



INSTRUCTION TO SERVICE

ITS: 58874

SECTION:	260 Battery Compartment
WRITTEN BY:	Brandt Melville
SUBJECT:	XE Inspection

ITS-58874

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XE High Voltage Inspection Procedure

Thoroughly read through this document in its entirety before starting your first inspection. Install all panels/covers removed during the inspection at the end of each section using the existing hardware. After verifying the torque on each connection, apply torque marks using the supplied black paint marker. If any bolt is found with insufficient torque, remove the existing torque marks and apply a black torque mark. Ensure the XE High Voltage Inspection Check Sheet is filled out as you carry out the inspection for **each bus**. Ensure to be as descriptive as possible when describing the issues found during the inspection. Take pictures when required to grasp the severity of an issue and provide to the RPSM to submit with the check sheets. The XE High Voltage Inspection Check Sheet can be found in appendix B. A copy of the check sheet without the procedure can be found in the attachments of FSAR 200306-116246 for printing purposes. Once complete, return to your local RPSM to upload into the attachments of the appropriate Reported Incident that can be found linked to FSAR 200306-116246.

PLC and Siemens Programming

1. Contact your local RPSM for the latest Siemens software package and PLC program.
2. Update the bus with the latest Siemens software and PLC program.

Lock Out Tag Out

3. Turn the MRS to the off position and wait 5 minutes before proceeding to the next step.
4. Turn the main battery disconnect and HV Interlock switch to the "OFF" position.
5. Follow the High Voltage Safety Guidelines & Procedures as referenced in appendix A and perform a proper Lock Out Tag Out procedure.
6. Wearing proper PPE and using an appropriate voltmeter as per appendix A, confirm that no voltage is present between HVPOS_VEH_FB & HVNEG_VEH_FB before proceeding. These connections are located inside the HV Fuse box inside the inverter rack as seen in Figure 12. Please see Figure



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1 below for an example of a High Voltage Fuse Box Layout with HVPOS_VEH_FB & HVNEG_VEH_FB highlighted.

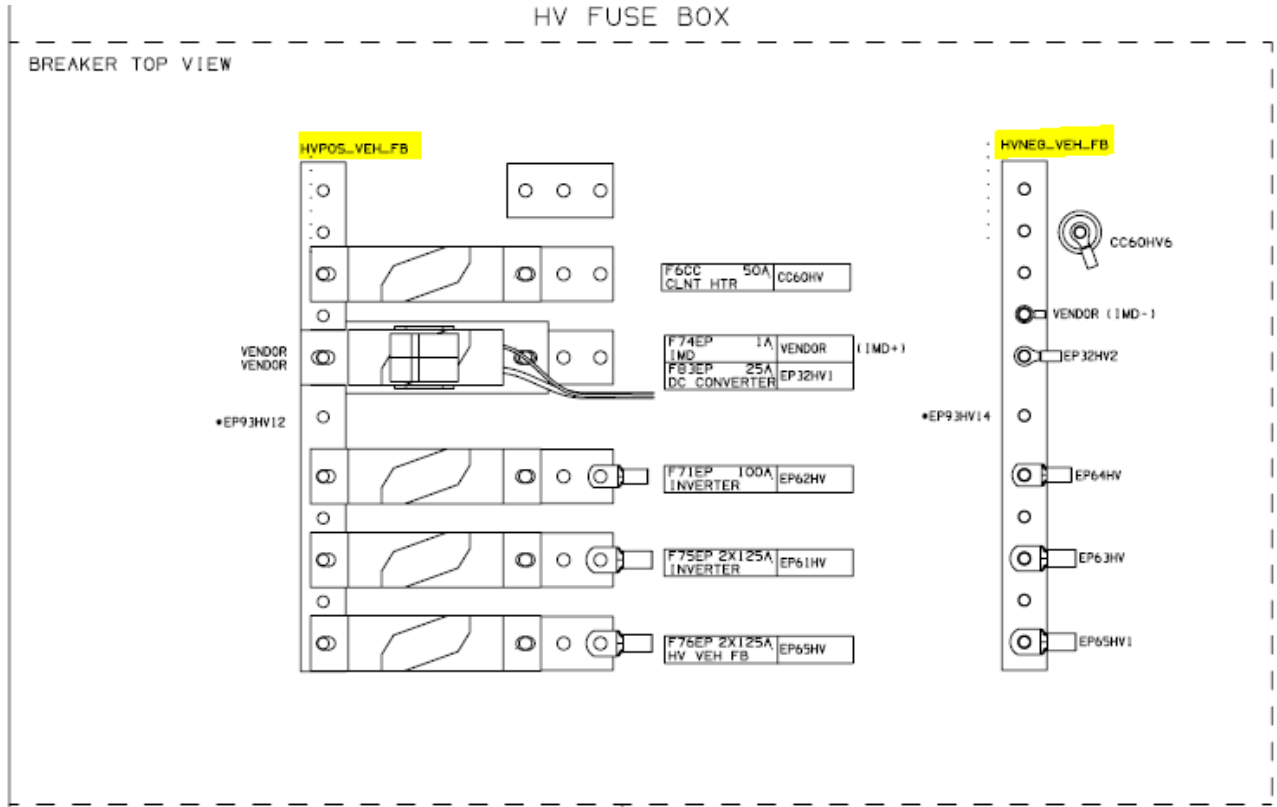


Figure 1: High Voltage Fuse Box Layout

☞ **NOTE: Layout of Fuse Box may vary.**

Air Compressor

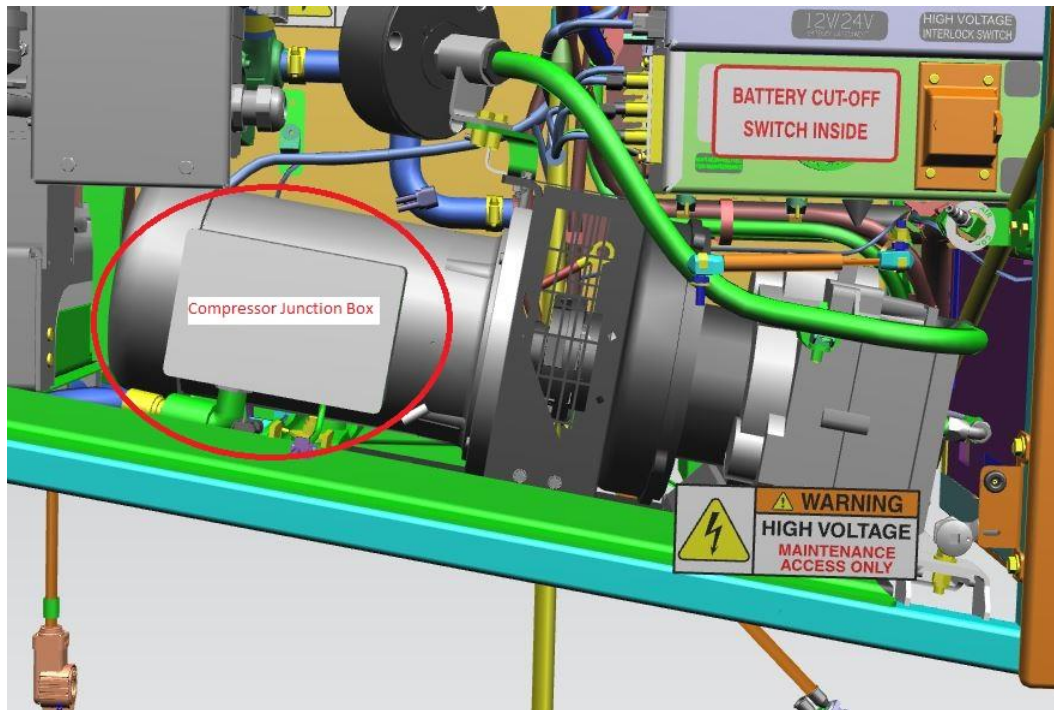


Figure 2: Air Compressor Junction Box Location

7. Ensure proper securement of the junction box to the air compressor motor.
8. Remove the front face plate of the air compressor junction box circled in Figure 2 above.
9. Lightly pull on the orange high voltage supply cable to confirm the cable gland is properly secured to the junction box.

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

10. Ensure the black distribution block is properly secured to the junction box.
11. Ensure grommets are present on all holes used to route cables to the junction box.
12. Thoroughly inspect all wires for chafing/kinking. Ensure to check where the cables route through the junction box through the grommets.
13. Thoroughly inspect all connections for corrosion.
14. Ensure terminal block connections are torqued to 16 in-lbs.

15. Remove any butt splice and replace with “Closed End Crimped Splice” as seen below in Figure 3 (Except New York Builds).



Figure 3: Closed End Crimped Splice

16. Locate the air compressor grounding connection highlighted and circled below in Figure 4.
 17. Verify that the air compressor grounding connection has contact to bare metal and is torqued to 17 ft-lbs dry.

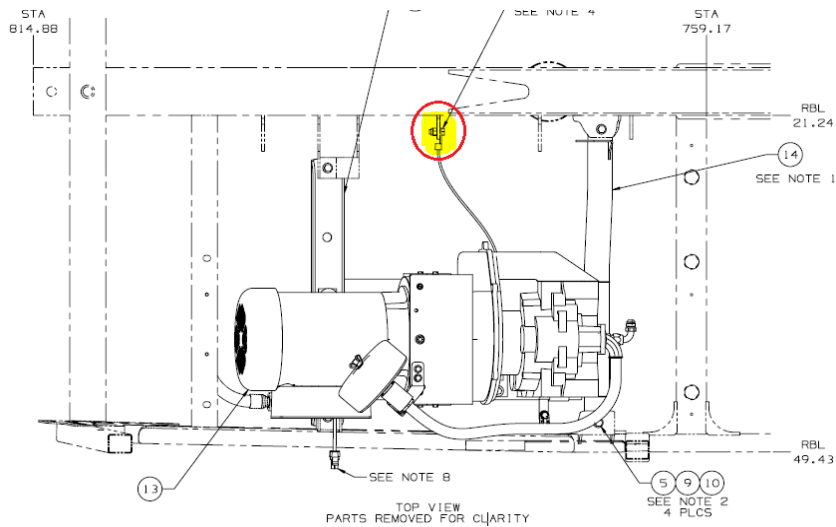


Figure 4: Top View of Air Compressor

PEM Motor Junction Box

18. Locate and remove the access panel to the PEM Motor. The access panel is located on the interior floor at the rear of the bus.

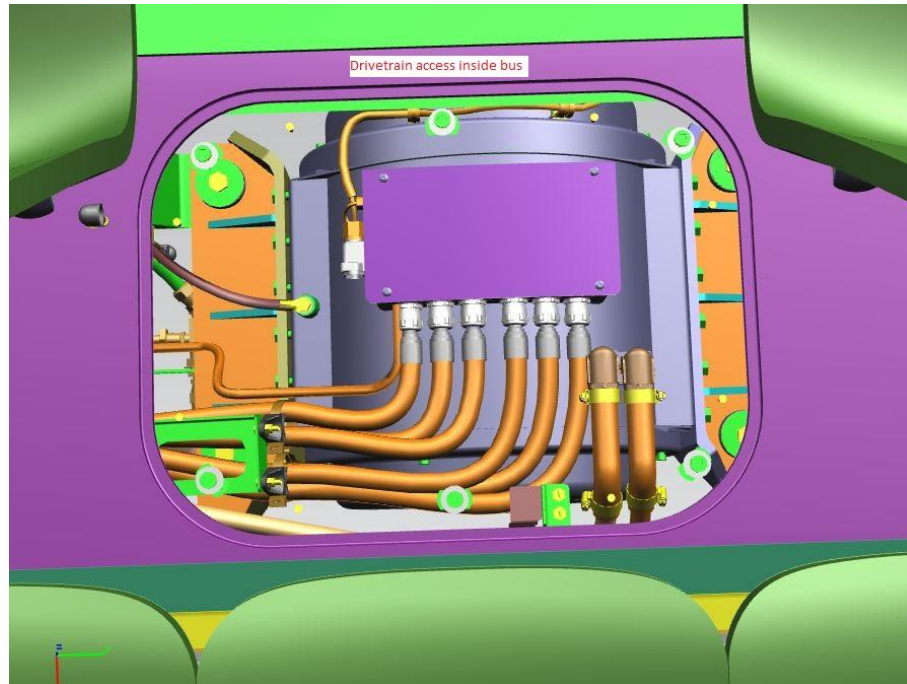


Figure 5: PEM Motor Junction Box Location

- ☞ **NOTE:** Standard grade motors will only have 3 High Voltage cables versus the 6 shown above in figure 5 above for a high-grade PEM motor

19. Remove the PEM Motor Junction Box Cover.

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

20. Thoroughly inspect all cables and wires for chafing/kinking.
21. Thoroughly inspect all connections for corrosion.
22. Ensure all forked lugs are fully inserted into the terminal bolt.



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23. Ensure proper torque on motor terminal connections.
 - A. Standard grade (3 Cables) - 20 Nm
 - B. High grade motor (6 Cables) – 10 Nm
24. Ensure all M25 cable glands are torqued to the terminal box with 10 Nm.
25. Re-install the terminal box cover using an X pattern and to 8 Nm.

Curb Side Charge Receptacle

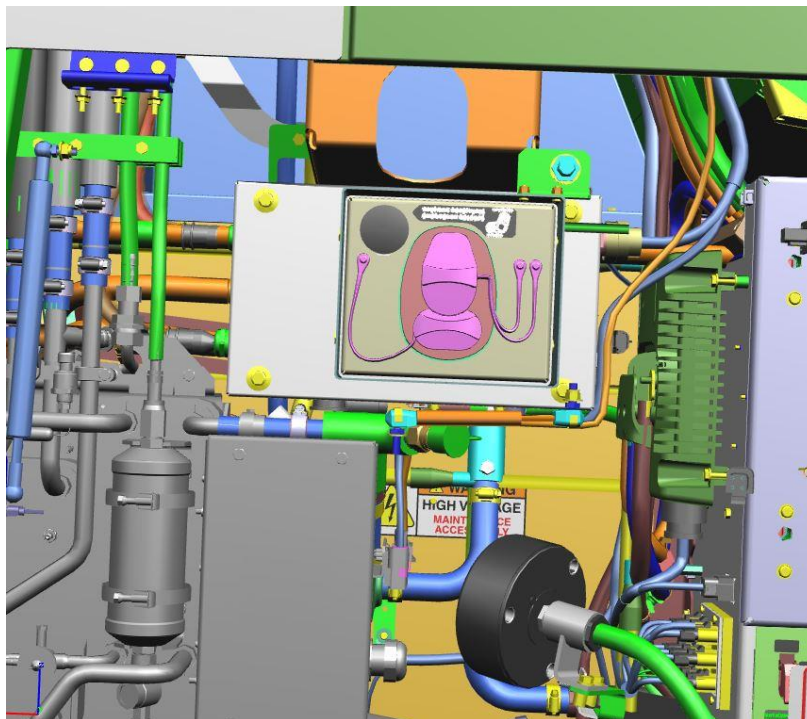


Figure 6: Curb Side Charge Receptacle Location

26. Remove the curb side charge receptacle face plate as shown below.

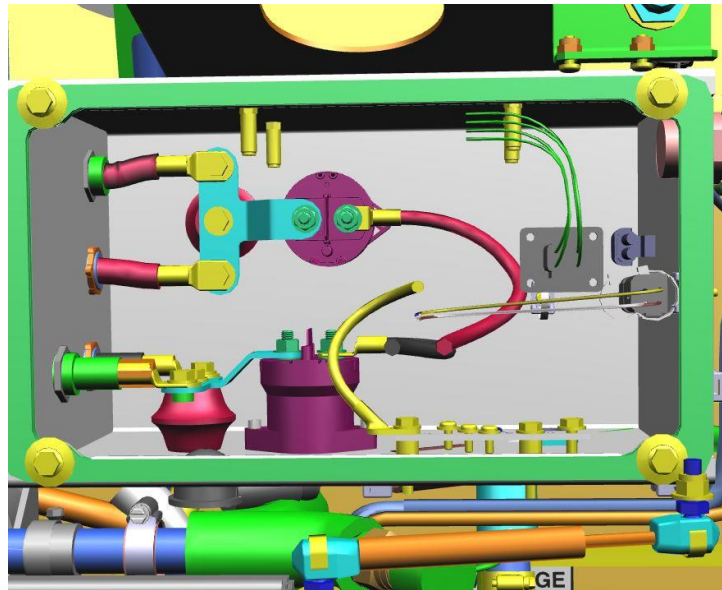


Figure 7: Curb Side Charge Receptacle Cover Removed

NOTE: The Curb Side Charge Receptacle cover will need to be removed for the last section of the inspection so you may leave this cover off when complete.

WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

27. Inspect for water/moisture/debris and dry if needed.
28. If any water, moisture or debris is found, replace failed or missing gasket.
29. Lightly pull all cables to ensure proper cable securement to the junction box.
30. Thoroughly inspect all cables and wires for chafing/kinking.
31. Thoroughly inspect all connections for corrosion.
32. Ensure all power connections are torqued to 90 in-lbs.

Street Side Charge Receptacle



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☞ **NOTE:** If your bus does not have dual side plug in charging capabilities, you may skip to the next section.

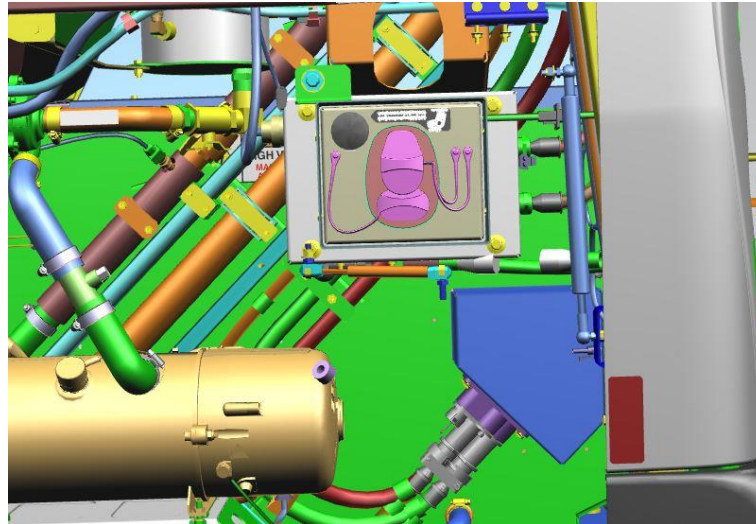


Figure 8: Street Side Charge Receptacle Location

33. Remove the street side charge receptacle face plate as shown below.

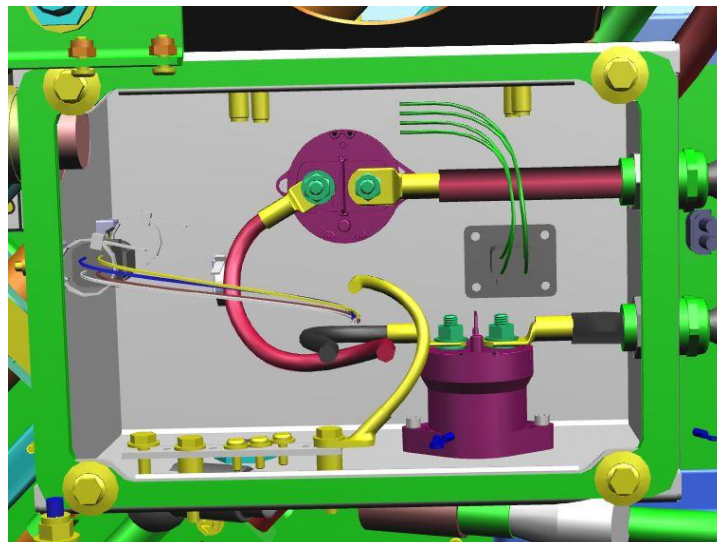


Figure 9: Street Side Charge Receptacle Cover Removed

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

34. Inspect for water/moisture/debris and dry if needed.
35. If any water, moisture or debris is found, replace failed or missing gasket.
36. Lightly pull all cables to ensure proper cable securement to the junction box.
37. Thoroughly inspect all cables and wires for chafing/kinking.
38. Thoroughly inspect all connections for corrosion.
39. Ensure all power connections are torqued to 90 in-lbs.

Battery Chiller

40. Locate the battery chiller assembly on the roof of the bus as seen below in Figure 10.

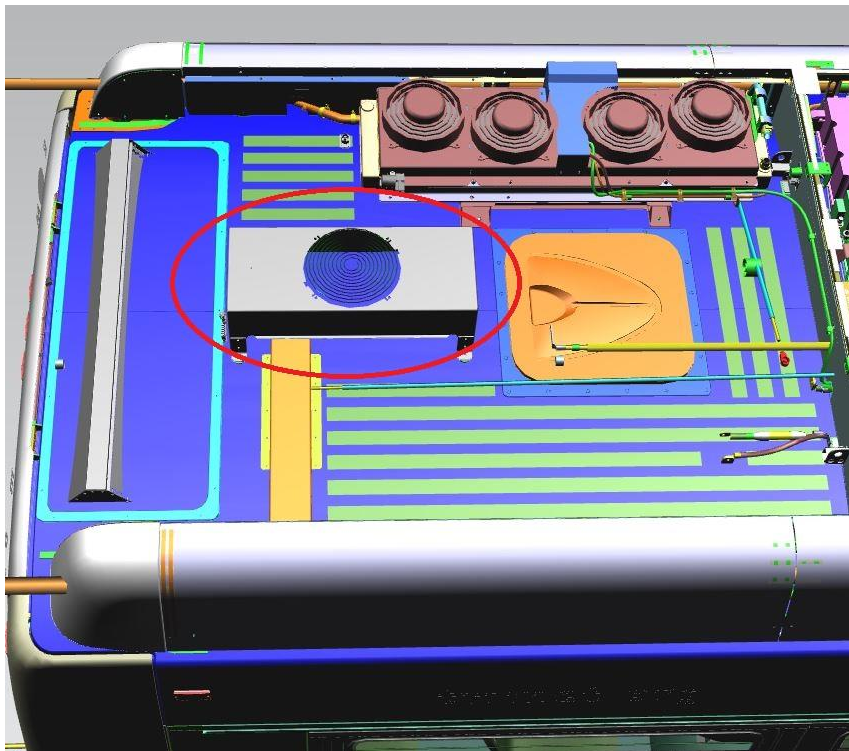


Figure 10: Battery Chiller Location

☞ **NOTE:** Layout of roof components may be different than shown in Figure 10.

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

41. Thoroughly inspect all cables and wires for chafing/kinking.
42. Thoroughly inspect all connections for corrosion.
43. Verify the #8 fitting on the left side of Figure 11 below is torqued to 17.5 ft-lbs dry.

⚠ WARNING: Figure 11 below is facing the rear of the bus

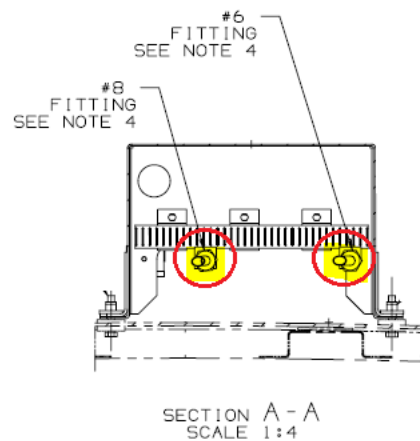


Figure 11: Rear Facing Section View of the Battery Chiller

44. Verify the #6 fitting on the left side of Figure 11 below is torqued to 12 ft-lbs dry.

Inverter Rack

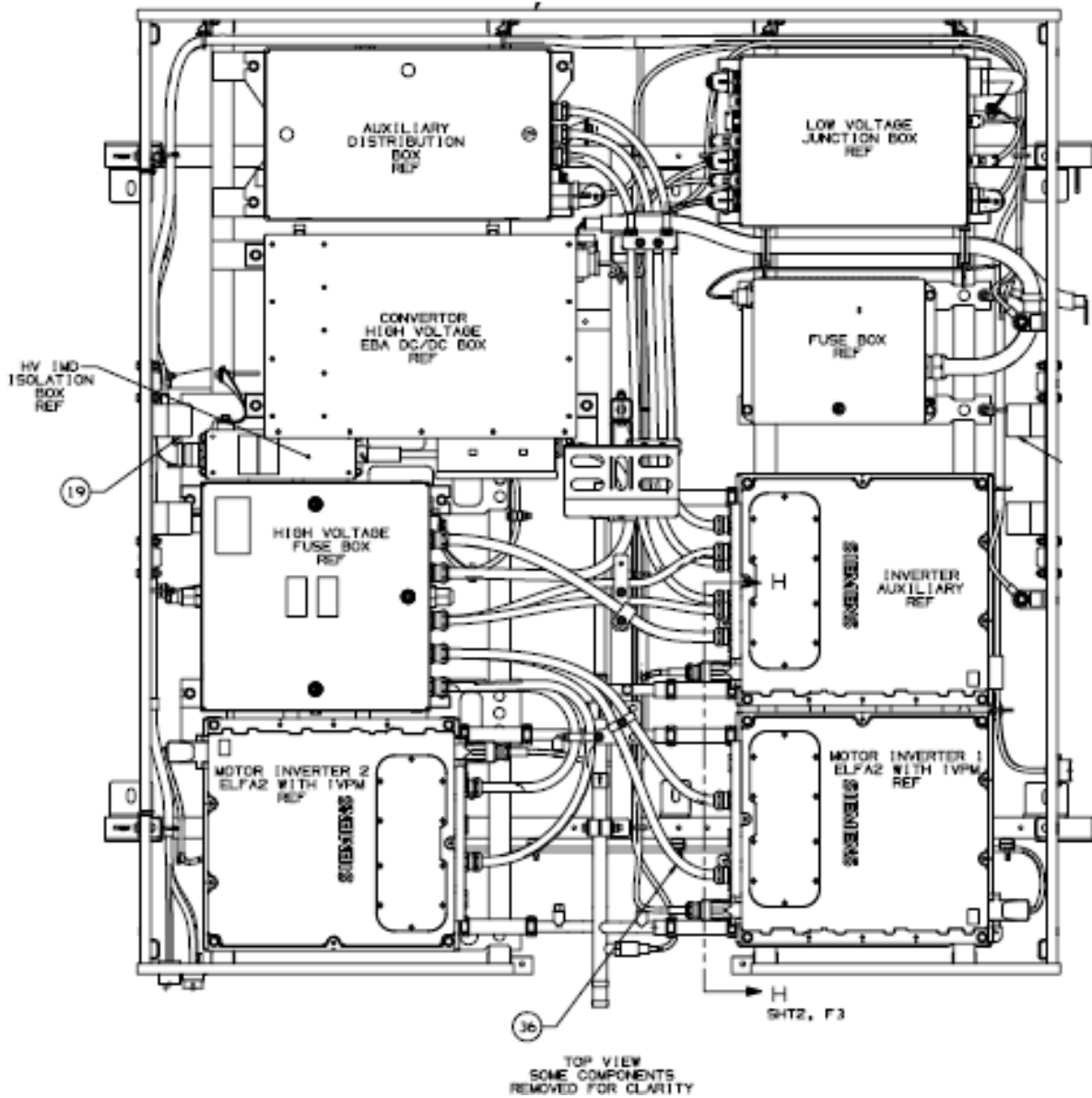


Figure 12: High Grade Inverter Rack Layout

☞ **NOTE:** Layout may vary slightly depending on build. Standard grade layouts do not include Motor Inverter 2.

45. Remove the Inverter Rack cover.

Inverters

46. Ensure all M25 cable gland connectors on all Inverters are torqued to 16 ft-lbs.

47. Ensure the upper M8 bolts securing the grounding strap at each inverter and circled below in Figure 13 are torqued to 11 ft-lbs.

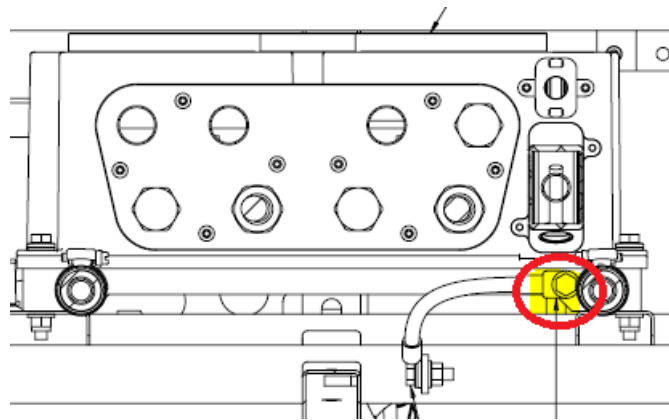


Figure 13: Inverter Upper Grounding Connection

48. Ensure the lower 5/16 bolts securing the grounding strap at each inverter and circled below in Figure 14 are torqued to 15 ft-lbs.

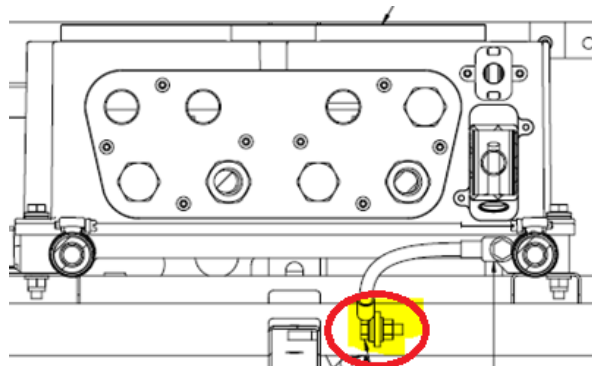


Figure 14: Inverter Upper Grounding Connection

High Voltage Fuse Box

49. Ensure all M25 cable gland retainer nuts on the HV Fuse Box are torqued to 7 ft-lbs.
50. Ensure the M8 bolt at the upper ground strap connection for the High Voltage Fuse Box circled below in Figure 15 is torqued to 13 ft-lbs.

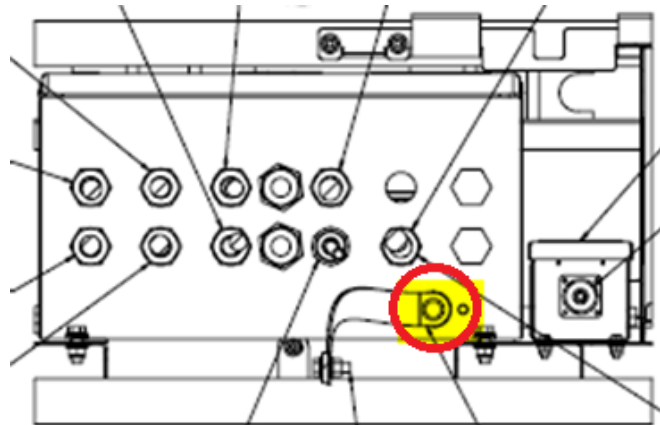


Figure 15: HV Fuse Box Upper Ground Strap Connection

51. Ensure the 5/16 bolt at the lower ground strap connection for the High Voltage Fuse Box circled below in Figure 16 is torqued to 15 ft-lbs.

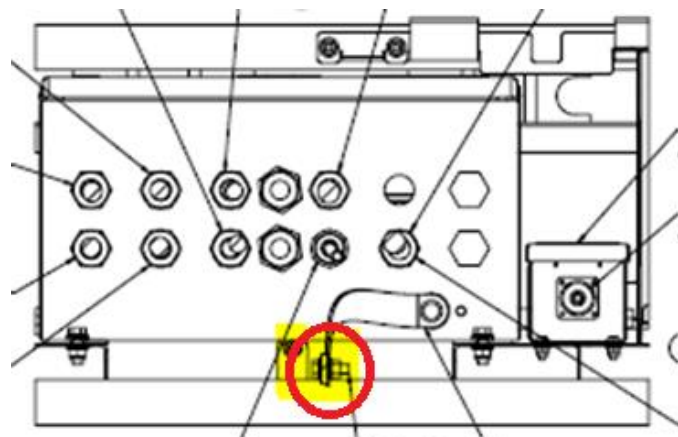


Figure 16: HV Fuse Box Upper Ground Strap Connection

52. Remove the High Voltage Fuse Box Cover.

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

53. Lightly pull all cables to ensure proper cable securement to the High Voltage Fuse Box.

54. Thoroughly inspect all cables and wires for chafing/kinking.

55. Thoroughly inspect all connections for corrosion.

56. Ensure the two largest HV power cables are torqued down to 13 ft-lbs.

57. Ensure all other electrical connections torqued to 10 ft-lbs.

Auxiliary Distribution Box

58. Ensure all M25 cable gland retainer nuts on the Auxiliary Distribution Box are torqued to 7 ft-lbs.

59. Ensure the M8 bolt at the upper ground strap connection for the High Voltage Fuse Box circled below in Figure 17 is torqued to 13 ft-lbs.

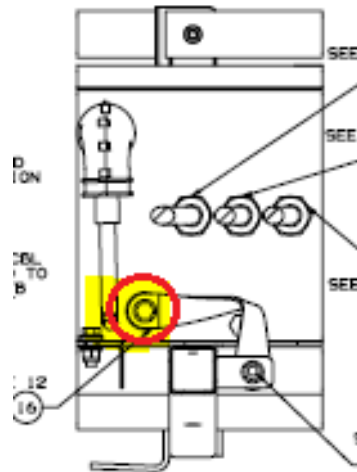


Figure 17: Aux Distribution Box Upper Ground Strap Connection

60. Ensure the 5/16 bolt at the lower ground strap connection for the High Voltage Fuse Box circled below in Figure 17 is torqued to 15 ft-lbs.

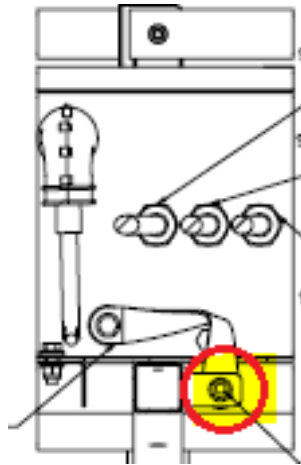


Figure 18: Aux Distribution Box Upper Ground Strap Connection

Motor Inverter Cooling Fan

61. Verify the chassis connection highlighted below is clean to bare metal and torqued 30 to 37 ft-lbs

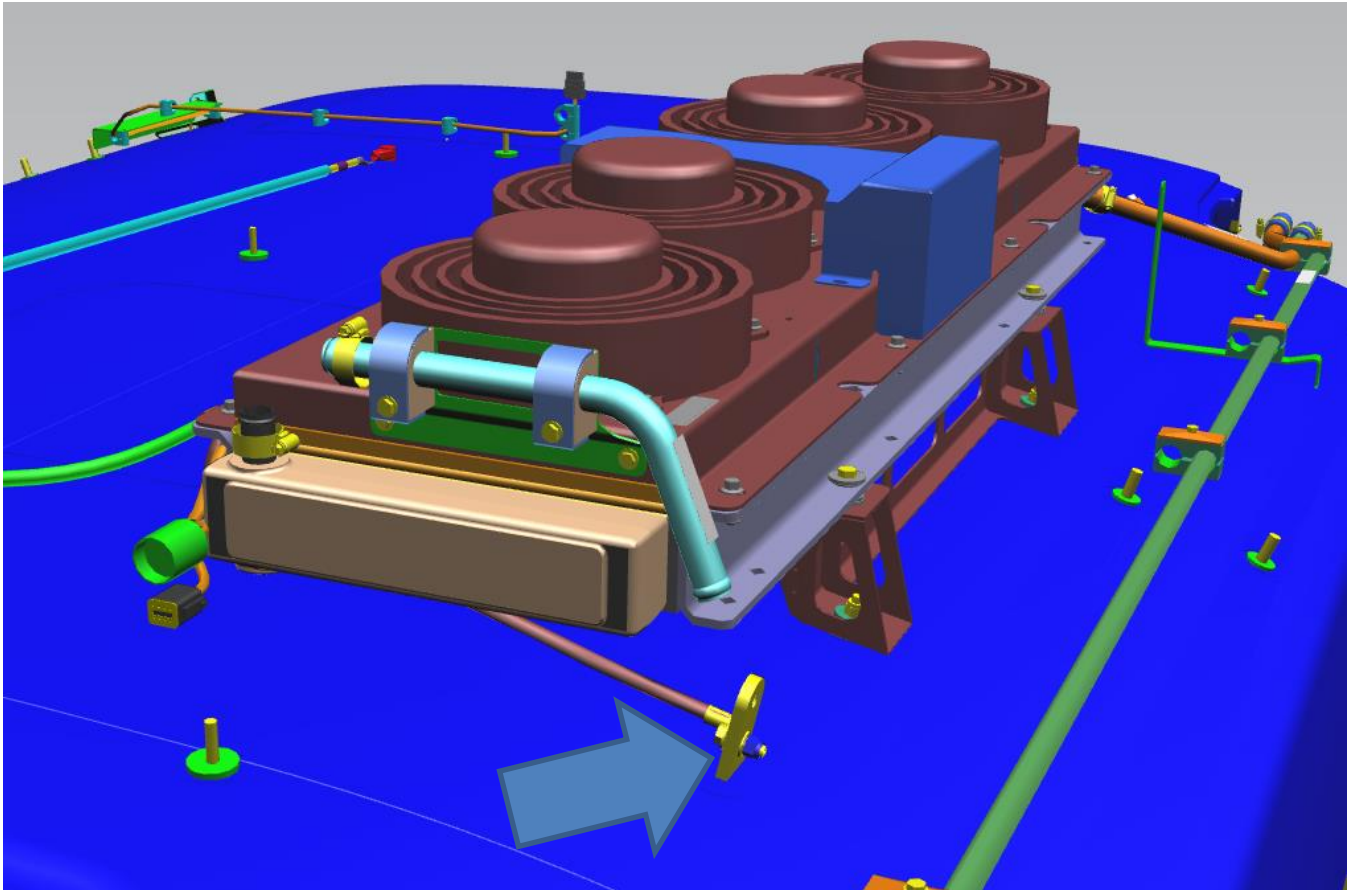


Figure 19: Motor Inverter Cooling Fan Grounding Point. Parts removed for clarity.

Rear mount HVAC Unit

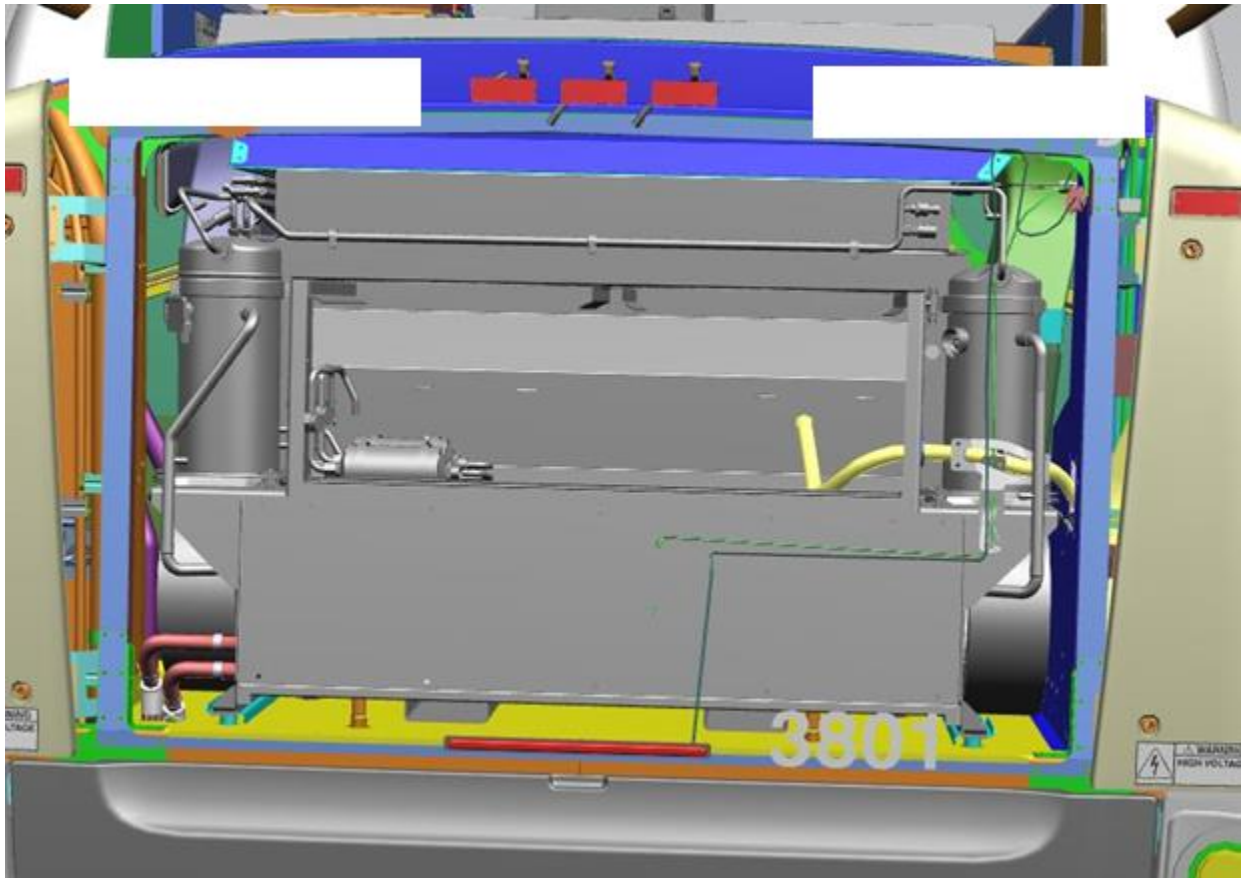


Figure 20: HVAC Location

62. Ensure proper securement of High Voltage cable to the HVAC Unit.

Electric Auxiliary Heater

63. Locate the electric auxiliary heater on the rear of the bus beside the rear mount HVAC.
64. Remove the heater head cover to access the high voltage connections.

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

65. Verify the orange high voltage cable secured to the contactor and circled in yellow below in figure 21 is torqued to 5.9 ft-lbs.



Figure 21: High Voltage Positive Auxiliary Heater Connection

66. Lightly pull on the orange high voltage cable circled below in figure 22 and connected to the terminal block to ensure proper cable securement.

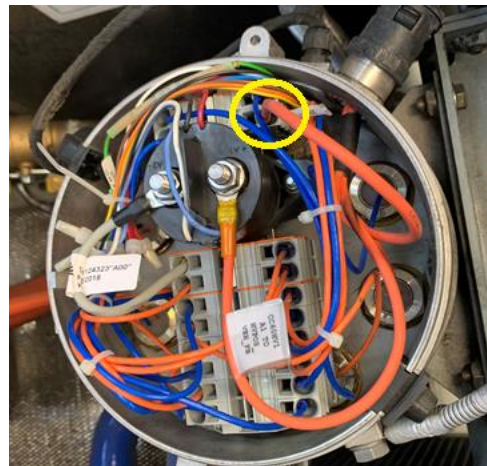


Figure 22: High Voltage Negative Auxiliary Heater Connection



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NOTE: The remaining task of the inspection is to verify proper high voltage cable orientation of the Electric Auxiliary Heater. Due to past issues with these cables not being built to print, we can not rely on the labels. To accomplish this task, we must verify continuity between one of the Electric Auxiliary Heater cables and another location that is connected to the same supply. This will confirm for us that the end of the cable at the Electric Auxiliary Heater cable is labelled and installed correctly. All SR's will use a connection point inside the Curb Side Charge Receptacle Box to verify continuity. Use the table below to determine weather or not to use the positive or negative high voltage supply.

SR	Polarity
2144	HVPOS
2143	HVPOS
2165	HVPOS
2145	HVPOS
2207	HVPOS
2208	HVPOS
2221	HVPOS
2211	HVPOS
2297	HVPOS
2317	HVPOS
2318	HVPOS
2304	HVPOS
2182	HVPOS

SR	Polarity
2296	HVNEG
2313	HVNEG
2315	HVNEG
2212	HVNEG
2213	HVNEG
2360	HVNEG
2326	HVNEG
2352	HVNEG
2362	HVNEG
2344	HVNEG
2375	HVNEG
2363	HVNEG
2319	HVNEG
2382	HVNEG
2374	HVNEG
2403	HVNEG

67. Use the table above to determine weather or not you will be verifying continuity on the positive or negative cable of the Electric Auxiliary Heater.
68. Connect one end of your digital multimeter to the high voltage Electric Auxiliary Heater connection appropriate to your SR. Refer to Figures 21 and 22 for positive and negative connection location.
69. Connect a long cable to your digital multimeter and run it over to the Curb Side Receptacle Box.

⚠ WARNING: Using appropriate PPE, confirm that there is no voltage present on any connection point.

70. You will be connecting the opposing end of your digital multimeter to one of the contactor terminals in the Curb Side Receptacle Box. If your SR's polarity listed in the table above as HVPOS, connect your digital multimeter to the bus side of the positive contactor located in the Curb Side Charge Receptacle Box. If your SR's polarity is listed as HVNEG, connect your digital multimeter to the bus side of the negative contactor located in the Curb Side Charge Receptacle Box. Refer to the highlighted and labeled connections in Figures 23, 24 and the appropriate wiring diagram for your SR.

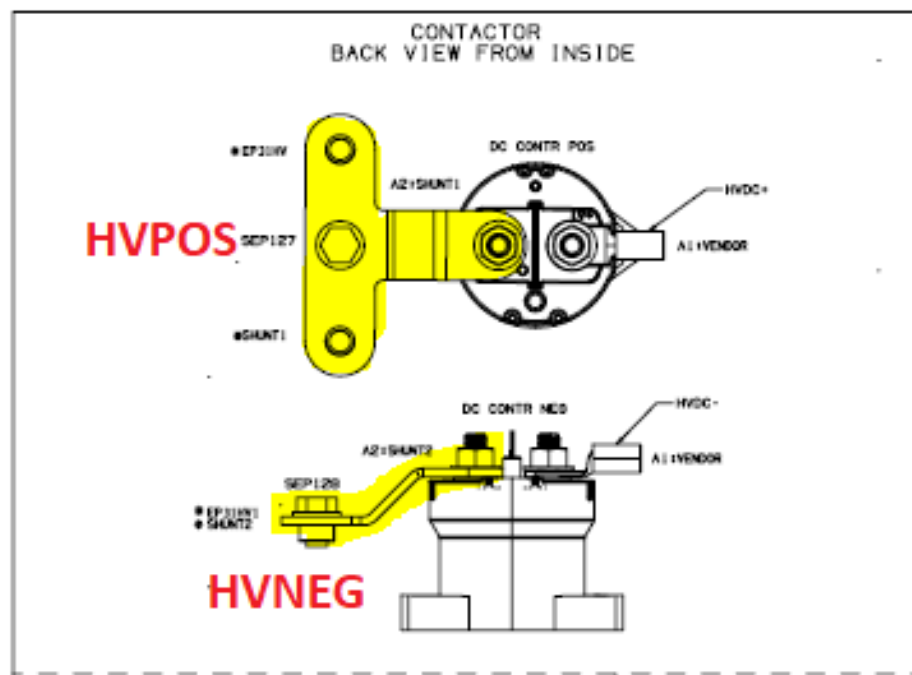


Figure 23: HVPOS & HVNEG Charge Receptacle Contactor Locations (Dual Side Charging)

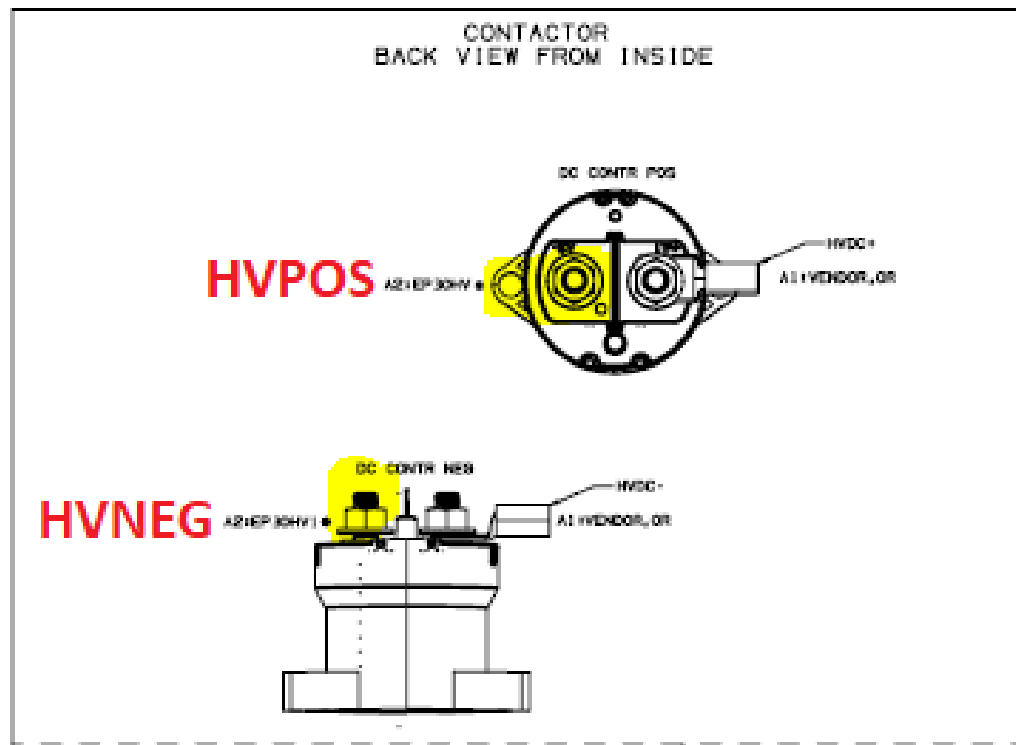


Figure 24: HVPOS & HVNEG Charge Receptacle Contactor Locations (Single Side Charging)

71. Using your digital multimeter, verify continuity between the two points appropriate to your SR. If you do not get continuity between the two appropriate points, contact TSS and complete a diamond 1 on the Electric Auxiliary Heater Cable installation.

LABOUR ESTIMATE

	Operation	People	Hours	Labor Time
1	Inspect various systems in XE buses to ensure long term reliability.	1	9.0	9.0

PARTS REQUIRED

Item	Part Number	Description	Qty. per Coach	Units	Notes
1	121202	PAINT MARKER BLACK	0.5	EA	

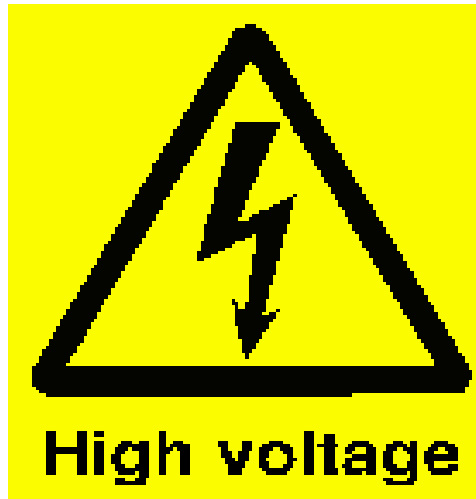
TOOLING REQUIRED

Item	Part Number	Description	Qty. per Coach	Units	Notes
1	N/A	Digital Multimeter with long test lead	1	EA	

Appendix A – NFIL Spec 532295 - High Voltage Safety Guidelines & Procedures for New Flyer Battery Bus

The following provides general guidelines in relation to safety and best practices when completing installation or servicing work on any New Flyer battery bus vehicle platform.

This document is not meant to supersede the actual released installation and assembly drawings and where conflicts arise, the released engineering drawings take precedence.



Introduction

The utmost concern, while working with High Voltage (HV) systems, is the safety of yourself, other personnel and the potential of damage to property. To minimize these risks, it is crucial to be properly trained and always maintain a very alert, questioning and disciplined attitude without fail. As soon as your guard is lowered, then the potential of an accident is probable that can hurt or kill yourself or someone else and possibly damage property.

What is High Voltage (HV)?

Any form of voltage that is greater than 50 volts if the person's skin at the electrical contact points is not compromised and not wet.



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Equipment Required

The following equipment shall be required:

Digital Multimeter (DMM), 1000 volt Category III, 600 volt Category IV,
10Megohm impedance or greater with insulated case or rubber holster
Clamp-on current probe, 1000 volt Category III, 600 volt Category IV
High Pot Tester (Hi-Pot)
Phase rotation meter
Personal Protection Equipment (PPE) appropriate for 700volt DC & 230 volt AC with Class 00 or higher HV gloves with compatible leather over gloves. Appropriate safety glasses as well as the face shield. The PPE shall also meet the required Arc Flash & Arc Blast requirements. Before use, inspect the PPE in accordance with this guideline.
Adequate lighting
HV insulated mat
Two fused HV clip leads 10 inches long
Safety barricade with warning lights & "Danger High Voltage" signs
Belt tool pouch (use only to carry small components up/down a ladder)
Torque Screwdriver set
Imperial torque nut driver set
Metric torque nut driver set

Equipment Calibration

All test equipment must be within their calibration interval and recorded such with the respective serial numbers. These records must be available to the Checker.



Personnel Requirement

Only trained personnel shall supervise and perform High Voltage system testing, checkout and troubleshooting. Two personnel (one called the Checker & the other called Monitor/Recorder) shall perform Checkout Procedures, together, to ensure safety of themselves, others nearby & for the protection of vehicle & property. Refresher training shall be provided to these personnel on a regular basis and when new systems are to be checked by them. The training of the personnel shall consist of:

HV & low voltage basics, intermediate & advanced electricity
HV & low voltage electrical systems of the vehicle
Shop safety practices & procedures
First aide including CPR & the use of the shop defibrillator
How to release a victim that can't let go HV
Quickest method of shutting down HV
Firefighting and emergency procedures
HV & arc flash safety
Organized & tidy placement of equipment & tools allowing for unrestricted movement
Operation of Hi-pot

To ensure effectiveness of training, exams of the trained material shall be required with a high passing mark of at least 80% and a retraining of the missed 20 % on a one to one basis.

Checker Function

(Caution: The Checker must not have any health conditions that can be exacerbated when startled and must not have any electronic implants.)

Directed by the Monitor/Recorder
Performs all preparations & checks
Wears PPE as specified by the Checkout Procedure
Performs all restorations

Vehicle Inspection

It is necessary that the vehicle to be checked out, first be visually inspected of all systems, workmanship and with special attention to ensuring there is no HV cable or equipment damage or chafing.

High Voltage Checkout Preparation

(1) The scope of the work must be accurately defined such as a Checkout Procedure that requires systematic steps with sign offs. Before a Checkout is performed, the Supervisor, Checker and Monitor/Recorder must conduct a briefing of what shall transpire, identify potential hazards, resist pressures of "is it done yet?", anticipate problems and question possible events. If an unexpected electrical hazard or fault occurs, during any time of the Checkout, it must be immediately reported to the supervisor. After the Checkout is completed the same group should review the results and processes and make proposed modifications to the procedures if required.



(2) Install Safety barricade with warning lights & signs indicating "Danger High Voltage" around the vehicle perimeter and ensure no personnel are within the fenced perimeter during the checkout procedure.

(3) It shall always be the goal to check the systems as much as possible with all HV power OFF and Locked Out/Tagged Out and proven as de-energized by voltage measurement using the DMM. The functionality of the DMM must be proved before and after the verification of no HV present. Then, if possible, the HV systems should be challenged by trying to energize them while checking that no HV appears.

(4) When it is necessary to perform tests of HV systems with the power ON, then the Working Live procedure must be followed.

(5) The test personnel shall always rehearse the actions required in case of any possible accident scenarios.

(6) Before beginning the Checkout Procedure, the test personnel shall remove all their jewelry (including pierced ones), watches and any electrically conductive objects on them.

PPE Requirements

The PPE voltage class, Arc Flash and Arc Blast rating shall be compatible with the voltage and Arc Flash capability of the systems being tested. Appropriate leather glove protectors shall be worn over the HV rubber gloves.

PPE Care & Testing

Rubber insulated PPE shall be periodically cleaned and tested in accordance with 29 CFR 1910.137 and the appropriate ANSI/ASTM standards. HV gloves, sleeves and mats shall be tested every 6 months. PPE apparel shall be cleaned and maintained in accordance with the manufacturer's instructions. A record of the PPE testing shall be maintained and available to the users.

PPE Inspection

Inspect PPE equipment, before use, for any degradation or damage and ensure that the HV gloves have been tested every 6 months. Also perform an air pressure test on the HV gloves before and after each use. If during PPE use a potential damaging incident occurred to the PPE, stop further testing and inspect the PPE. If at any time the PPE is defective, reject it, and obtain an accepted one.

PPE Storage

PPE apparel should be stored lying flat, undistorted, right-side out and not folded in protective containers. The HV mats can be rolled with an inside diameter greater than 2 inches. Rubber HV gloves should be stored in cool, dark, dry, and free from damaging chemicals or vapors. The glove cuffs should face downwards, without folding, in the appropriate glove bag and hung vertically.

Insulated Tools

Insulated tools should be visually inspected for insulation damage before and after each session of use.

Lockout/Tagout Procedure

The Lockout/Tagout procedure should be followed that is specified in the respective checkout procedure. When removing the lock and tag:

- (1) The locks and tags shall be removed by the installer of them or under her/his supervision.
- (2) If the installer of the locks and tags is not available, then her/his supervisor:
 - (a) Ensures that the installer of the locks and tags is not in the facility
 - (b) Contacts the installer to inform her/him that the locks and tags will be removed



(c) Reminds the installer of the lock and tag removal when she/he resumes work

Stored Energy

Personnel must always remember the characteristics of stored energy devices such as capacitors and batteries and when energy is available from.

Working Live

To maximize safety, it is always important to perform the maximum amount of HV checkout in the de-energized state.

When it is necessary to work with HV equipment while energized or to verify whether HV is present, the utmost care and safety procedures must be utilized including:

- (1) Wearing appropriate PPE with protector gloves over top of the HV rubber gloves
- (2) Ensure all personnel, except the Checker and Monitor/Recorder, are clear of the vehicle
- (3) Kneeling or standing on HV insulated mat

Energizing & De-energizing Procedure

It is critical that before any HV system is energized that a visual check be performed to ensure that all possible HV compartments are closed and there is no debris, tools or test equipment lying on HV terminations. If there is a certain sequence of energizing and de-energizing the HV system, then all personnel involved must be trained in this sequence. (**CAUTION:** Never try to connect or disconnect circuit components such as cables, fuses, connectors, etc while there is current flowing in the circuit.)

Electrical Injuries

Electrical injuries should be immediately reported to the first aide personnel and the supervisor. Other than electrostatic shocks, even non-injurious electrical shocks should be reported to the supervisor. These should be immediately investigated and documented to determine the cause and prevent the occurrence in the future.



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Appendix B – XE High Voltage Inspection **Check Sheet**

Section	Step #	Page #	Inspection	Issue (Y/N)	Issue Description (List Quantity if Applicable)	Signature of Approval
Air Compressor	7	4	Securement of Junction box to the Air Compressor			
	9	4	Securement of Cable to Junction Box			
	10	4	Distribution Block Securement			
	11	4	Grommets Present			
	12	4	Wire/Cable Damage			



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	13	4	Corrosion on Wire/Cable Connections			
	14	4	Cable Connection to Terminal Block – 16 in-lbs			
	15	4	Closed End Crimped Splice			
	17	5	Proper Grounding of Air Compressor			
PEM Motor Junction Box	20	6	Wire/Cable Damage			
	21	6	Corrosion on Wire/Cable Connections			
	22	6	Forked Lugs Fully Seated into Terminal Bolt			



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	23	7	Motor Terminal Connection Torque Standard Grade - 20 Nm High Grade - 10 Nm			
	24	7	M25 Cable Glands Torqued to 10 Nm			
Curb Side Charge Receptacle	27	8	Water/Moisture/Debris Found Inside Receptacle Box			
	29	8	Cable Securement to Junction Box			
	30	8	Wire/Cable Damage			
	31	8	Corrosion on Wire/Cable Connections			
	32	8	Power Cable Connections Torqued to 90 in-lbs			



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Street Side Charge Receptacle	34	9	Water/Moisture/Debris Found Inside Receptacle Box			
	36	10	Cable Securement to Junction Box			
	37	10	Wire/Cable Damage			
	38	10	Corrosion on Wire/Cable Connections			
	39	10	Power Cable Connections Torqued to 90 in-lbs			
Battery Chiller	41	11	Cable Damage			
	42	11	Corrosion on Cable Connections			



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	43	11	#8 Fitting Torqued to 17.5 ft-lbs Dry			
	44	11	#6 Fitting Torqued to 12 ft-lbs Dry			
Inverters	46	13	16 ft-lbs On All M25 Cable Glands			
	47	13	11 ft-lbs On Grounding Cable Upper Connection Points			
	48	13	15 ft-lbs On Grounding Cable Lower Connection Points			
High Voltage Fuse Box	49	14	7 ft-lbs On All M25 Cable Gland Retainer Nuts			
	50	14	13 ft-lbs On Grounding Strap Upper Connection			



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	51	14	15 ft-lbs On Grounding Strap Lower Connection			
	53	15	Wire/Cable Securement Inside HV Fuse Box			
	54	15	Cable/Wire Damage			
	55	15	Corrosion on Wire/Cable Connections			
	56	15	Two Largest Power Cables Torqued to 13 ft-lbs			
	57	15	All Other Electrical Connections Torqued to 10 ft-lbs			
Auxiliary Distribution Box	58	15	7 ft-lbs On All M25 Cable Gland Retainer Nuts			



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	59	15	13 ft-lbs On Grounding Strap Upper Connection			
	60	15	15 ft-lbs On Grounding Strap Lower Connection			
Motor Inverter Cooling Fan	61	17	30-37 ft-lbs On The Motor Inverter Cooling Fan Grounding Point			
HVAC	62	18	Cable Securement to HVAC Unit			
Electric Auxiliary Heater	65	19	Orange High Voltage Cable Connection to Contactor Torqued to 5.9 ft-lbs			
	66	19	Proper Cable Securement of Orange High Voltage Cable to Terminal Block			
	71	22	Proper High Voltage Cable Orientation			