

2020

**Q8/SQ8/RS Q8**

**Audi Pre-Delivery Inspection**

Stock No. _____	Dealer Number _____	R.O. No. _____
VIN _____	Road test mileage out _____	Road test mileage in _____

**Reminders**

- ▶ All items must be completed prior to customer delivery by a certified Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ Guided Fault Finding must be used, session must be completed and sent to GFF Paperless
- ▶ Total PDI Test must be completed prior to any other work involving the scan tool (special function tab -> Total PDI Test)
- ▶ Start Guided Fault Finding with the engine running to insure control modules in transport mode are identified
- ▶ For items marked with \*, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information
- ▶ For items marked with \*\*, follow instructions for stock inventory vehicle

**Vehicle Preparation**

- Check Elsa for open campaigns and updates
- Verify Audi phone box customer registration form is present in vehicle and add the serial number from Elsa (if equipped). See TSB 2051720
- Perform any open campaigns\*
- Perform diagnostics work\*
- Install front license plate carrier (if necessary)\*

**Exterior**

- Check all key buttons and features\*
- Check all doors for proper power closing (if equipped)\*
- Inspect exterior for damage, dings, dents and surface scratches. Report and repair any damage **before** delivery to the customer

**Lighting and Windshield**

- Test exterior lighting functions
- Test windshield washers (and headlight washers if equipped) Correct aim if necessary\*

**Trunk Inspection**

- Verify power tailgate is operational and set to maximum opening height (if equipped)\*
- Verify operation of emergency release handle
- Install wheel bolt cover removal tool from PDI kit into trunk tool kit\*

**Trunk Inspection (continued)**

- Verify tool kit is installed securely in luggage compartment
- Check battery clamps for proper torque\*
- Set spare tire pressure\*

**Interior**

- Verify operation of all seat belts and latches
- Check operation of window, lock, and seat controls\*
- Inspect mirrors for proper operation\*
- Check rear view mirror operation\*
- Verify operation of all interior lights
- Check heated steering wheel (if equipped, otherwise, ignore DTC B153813)
- Verify operation of heated/ventilated and massaging seats (if equipped)\*
- Verify operation of manual folding 2nd row seats
- Verify proper operation of climate control\*
- Inspect operation of all power outlets\*
- Check panoramic sunroof and sunshade operation\*
- Verify operation of rear side sunshade operation (if equipped)
- Verify operation of front Passenger Occupant Detection System

**Settings**

- Verify operation of MMI® touch screens, upper and lower
- Set Time source setting to “GPS” and set Auto daylight savings time to “on”\*



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### Settings (continued)

- Verify and set language and measurement units\*
- Verify Speech Dialog System is operating\*
- Set “Music volume while parking” to medium\*
- Set dealership location in navigation\*
- Turn off Manual Speed Warning (if equipped)\*

### Media / Radio / SAT

- Verify operation of aux. input
- Verify operation of CD/DVD player (if equipped)
- Insert SD card and test function of slot
- Program the presets to local stations
- Verify HD Radio is turned “off”\*
- Verify Audi phone box sticker and registration information is present (if equipped). See TSB 2051720

### On-Hoist Inspection

- Remove transport suspension blocks (follow ELSA instructions)
- Check underside of vehicle for fluid leaks and loose components
- Check steering, boots, brake system, hoses, tires and wheels for damage
- Install wheel locks (if equipped)
- Install wheel bolt covers and center caps as supplied\*
- Inspect wheel bolts for proper torque\*
- Set and store tire pressures for either sold vehicle OR stock inventory vehicle\*

### Driving Performance

- Check horn operation
- Verify hold and release of electronic parking brake
- Verify engine Start-Stop System functionality\*
- Verify engine performance and acceleration\*
- Verify transmission operation, including shift paddles (if equipped)
- Test drive vehicle applying brakes several times\*
- Check adaptive air suspension in all positions (if equipped)
- Check steering/tire alignment
- Check for squeaks, rattles and wind noise. Repair any squeaks, rattles or wind noises **before** delivery to the customer
- Calibrate rear view mirror\*

### Driving Performance (continued)

- Verify quality of radio reception in AM/FM/SiriusXM® bands

### Driver Assistance

- Verify all cruise control functions
- Verify cruise control/ACC with Stop & Go functionality (if equipped), which includes the following:
  - Adaptive Cruise Assist
  - Turn Assist
  - Intersection Assistant
  - Traffic Jam Assist
  - Predictive Efficiency Assist
  - Active lane assist with emergency assistant
  - Traffic sign recognition
- Verify Audi side assist functionality Pre sense® rear (if equipped)
- Verify operation of night vision camera (if equipped)
- Verify operation of parking system\*
- Verify all vehicle Head-up display functionality (if equipped)\*
- Verify operation of High-beam assist (if equipped)
- Activate NAV and follow directions back to dealership

### Post-Road Test Inspection

- Verify SOS button is green and Roadside assistance button LED will remain off
  - It may take up to 20 minutes for the emergency call system to activate (LED turns green) after flight/transport mode deactivation
  - The vehicle must not be delivered to the customer if the emergency call function has not been successfully activated (LED lights up in green)
- Interrogate fault memory and upload diagnostic log to GFF Paperless Server
- Check service interval and verify correct interval is displayed
- Check engine oil level\*
- Check all fluid levels and top off if necessary
- Ensure the yellow tire pressure tag is installed on the steering wheel
- Apply 30 Day Inventory Maintenance Sticker\*\*
- Install showroom charger to ensure battery remains charged at all times\*\*



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**Audi connect® (USA ONLY)**

- Turn on the Wi-Fi® hotspot (if equipped)\*
- Check Wi-Fi® hotspot visibility. No data available at PDI due to dealer demo mode (if equipped)\*
- Enable satellite map for navigation (if equipped)\*

**Technician**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

\_\_\_\_\_  
Technician Signature

\_\_\_\_\_  
Last 8 of VIN

\_\_\_\_\_  
Completion Date