

2019

A4/S4/A4 allroad

Audi Pre-Delivery Inspection

Stock No.

Dealer Number

R.O. No.

VIN

Road test mileage out

Road test mileage in

Reminders

- ▶ All items must be completed prior to customer delivery by a certified Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ ALL PDI function tests must be run in Guided Fault Finding (GFF) using PDI Total Function Test Plan only. Do NOT use Guided Functions for any PDI related test as these will not be uploaded to the Paperless Server. Refer to the Special functions tab of ODIS Diagnosis for using GFF for PDI function tests
- ▶ It is advised to start ODIS with the engine running to enable all SF Test Plans in GFF
- ▶ For items marked with *, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information
- ▶ For items marked with **, follow instructions for stock inventory vehicle

Vehicle Preparation

- Check Elsa for open campaigns and updates
- Perform any open campaigns*
- Perform diagnostic work*

Exterior

- Inspect exterior for damage, dings, dents and surface scratches
- Check all key buttons and features*

Lighting and Windshield

- Test exterior lighting functions
- Test front washers (and headlight washers if equipped)*

Trunk Inspection

- Verify trunk is operational
- Verify operation of emergency release handle
- Install wheel bolt cover removal tool from PDI kit into trunk tool kit*
- Verify tool kit is installed securely in luggage compartment
- Verify inflatable spare tire and compressor are present
- Set spare tire pressure*
- Check battery clamps for proper torque*

Interior

- Verify operation of all seat belts and latches
- Check operation of window, lock, and seat controls*

Interior (continued)

- Inspect mirrors for proper operation*
- Check rear view mirror operation*
- Verify operation of all interior lights
- Verify SOS button is green and Roadside assistance button LED will remain off (if equipped). Reference TSB 2052299 if issues occur
- Verify operation of heated/ventilated seats (if equipped)
- Verify proper operation of climate control*
- Inspect operation of all power outlets*
- Check panoramic sunroof and sunshade operation*
- Verify the glove compartment opens and closes properly
- Verify operation of front Passenger Occupant Detection System

Settings

- Set Time source setting to "GPS" and set Auto daylight savings time to "on"*
- Verify operation of MMI® touch screens (if equipped)
- Set Time to "Automatic setting" and "Automatic time zone"
- Verify and set language and measurement units*
- Verify Speech Dialog System is operating*
- Set "Entertain. Fad." in Parking aid to an audible level*
- Set "Music volume while parking" to medium*
- Set dealership location in navigation (if equipped)*
- Turn off Manual Speed Warning (if equipped)*





2019

A4/S4/A4 allroad

Audi Pre-Delivery Inspection

Media / Radio / SAT

- Verify operation of aux. input (if equipped)
Verify operation of CD/DVD player (if equipped)
Insert SD card and test function of all slots
Verify HD Radio is turned "off"

Audi connect® (USA ONLY) (if equipped)

- Turn on the Wi-Fi® hotspot (if equipped)*
Check Wi-Fi® hotspot visibility. No data available at PDI (if equipped)*
Enable Google Earth view for navigation (if equipped)*

On-Hoist Inspection

- Remove transport suspension blocks (follow ELSA instruction)
Check steering, boots, brake system, hoses, tires and wheels for damage
Check underside of vehicle for fluid leaks and loose components
Inspect wheel bolts for proper torque*
Install wheel locks (if equipped)
Install wheel bolt covers and center caps as supplied*
Set and store tire pressures for either sold vehicle OR stock inventory vehicle*

Driving Performance

- Check horn operation
Verify hold and release of electronic parking brake
Verify engine Start-Stop System functionality*
Verify engine performance and acceleration*
Verify transmission operation, including shift paddles (if equipped)
Test drive vehicle applying brakes several times*
Check steering/tire alignment
Check for squeaks, rattles and wind noise
Calibrate rear view mirror*
Verify quality of radio reception in AM/FM/SiriusXM® bands

Driver Assistance

- Verify cruise control/ACC functionality (if equipped)
Verify Audi side assist functionality (if equipped)
Verify operation of parking system (if equipped)*
Verify all vehicle Head-up display functionality (if equipped)*
Activate NAV and follow directions back to dealership (if equipped)

Post-Road Test Inspection

- Interrogate fault memory and upload Diagnostic Log to GFF Paperless Server
Check Service Interval and verify correct interval is displayed
Check engine oil level*
Check all fluid levels and top off if necessary
Ensure the yellow tire pressure tag is installed on the steering wheel
Apply 30 Day Inventory Maintenance Sticker**
Install showroom charger to ensure battery remains charged at all times**

Technician

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

Technician Signature

Last 8 of VIN

Completion Date