

**◀ IMPORTANT UPDATE ▶**

*The attached Dealer Letter has been updated. Refer to the details below.*

DATE	TOPIC
9/14/2018	The note in the "Parts Ordering Process" section to reference POL17-16 to determine the applicable U-joint kit part # has been removed. T-SB-0302-17 has been updated with this information.
4/17/2018	The "Parts Ordering Process" section has been updated with a note explaining POL17-16 should be referenced to determine which U-joint kits part # is required while T-SB-0302-17 is being updated.

*The most recent update in the attached Dealer Letter will be highlighted with a **red box**.*

Please review this notification with your staff to assure that all relevant personnel have been briefed regarding this subject.

Thank you for your cooperation.

Original Publication Date: October 30, 2017

To: All Toyota Dealer Principals, General Managers, Service Managers, and Parts Managers

Subject: Customer Support Program ZH2  
Certain 2005 – 2011 Model Year Tacoma  
Coverage for Propeller Shaft Universal Joints

In our continuing efforts to ensure the best in customer satisfaction, Toyota is announcing a Customer Support Program to provide coverage for Propeller Shaft Universal Joints on certain 2005 – 2011 model year Tacoma vehicles.

### Background

Toyota has received a number of reports regarding Propeller Shaft Universal Joints on certain 2005 – 2011 model year Tacoma vehicles. In these reports, customers have indicated that there is a drivetrain vibration and/or drivetrain noise. If the vehicle continues to be driven with the aforementioned condition, there is risk of severe damage to the propeller shaft.

Although the Propeller Shaft Universal Joints are covered by Toyota's Powertrain Limited Warranty for 5 years or 60,000 miles (whichever occurs first), we at Toyota care about the customers' ownership experience. Toyota is now providing coverage for repairs related to this condition.

The following information is provided to inform you and your staff of the program notification schedule and your degree of involvement.

### Customer Support Program Details

This Customer Support Program provides coverage as it applies to the Propeller Shaft Universal Joints. The specific condition covered by this program is a drivetrain vibration and/or drivetrain noise. If the vehicle continues to be driven with the aforementioned condition, there is risk of severe damage to the propeller shaft. If the condition is verified, the vehicle will be repaired with new Propeller Shaft Universal Joint(s) under the terms of this Customer Support Program. In limited instances the Propeller Shaft Assembly may be replaced if damaged due to the universal joint condition described above.

- The **Primary Coverage** will be offered until April 30, 2019, regardless of mileage.
- After the Primary Coverage, the **Secondary Coverage** is applicable for 12 years from the date of first use, regardless of mileage.

*This coverage is for work performed at an authorized Toyota dealer only. It is subject to the same terms and conditions set forth in the New Vehicle Limited Warranty Section of the Owner's Warranty Information booklet. For example, damage from abuse, an accident, theft and/or vandalism is not covered.*

### Covered Vehicles

There are approximately 894,700 vehicles covered by this Customer Support Program. Approximately 12,300 vehicles involved in this Customer Support Program were distributed to Puerto Rico.

Model Name	Model Year	Production Period
Tacoma	2005-2011	Mid-September, 2004 ~ Early December, 2010

### Owner Letter Mailing Date

Toyota will send owner notifications by first class mail (in phases consistent with parts availability and repair capacity) starting in early November, 2017, advising owners of this Customer Support Program. A sample of the owner notification letter has been included for your reference.

### **Technician Training Requirements**

The repair quality of covered vehicles is extremely important to Toyota. All dealership technicians performing this repair are required to successfully complete the most current version of the E-Learning course "Safety Recall and Service Campaign Essentials". To ensure that all vehicles have the repair performed correctly; technicians performing this repair are required to currently hold at least one of the following certification levels:

- Expert Drivetrain Technician
- Master Technician
- Master Diagnostic Technician (MDT)

Always check which technicians can perform the remedy by logging on to <https://www.uotdealerreports.com>. It is the dealership's responsibility to select technicians with the above certification level or greater to perform this repair. Carefully review your resources, the technician skill level, and ability before assigning technicians to this repair. It is important to consider technician days off and vacation schedules to ensure there are properly trained technicians available to perform this repair at all times.

### **Remedy Procedures**

Technical instructions for this Customer Support Program can be found in T-SB-0302-17.

### **Parts Ordering Process - Non SET and GST Parts Ordering Process**

Due to potentially limited availability, the parts may have been placed on either Manual Allocation Control (MAC) or Dealer Ordering Solutions (DOS). As the parts inventory changes, the ordering process may change. Please check the Toyota Special Activities MAC/DOS report on Dealer Daily for the most up-to-date parts ordering information.

As this is a customer support program, most customers will only request reimbursement from TMS for past replacements; dealers should not increase their stock of related repair parts. *Dealers are requested to only order parts for vehicles experiencing this condition only. DO NOT ORDER FOR STOCK.* As always, if a customer experiences the condition described, dealers should conduct appropriate diagnosis and order the applicable parts.

### **Photo Requirements and Parts Retention**

Toyota requires photo documentation of replaced propeller shaft assemblies to be recorded as part of the R.O. documentation for this repair. Photos must provide perspective image(s) that illustrate the damage to the propeller shaft yoke. A photo must also be taken with a time and date stamp and the propeller shaft assembly in the background. Photos must be made available for TMS Warranty Department review upon request.

Replaced propeller shaft assemblies not requested for return in PRS or inspection by District Service and Parts Managers (DSPMs) or Field Technical Specialists (FTS) may be scrapped after they are listed on the scrap report.

**NOTE:** Toyota expects a majority of vehicles, exhibiting this condition, **WILL NOT** require propeller shaft replacement. Photo requirements and part retention are only necessary if replacing the propeller shaft.

*Refer to Warranty Policy Bulletin [POL17-16](#) for additional parts ordering information.*

*All Customer Support Program (CSP) parts are eligible for the Monthly Parts Return Program. Please refer to PANT Bulletin 2011-087 for campaign parts that are currently returnable under the Monthly Parts Return Program and for additional details.*

### **Reimbursement Procedure**

Refer to the Warranty Policy Bulletin [POL17-16](#) for claim processing instructions. *All parts replaced for this repair are subject to warranty part recovery.*

**Claim Filing Accuracy and Correction Requests**

It is the dealer's responsibility to file claims correctly for this Customer Support Program. This claim filing information is used by Toyota for various government reporting activities; therefore, claim filing accuracy is crucial. If it has been identified that a claim has been filed using an incorrect opcode or a claim has been filed for an incorrect VIN, refer to Warranty Procedure Bulletin [PRO17-03](#) to correct the claim.

**Customer Reimbursement**

Reimbursement consideration instructions will be included in the owner letter.

**Media Contacts**

It is imperative that all media contacts (local and national) receive a consistent message. In this regard, all media contacts must be directed to Victor Vanov (469) 292-1318 in Toyota Corporate Communications. Please do not provide this number to customers. Please provide this contact only to media.

**Customer Contacts**

Customers who receive the owner letter may contact your dealership with questions regarding the letter and/or the Customer Support Program. Please welcome them to your dealership and answer any questions that they may have. A Q&A is provided to assure a consistent message is communicated.

Customers with additional questions or concerns are asked to please contact the Toyota Customer Experience Center (1-888-270-9371) - Monday through Friday, 7:00 am to 7:00 pm, Saturday 7:00 am to 4:30 pm Central Time.

Thank you for your cooperation.

TOYOTA MOTOR SALES, U.S.A., INC.



**Customer Support Program - ZH2  
Certain 2005 – 2011 Model Year Tacoma  
Coverage for Propeller Shaft Universal Joints**

**Frequently Asked Questions  
Original Publication Date October 30, 2017**

**Q1: What is the condition?**

A1: Toyota has received a number of reports regarding Propeller Shaft Universal Joints on certain 2005 – 2011 model year Tacoma vehicles. In these reports, customers have indicated that there is a drivetrain vibration and/or drivetrain noise. If the vehicle continues to be driven with the aforementioned condition, there is risk of severe damage to the propeller shaft.

**Q2: What is Toyota going to do?**

A2: Although the Propeller Shaft Universal Joints are covered by Toyota's Powertrain Limited Warranty for 5 years or 60,000 miles (whichever occurs first), we at Toyota care about the customers' ownership experience. Toyota is providing coverage for repairs related to this condition. Toyota will send owner notifications by first class mail (in phases consistent with parts availability and repair capacity) starting in early November, 2017, advising owners of this Customer Support Program.

If the owner experiences the condition described above, he/she should contact a local authorized Toyota dealership for diagnosis. If the condition is verified, the dealer will perform the repair at **NO CHARGE** to the customer.

**Q3: Which and how many vehicles are covered by this Customer Support Program?**

A3: There are approximately 894,700 vehicles covered by this Customer Support Program. Approximately 12,300 vehicles involved in this Customer Support Program were distributed to Puerto Rico.

Model Name	Model Year	Production Period
Tacoma	2005-2011	Mid-September, 2004 ~ Early December, 2010

**Q3a: Are there any other Lexus/Toyota/Scion vehicles covered by this Customer Support Program in the U.S.?**

A3a: No, there are no other Lexus/Toyota/Scion vehicles covered by this Customer Support Program.

**Q4: What are the details of this program?**

A4: This Customer Support Program provides coverage as it applies to Propeller Shaft Universal Joints. If the condition is verified, the vehicle will be repaired with new Propeller Shaft Universal Joint(s) under the terms of this Customer Support Program. In limited instances the Propeller Shaft may also be replaced if damaged due to the universal joint condition described above.

- The **Primary Coverage** will be offered until April 30, 2019, regardless of mileage.
- After the Primary Coverage, the **Secondary Coverage** is applicable for 12 years from the date of first use, regardless of mileage.

*This coverage is for work performed at an authorized Toyota dealer only. It is subject to the same terms and conditions set forth in the New Vehicle Limited Warranty Section of the Owner's Warranty Information booklet. For example, damage from abuse, an accident, theft and/or vandalism is not covered.*

**Q5: Which part(s) are covered by this Customer Support Program?**

A5: The specific component covered by this program is the Propeller Shaft Universal Joints. In limited instances the Propeller Shaft may also be covered if damaged due to the universal joint condition described above.

**Q6: What should an owner do if experiencing this condition?**

A6: If an owner thinks that he/she has experienced the condition described in this Customer Support Program, a local Toyota dealer should be contacted for appropriate diagnosis and repair. If the condition is verified as being in accordance with the terms of the program, the repair will be performed at **NO CHARGE**.

**Q6a: What if the diagnosis is performed and my vehicle is not covered by the Customer Support Program?**

A6a: Please be aware that, if the condition is not covered by this program, you may be responsible for the initial diagnostic fees and any other repairs you may decide to have performed. Any authorized Toyota Dealership can determine if a condition is covered by this Customer Support Program.

**Q7: What if an owner HAS NOT experienced this condition but would like to have the repair completed?**

A7: This Customer Support Program only applies to vehicles that have exhibited the condition described above. If an owner has not experienced the condition, he/she is asked to apply the notification label to the Owners Warranty Information Booklet for future reference.

**Q8: How long will the repair take?**

A8: Depending on the specific repair being performed, the repair will take anywhere from approximately one to two and a half hours. However, depending upon the dealer's work schedule it may be necessary to make the vehicle available for a longer period of time.

**Q9: What if I previously paid for repairs related to this Customer Support Program**

A9: Reimbursement consideration instructions will be provided in the owner letter.

**Q10: How does Toyota obtain my mailing information?**

A10: Toyota uses an industry provider who works with each state's Department of Motor Vehicles (DMV) to receive registration or title information, based upon the DMV records. Please make sure your registration or title information is correct.

**Q11: What if I have additional questions or concerns?**

A11: If you have additional questions or concerns, please contact the Toyota Customer Experience Center at 1-888-270-9371 Monday through Friday, 7:00 am to 7:00 pm, Saturday 7:00 am to 4:30 pm Central Time.

## CUSTOMER SUPPORT PROGRAM NOTIFICATION – ZH2

[VIN]

Dear Toyota Owner:

At Toyota, we are dedicated to providing vehicles of outstanding quality and value. As part of our continual efforts to ensure customer satisfaction, Toyota would like to advise you of a Customer Support Program that has been initiated for your vehicle.

Toyota has received a number of reports regarding Propeller Shaft Universal Joints on certain 2005 – 2011 model year Tacoma vehicles. In these reports, customers have indicated that there is a drivetrain vibration and/or drivetrain noise. While the majority of vehicles will not experience this condition, we are offering the following Customer Support Program:

### **Customer Support Program Details**

This Customer Support Program provides coverage as it applies to the Propeller Shaft Universal Joints. The specific condition covered by this program is a drivetrain vibration and/or drivetrain noise. If you continue to drive the vehicle with the aforementioned condition, you risk severe damage to the propeller shaft. If the condition is verified, the vehicle will be repaired with new Propeller Shaft Universal Joint(s) under the terms of this Customer Support Program\*. In limited instances the Propeller Shaft may also be replaced if damaged due to the universal joint condition described above.

- **This coverage will be offered for 12 years from the date of first use with no mileage limitation.**

Please note that this coverage is for work performed at an authorized Toyota dealer only.

*This coverage is subject to the same terms and conditions set forth in the New Vehicle Limited Warranty Section of your Owner's Warranty Information booklet. For example, damage from abuse, an accident, theft and/or vandalism is not covered.*

\*Please see your Toyota dealer for additional details

VIN# \_\_\_\_\_

Date of First Use \_\_\_\_\_

Peel and Stick  
Label onto the  
Owner's Warranty  
Information Booklet

### **What should you do?**

**Please apply the label above to your Owner's Warranty Information Booklet for future reference. If you have not experienced the condition described above, there is no action necessary at this time.**

**If you have experienced this condition, please contact any authorized Toyota dealer and make arrangements for diagnosis and, if applicable, repair.**

If you would like to update your vehicle ownership or contact information, please go to [www.Toyota.com/ownersupdate](http://www.Toyota.com/ownersupdate). You will need your full 17-digit Vehicle Identification Number (VIN) to input the new information.

Customers with additional questions or concerns are asked to please contact the Toyota Customer Experience Center (1-888-270-9371) - Monday through Friday, 7:00 am to 7:00 pm, Saturday 7:00 am to 4:30 pm Central Time.

If you have previously paid for repairs related to this condition, please mail a copy of your repair order, proof-of-payment, and ownership information to the following address for reimbursement consideration:

Toyota Customer Experience Center - TSR  
Toyota Motor Sales, USA, Inc.  
c/o Toyota Motor North America, Inc.  
P O Box 259001 – SSC/CSP Reimbursements  
Plano, Texas 75025-9001

Please refer to the attached Reimbursement Checklist for required documentation details.

We have sent this notice in the interest of your continued satisfaction with our products, and we sincerely regret any inconvenience this condition may have caused you.

Thank you for driving a Toyota.

Sincerely,

TOYOTA MOTOR SALES, U.S.A., INC.

SAMPLE



<b>CUSTOMER SUPPORT PROGRAM FREQUENTLY ASKED QUESTIONS</b>
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<b>ZH2</b>
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**Q1: *Is this a recall?***

A1: No. This is not a recall. At Toyota, we are dedicated to providing vehicles of outstanding quality and value. As part of our continual efforts to help ensure customer satisfaction, Toyota is advising you of this Customer Support Program.

**Q2: *If my vehicle does not have this condition, do I need to make an appointment with my dealership?***

A2: No, you do not need to take your vehicle to a dealership unless your vehicle is exhibiting the conditions described in this letter. **If you have not experienced this condition, please apply the label to your Owner's Warranty Information booklet for future reference.**

**Q3: *Is the Customer Support Program coverage transferable if I sell my vehicle?***

A3: Yes, this Customer Support Program coverage is fully transferrable to subsequent vehicle owners for the condition and terms specified in the notification letter.

**Q4: *What should I do if my vehicle has the condition described?***

A4: If you experience this condition, please contact any authorized Toyota dealer and make arrangements for diagnosis and, if applicable, repair.

**Q4a: *What if the dealer performs diagnosis and determines that my vehicle does not have the condition covered by this Customer Support Program?***

A4a: Drivetrain vibration and/or drivetrain noise can be triggered due to conditions not specific to the Propeller Shaft U-Joints. These additional conditions may require diagnosis or repairs not specifically covered by this Customer Support Program. Please be aware that, if the condition is not covered by this program, you may be responsible for the initial diagnostic fees and any other repairs you may decide to have performed. Any authorized Toyota Dealership can determine if a condition is covered by this Customer Support Program.

**Q5: *How long will the repair take?***

A5: If the condition is present on your vehicle, the repair will take anywhere from approximately one to two and a half hours. However, depending upon the dealer's work schedule, it may be necessary to make the vehicle available for a longer period of time.

**Q6: *What if I have additional questions or concerns?***

A6: If you have additional questions or concerns, please contact the Toyota Customer Experience Center at 1-888-270-9371 Monday through Friday, 7:00 am to 7:00 pm, Saturday 7:00 am to 4:30 pm Central Time.