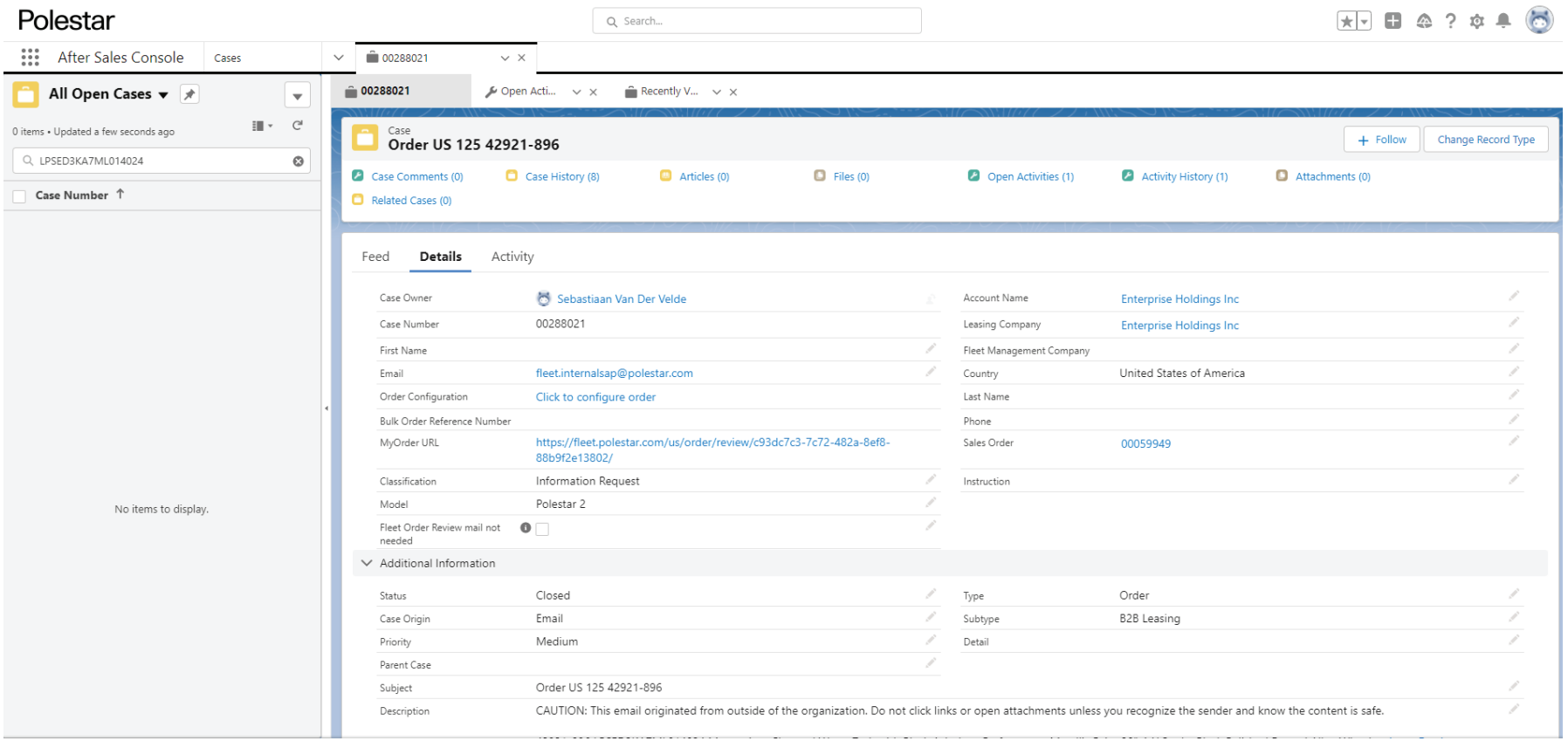
(b) Notwithstanding the provisions of subsection (a) above, the consignee's liability for payment of additional charges that may be found to be due after delivery shall be as specified by 49 U.S.C. §13706, except that the consignee need not provide the specified written notice to the delivering carrier if the consignee is a for-hire carrier.

(c) Nothing in this bill of lading shall limit the right of the carrier to require the prepayment or guarantee of the charges at the time of shipment or prior to delivery. If the description of articles or other information on this bill of lading is found to be incorrect or incomplete, the freight charges must be paid based upon the articles actually shipped.

Sec. 8. If this bill of lading is issued on the order of the shipper, or his agent, in exchange or in substitution for another bill of lading, the shipper's signature on the prior bill of lading or in connection with the prior bill of lading as to the statement of value or otherwise, or as to the election of common law or bill of lading liability shall be considered a part of this bill of lading as fully as if the same were written on or made in connection with this bill of lading.

Sec. 9. If all or any part of said property is carried by water over any part of said route, such water carriage shall be performed subject to the terms and provisions and limitations of liability specified by the "Carriage of Goods By Sea Act" and any other pertinent laws applicable to water carriers.

SAMPLE VEHICLE REPORT



CUSTOMER #: 1234569

WARRANTY

POLESTAR USA RETAILER
ONE POLESTAR DRIVE
SERVICE PH: 201-768-7300 · 201-768-4556
www.polestar.com

HOME: CONT:N/A
BUS: CELL:

SERVICE ADVISOR 56 John Wayne

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG
VOID BLACK	21	POLESTAR 2	LPSED3KA7ML012077		3000/3099	

T1E5.3 DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
IS DD			16:30 15JAN21		0.00	CASH	26JAN21

R.O. OPENED	READY	OPTIONS:
07:26 15JAN21	13:40 26JAN21	STK:E054916 ENG:BEV TRN:AUTO

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL

FOUND MESSAGE BECAME PRESENT FOR CHARGING SYSTEM FAILURE, ATTEMPTED TO CHARGE IN "SAVE" MODE AND MESSAGE WAS DISPLAYED FOR CHARGING SYSTEM FAILURE. FAULT TRACED PER CSC "YL". CHECKED DTCs AND FOUND BECM-P0DBF00 STORED. FAULT TRACED AND FOUND LIKELY CAUSE IS INTERNAL FAULT IN HV BATTERY CELL "E". CONTACTED THD PER CASE RE #1234567. ASSISTED THD WITH REMOTE DIAGNOSTICS, ATTEMPTED BECM RELOAD, BATTERY RESETS AND OTHER DIAGNOSTICS TO RESTORE CELL BALANCING. ALL ATTEMPTS FAILED TO RESOLVE CONCERN. PER THD, REPLACED HV BATTERY AND PERFORMED BECM RELOAD. CLEARED DTCs AND TESTED CHARGING. CHARGING NOW FUNCTIONS BUT LEDs AT CHARGING OUTLET DO NOT LIGHT OR GIVE ANY INDICATION. FAULT TRACED PER CSC "YW". FAULT TRACED LED FAULT. DISCONNECTED MANUAL SERVICE DISCONNECT AND REMOVED LF FENDER LINING TO EXPOSE CHARGING OUTLET. INSPECTED OUTLET AND FOUND CONNECTOR HAS BEEN PULLED OUT OF LED PORTION OF CHARGING OUTLET DUE TO ZIP TIE CAUSING TOO MUCH TENSION ON WIRING. REMOVED ZIP TIE AND SECURED CONNECTOR. CHECKED WIRING TO BE SURE WIRING DOES NOT HAVE EXCESSIVE MOVEMENT-OK. RESTORED HV MSD AND TESTED LEDs AND FOUND ALL CHARGING INDICATIONS ARE FUNCTIONING PROPERLY. TEST DROVE AND FOUND ALL FUNCTIONS ARE NOW OPERATIONAL.

****

YOUR COMPLETE SATISFACTION IS OUR GOAL. IF FOR ANY REASON YOUR VISIT WAS NOT OUTSTANDING

WE APPRECIATE YOUR BUSINESS.

TECH: 00000 ACTUAL HRS.: 00.00 SOLD HRS.: 00.0

SALE-LBR: 0000.00 PTS: 0000.00 MSC: 0.00 LUB: 0.00 SUB: 0.00 TOTAL 00000
COST-LBR: 000.00 PTS: 0000.00 MSC: 0.00 LUB: 0.00 SUB: 0.00 TOTAL 00000

DATE	START	FINISH	DURATION	TYPE	TECH	LINE(S)	CHG
01-15-16	00:00	00:00	0.00	W	00000	A	
	00:00	00:00	0.00	W	00000	C	
	00:00	00:00	0.00	W	00000	B	
	00:00	00:00	0.00	W	00000	D	

[ ] CASH [ ] CHECK CK NO. [ ]

[ ] VISA [ ] MASTER CARD [ ] DISCOVER

[ ] AMER XPRESS [ ] OTHER [ ] CHARGE

Thank You for Your Business!

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
ADJUSTMENT	
SUBLET AMOUNT	
SUPPLIES/WASTE DISP.	
TOTAL CHARGES	
LESS INSURANCE	
SALES TAX	
PLEASE PAY THIS AMOUNT	

SAMPLE BEV MODULE REPAIR ORDER

Copyright 2000 ADP, Inc. SERVICE INVOICE #2 XSI2C

WARRANTY COPY

Please use this shipping label for Global Battery Solutions (GBS).
You will use FedEx Freight Carriers for transportation.
All lines on this label must be filled out completely

Please note: The phone number for FedEx Freight
Customer Service: 1-866-393-4585
FedEx LTL Volume Services: 1-888-465-5646

Please make a note for where this label and phone number can be found for future reference.

GBS SHIPPING LABELS

From: _____

_____

_____

_____

Global Battery Solutions (GBS)
581 Ottawa Ave, Suite 100
Holland, MI 49423
Attention: **Stacy Trott**

Nebula Report Number_____

FedEx Tracking Number_____

From: _____

_____

_____

_____

Global Battery Solutions (GBS)
581 Ottawa Ave, Suite 100
Holland, MI 49423
Attention: **Stacy Trott**

Nebula Report Number_____

FedEx Tracking Number_____

From: _____

_____

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Global Battery Solutions (GBS)
581 Ottawa Ave, Suite 100
Holland, MI 49423
Attention: **Stacy Trott**

Nebula Report Number_____

FedEx Tracking Number_____

From: _____

_____

_____

_____

Global Battery Solutions (GBS)
581 Ottawa Ave, Suite 100
Holland, MI 49423
Attention: **Stacy Trott**

Nebula Report Number_____

FedEx Tracking Number_____

OUTGOING SHIPMENT CORRECTLY PACKAGED



Sample of a completed bill of lading with bar code from the FedEx driver

FedEx® National LTL

VICS Bill of Lading

SHIP FROM

Name: _____
Address: _____
Address: _____
City/State/Zip: _____
SID#: LG RMA# SID# _____

SHIP TO

Name: Global Battery Solutions (GBS)
Address: 581 Ottawa Ave, Suite 100
Address: ATTENTION: Stacy Trott
City/State/Zip: Holland, MI 49423
CID#: _____

THIRD PARTY FREIGHT CHARGES BILL TO:

Name: Polestar Automotive USA c/o Williams & Associates
Address: 405 E. 78th St.
City/State/Zip: Bloomington, MN 55420 FedEx ACCT# 673220215

SPECIAL INSTRUCTIONS: EMERGENCY CONTACT
CHEM TECH 1.800.424.9300

Bill of Lading Number: _____

CARRIER: FedEx Freight **TRAILER:** _____

SCAC: _____ **Pro Number:** _____

FedEx Freight
365420943-6

Freight Charge Terms:

Prepaid _____ **Collect** _____ **3rd Party** X
Freight charges are to be prepaid unless marked collect.

☐ Master Bill of Lading: with attached underlying Bills of Lading

CUSTOMER ORDER INFORMATION

SAMPLE VOLVO WEEKLY SERVICE TRANSACTION STATEMENT

LBAASPFR

Volvo Car USA LLC
Service Transaction Statement For Period: 04/01/16 to 07/08/16
Parts Disposition Section

VOLVO REPAIR SHOP 3900
ONE VOLVO DRIVE
ROCKLEIGH NJ 07647

PART DISPOSITIONS (HOLD/SCRAP
BY INTERIM POLICIES FOR PART
PARTS RETURN COPY, TECHNICAL

Repair Order#	Volvo Ref#	Repair Date	Disposition	Part Number	Description	Qty	Ship to
993847A	47039062	1/04/16	*RETURN*	30643315-0	AIR OUTLET	1.0	REG
993847B	47039063	1/04/16	SCRAP OR CORE	30775252-0	USB CONNECTION	1.0	
993850A	47039064	1/04/16	SCRAP OR CORE	31277342-0	BRAKE DISC	2.0	
993850B	47039065	1/04/16	SCRAP OR CORE	31277357-0	BRAKE DISC	2.0	
993853A	47035030	1/04/16	SCRAP OR CORE	30788936-0	ECM GASOLINE UPGRA	1.0	
993854A	47035031	1/04/16	SCRAP OR CORE	30750013-0	OIL FILTER INSERT	1.0	
			SCRAP OR CORE	0977751-0	GASKET	1.0	
			SCRAP OR CORE	08889951-0	Synthetic Castrol Oil	8.0	
			SCRAP OR CORE	30630752-0	POLLEN FILTER	1.0	
			SCRAP OR CORE	08888889-0	FSM EXPENDABLES $2.00	1.0	
			SCRAP OR CORE	01189943-0	WW SOLVENT	1.0	
993874C	**47042481**	**4/04/16**	***RETURN***	**36003338-0**	**BEV BATTERY**	**1.0**	**Return to GBS**
			SCRAP OR CORE	31268489-0	ICM/IHU RELOAD	1.0	
993875E	47039067	1/04/16	SCRAP OR CORE	31483274-0	COURTESY UPGRADE S	1.0	
			SCRAP OR CORE	31483275-0	COURTESY UPGRADE S	1.0	
993888A	47045776	1/04/16	SCRAP OR CORE	08692305-0	OIL FILTER INSERT	1.0	
			SCRAP OR CORE	0977751-0	GASKET	1.0	
			SCRAP OR CORE	08889951-0	Synthetic Castrol Oil	6.0	
			SCRAP OR CORE	31449209-0	PARTICULATE FILTER	1.0	
			SCRAP OR CORE	08888889-0	FSM EXPENDABLES $2.00	1.0	
			SCRAP OR CORE	01189943-0	WW SOLVENT	1.0	
993888B	47045777	1/04/16	SCRAP OR CORE	30772221-0	BATTERY	1.0	
993889A	47042482	1/04/16	SCRAP OR CORE	30788981-0	DEM UPGRADE	1.0	
993889B	47042483	1/04/16	*RETURN*	36001980-0	CONTROL UNIT, EXCH	1.0	TMA-Part must be retu
			SCRAP OR CORE	31268489-0	ICM/IHU RELOAD	1.0	
993895A	47039068	1/04/16	SCRAP OR CORE	30772221-0	BATTERY	1.0	
993895B	47039069	1/04/16	SCRAP OR CORE	31282067-0	RDAR UPGRADE	1.0	
			SCRAP OR CORE	31270560-0	CEM UPGRADE	1.0	
993909A	47035033	1/04/16	SCRAP OR CORE	30750013-0	OIL FILTER INSERT	1.0	
			SCRAP OR CORE	0977751-0	GASKET	1.0	
			SCRAP OR CORE	08889951-0	Synthetic Castrol Oil	8.0	
			SCRAP OR CORE	08888889-0	FSM EXPENDABLES $2.00	1.0	
			SCRAP OR CORE	01189943-0	WW SOLVENT	1.0	
993909C	47035034	1/04/16	SCRAP OR CORE	31214625-0	EMBLEM	1.0	
			SCRAP OR CORE	01161436-0	CLEANER H	.1	
			SCRAP OR CORE	31385914-0	PRIMER	.1	