

2021

# R8 Coupe/R8 Spyder

## Audi Delivery Guidelines

Client \_\_\_\_\_ Stock No. \_\_\_\_\_ Delivery Date \_\_\_\_\_  
 \_\_\_\_\_  
 VIN \_\_\_\_\_

### Delivery Inspection

Ensure that Final Vehicle Quality Inspection Is Completed

- Inspect exterior for damage, dings, dents and surface scratches
- Verify that vehicle is equipped as specified and that all accessories have been installed
- Check interior for cleanliness, grease marks and damage
- Check that floor mats are locked in place

- Ensure tire pressures are set to “normal customer load” conditions and calibrate (store) the Tire Pressure Monitoring System (TPMS) prior to delivery.
- Repair all defects prior to customer delivery
- Activate Audi connect
- Provide completed Audi phone box registration form to customer

### Customer Priority Topics

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

How long would the client like to spend on topics today? \_\_\_\_\_

#### Priorities

- Voice Recognition
- Navigation System
- BLUETOOTH® mobile phone pairing
- Audio System (with smart phone interface)

- Door Locks/Keyless Entry
- Luggage Compartment - Hard to Open/Close
- Tire Pressure Monitoring System - Indicators
- Cruise Control System

#### Exterior

- Advise the customer to use only oil that meets Audi standards
- Advise the customer that Audi recommends using top-tier detergent gasoline with a minimum octane rating of 91 AKI (95 RON)

#### Interior

##### Driver Controls

- Adaptive rear spoiler (V10 coupe only: deploys at 75 mph, retracts at 50 mph)
- Instrument cluster, driver information systems, and steering wheel controls
- Audi virtual cockpit
- Demonstrate how to operate exterior lights
- Demonstrate how to operate interior lights
- Ambient LED interior lighting settings
- Automatic climate control

#### Driver Controls (continued)

- Power outlets
- Glove box
- Power windows: Power retention until front door is opened, one-touch up/down operation for all windows, pinch protection for all windows
- Power-adjustable, heated exterior side mirrors with power-folding, & auto dimming
- Auto-dimming interior rear view mirror with digital compass
- Garage door opener (HomeLink®) 3-channel remote transmitter in overhead console
- Tool kit tire mobility system (without spare tire)

#### Steering

- Demonstrate the multifunction steering wheel
- Tilt and telescopic manually adjustable steering column
- Steering wheel mounted shift paddles

Client

**Seating**

- Demonstrate how to adjust the seats
- Heated front seats (three-step)
- "Passenger Side Airbag Off" light

**Owner's Documents**

- Owner's manual, MMI® manual and other manuals as equipped
- Take the Quick Questions & Answers Guide from the glove box, open it, and demonstrate how to use it with the customer
- Explain the "Text to Phone" features for viewing tutorials on a smartphone or at the Audi Technology website: [www.auditech-nology.com](http://www.auditech-nology.com)
- Tire Warranty Booklet: Explain coverage from tire manufacturer
- Warranty & Maintenance Booklet (stamp to confirm PDI was completed): Adhere "vehicle identification label" from the vehicle trunk to the inside cover of the Warranty & Maintenance Booklet prior to delivery
- Review the recommended maintenance schedule. Explain the importance of getting the Warranty & Maintenance Booklet stamped for each maintenance performed
- Lemon Law Rights Booklet or Lemon Law Notice as required by law
- Provide Audi Care information
- Help customer program the 24-hour Roadside Assistance number into their phone: 1-800-411-9988

**Infotainment**

- Review the MMI® controls and basic functionality
- Bang & Olufsen® sound system or Audi sound system
- Audi music interface
- MMI® Navigation plus
- MMI® touch with handwriting-recognition technology
- SD card slot
- SiriusXM® Satellite Radio with 90-day trial subscription
- HD Radio™ Technology
- Demonstrate the scanning, tuning, and seek functions, as well as how to save favorites
- Voice control
- BLUETOOTH® wireless technology & streaming audio for compatible devices
- Embedded safety belt microphones (for voice control and BLUETOOTH® hands-free voice clarity)

**Infotainment (continued)**

- Audi smartphone interface: Apple® CarPlay and Google™ Android Auto integration
- Audi connect® with six-month trial subscription
- Explain Wi-Fi® hotspot capabilities with 4G LTE connectivity
- Explain the Nav-Data-Update process
- Show how to manually set the clock, daylight savings time and time zone

**Orientation Drive****Vehicle Systems**

- Electromechanical parking brake
- Cylinder on demand™ engine efficiency technology
- Tire pressure monitoring system (TPMS)

**Driver Assistance**

- Audi advanced key - keyless start, stop and entry
- Explain the windshield wiper and washer functions
- Parking system plus with rear view camera (front and rear acoustic sensors)
- Audi drive select
- Performance mode button (Performance models only)

**Convertible Top (Spyder only)**

- Demonstrate how to open/close power top (top can only be operated up to 31 mph)
- Mention power top should be only operated with engine running to conserve battery power
- Demonstrate operation of wind deflector.  
*Mention more effective with windows in the up position*
- Demonstrate retractable rear window

**Wrap up**

- End the orientation drive in the service write-up area
- Tour the service department and introduce the customer to the Service Manager and Service Consultant
- Set up first service appointment
- Ask the customer if you can program the service department's phone number into their phone
- Ask the customer if they would like to have the Audi Technologist phone number added to their phone contacts: 1-855-750-TECH (8324)



\_\_\_\_\_  
Client

**Audi Brand Specialist**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards.

\_\_\_\_\_  
Audi Brand Specialist Signature

\_\_\_\_\_  
Date

**Would you like to schedule a New Vehicle Delivery?**

Yes \_\_\_\_\_  No \_\_\_\_\_  
Date Time

**By signing, I confirm all items in this checklist have been thoroughly reviewed with me and the statements below are true.**

- ▶ Vehicle is clean and free of problems
- ▶ Received all keys and owner's documentation
- ▶ Satisfied with features and controls explanations

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date