

30-Day Inventory Maintenance Checklist

Stock # : _____

VIN #

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Dealer # : _____

Mileage In / Out : (30 day) _____ / _____

(60 day) _____ / _____

(90 day) _____ / _____

(120 day) _____ / _____

Perform the 30-Day Inventory inspection **every 30 days upon delivery, from vehicle transporter or dealer-trade**. The inventory maintenance inspection must be completed at this interval until the vehicle is sold. Please store this checklist in the glove compartment.

Maintain:

Start engine; while idling, open all vents and recirculation flaps and check A/C operation (minimum one minute)

Test drive vehicle while applying brakes (at least four times) at 20 mph (32 km/h) with time in between to cool brake rotors

Test automatic and manual shift operations through all gears

Perform battery test using VAS Scan Tool: "GFF" Use test for **"New"** batteries within the scope of PDI inspection. Ensure test plan is uploaded to GFF Paperless. Recharge if prompted by test plan. ****Only use approved chargers.**

Check the tire pressure and maintain maximum inflation pressure found on the B-Pillar

Affix new 30-day inventory maintenance sticker (W42INVSTKRA). Please confirm if there is adequate supply; additional stickers can be ordered on the Audi Brand Store (iAudi > App Links > Marketing > Audi Brand Store)

Inspect:

Body surfaces clean and free of environmental contaminants, damage, scratches, etc.

If vehicle has rapguard or if body cover has been removed, open engine compartment and remove any debris from cowl

Interior surfaces clean and free of damage, scratches, etc.

Verify:

All climate control systems are off and close all vents

All accessories and lights are turned off

Windows (including sunroof and sunshade), hood, trunk, and doors are fully closed

Disposable floor mats are in place

All protective coverings are in place

30 Days		60 Days		90 Days		120 Days	
Date Performed:		Date Performed:		Date Performed:		Date Performed:	
OK	Needs attention	OK	Needs attention	OK	Needs attention	OK	Needs attention
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