



903 South Main Street • P.O. Box 460 • Middlebury, IN 46540 • (574) 825-5861 • Fax (574) 825-7354

October 2018

Technical Service Bulletin Notification TSB #18-017
Unit Serial Number:

Dear Valued Dealer:

Highland has determined that certain Model Year 2018 – 2019 Ultra Lite and Light Fifth wheels do not have access to the manual crank to lower / raise the front jacks. The Bulletin repair will create the access required and cover with grommet.

Our records indicate that the following unit is currently part of the inventory at your dealership and requires the Bulletin repair prior to delivery to retail owner:

Serial Number

If you have sold this affected vehicle, please contact the current owner regarding this Service Bulletin and process the Warranty Registration for this customer. All pertinent information regarding this Bulletin is on file on our website. If you have questions regarding this Service Bulletin, please contact Highland Ridge Customer Service at 260-768-7771.

Sincerely,
Highland Division

Manual Override Access for Front Jacks

TSB # 18-017
 Job Code: 9804414
 Flat Rate: .3 Hour

Publication Date: October 2018
 Make: Highland Ridge
 Model: Ultra Lite FW
 Light FW
 Model Year: 2018-2019

INCIDENT	Access not available to insert the manual crank to lower/raise the front jack.
AFFECTED UNITS	2018 Light J3LB3123-3145 LC3077-3092 LG3128-3171 LH3051-3123 LJ3051-3175 2018 Ultra Lite J3VA3051-3149 VB3051-3105 VC3050-3073 2019 Light K3LH3051-3082 LJ3051-3119 LT3051-3072 LU3050 2019 Ultra Lite K3VA3051-3079 VB3051-3071 VC3051-3063 VD3050
PARTS KIT 18-017H	1 Grommet, ext man crk 1.75" ID Blk 2 Screws, pan quad #8 x 1.00" w/blk hd
MISC. TOOLS & SUPPLIES	Screw gun with #2 square drive bit Drill with 2" hole saw Butyl tape (approximately 6 inches)

REPAIR INSTRUCTIONS

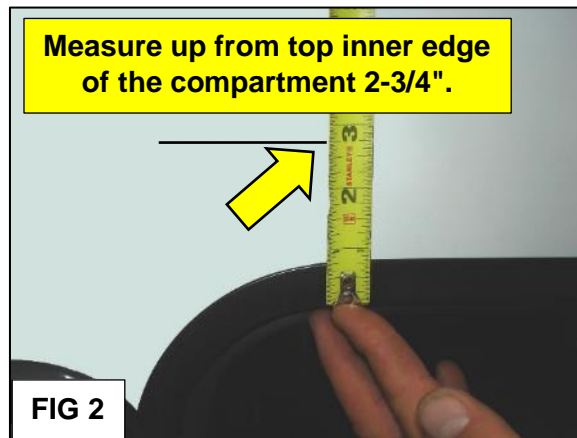
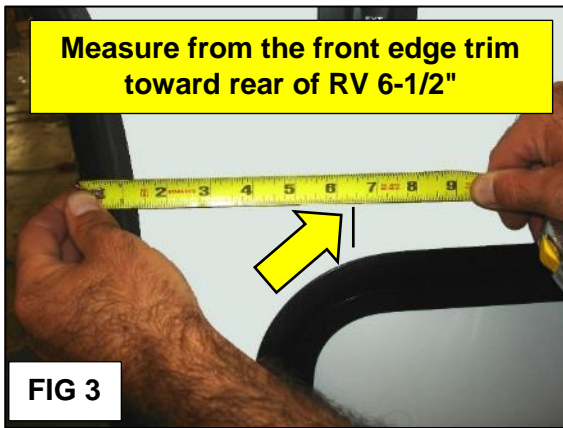


FIG 1: Grommet to be installed just above the forward compartment on the Off Door Side.

FIG 2: Open the forward most compartment on the Off Door Side.
 Measure up 2-3/4 inches from the **inside** of the door edge trim.
 Mark with an erasable marker, pen or pencil.



Measure from the front edge trim toward rear of RV 6-1/2"

FIG 3



Make sure grommet will not interfere with the switch above

FIG 4

FIG 3: Measure back to the rear of the fifth wheel, from the front edge trim, 6-1/2 inches. Make another mark with the erasable marker, pen or pencil. This locates the center of the access hole for the manual override.
FIG 4: Before drilling; make sure there will be enough clearance so the grommet does not come into contact with the switch or the compartment edging and that it sits flush to the outer wall.

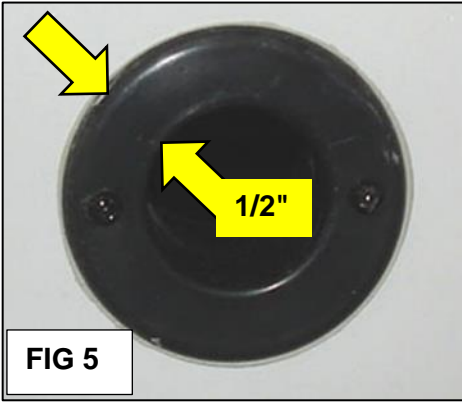
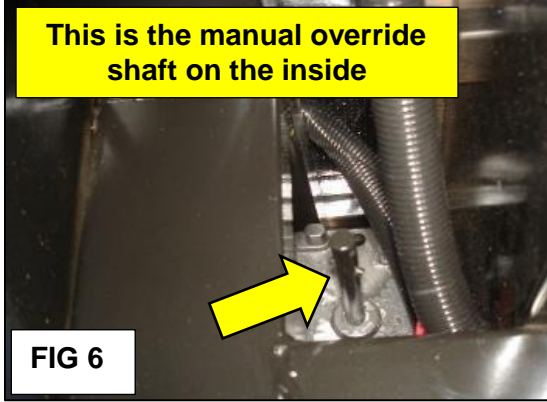


FIG 5



This is the manual override shaft on the inside

FIG 6

FIG 5: The lip of the grommet is 1/2 inch wide. The grommet can be located up to 1/4 inch off of the center mark of the hole and the crank handle will still fit on the manual override shaft behind the outer wall. (Fig 6)
FIG 6: Manual override shaft inside the front of the RV. (The pin can be seen by looking inside the forward baggage compartment and up slightly.)



FIG 7

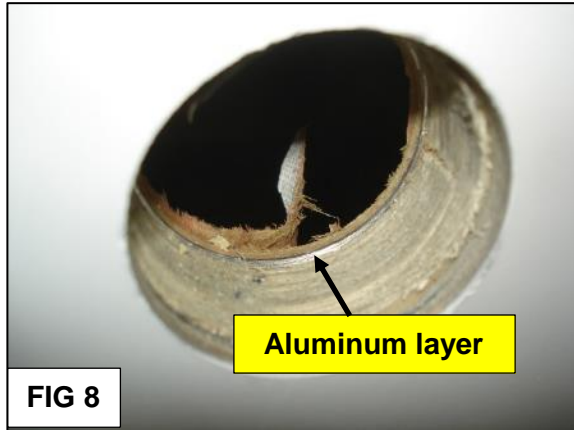


FIG 8

FIG 7: Drill the 2 inch diameter hole when the location has been finalized.
FIG 8: While drilling, you will enter through a thick layer of wood followed by a thin layer of aluminum.

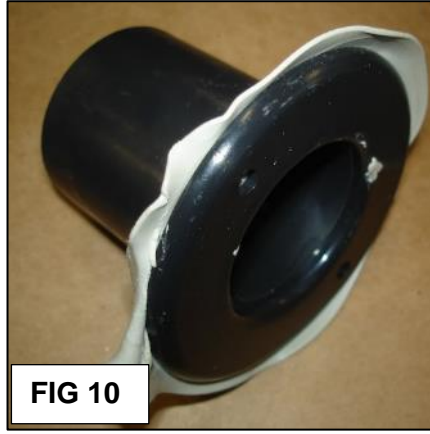


FIG 9: Install butyl tape around the lip of the grommet. (Fig 9)

FIG 10: Butyl tape should extend beyond the lip of the grommet. (Fig 10)

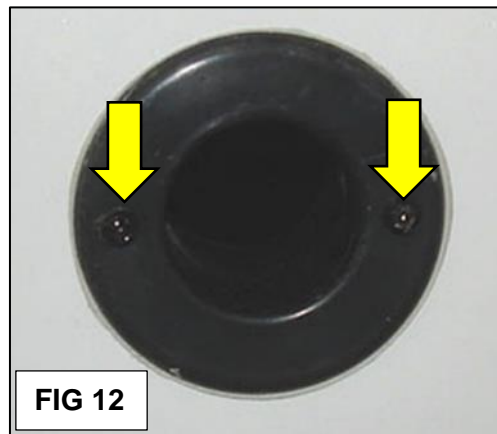
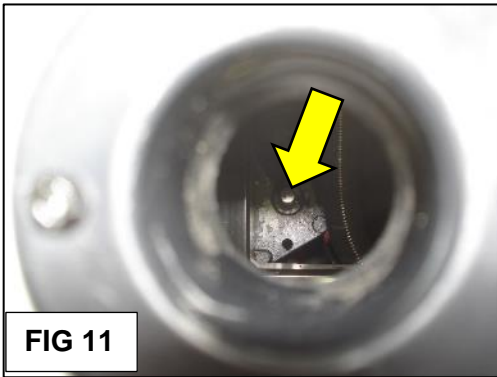


FIG 11: With the grommet positioned in the hole, you can see the manual override shaft inside (arrow).

FIG 12: Secure the grommet to the outer wall using the two screws from the kit.
Trim the excess butyl tape from around the grommet.



Highland
RIDGE RV

STARCRAFT

Service / Parts
TSB Order Form
Fax (800) 825-8409

TSB # 18-017
Publication Date October 2018

Dealer Name: _____

Dealer Account Number: _____

Ship To: _____

Attn: _____

Phone: _____ Fax: _____

P.O.# _____

Ship Via: _____

Each unit serial number MUST be recorded when ordering.

Quantity Ordered	Serial Number of Unit (Last 8 Digits)	Part Number	U/M	Unit Price
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C
1		18-017H KIT, GROMMET MANUAL CRANK 9804414	EA	N/C

THESE PARTS CAN ONLY BE ORDERED USING THIS FORM.



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Highland has determined that certain Model Year 2018 – 2019 Ultra Lite and Light Fifth wheels do not have access to the manual crank to lower / raise the front jacks. The Bulletin repair will create the access required and cover with grommet.

Our records indicate that your fifth wheel is affected by this Service Bulletin. Please contact your nearest Highland dealer to schedule an appointment and present this letter as authorization to have the procedure completed at **no cost** to you.

If you have sold or traded your vehicle, or for any reason cannot have this service performed, please contact the Highland Customer Service Department at 260-768-7771.

We apologize for any inconvenience this may cause.

Sincerely,
Highland Ridge