# 2018

## Q3

## Audi Pre-Delivery Inspection

Stock No. _____

Dealer Number _____

R.O. No. _____

VIN _____

Road test mileage out _____

Road test mileage in _____

**Reminders**

▶ **All items must be completed prior to customer delivery by an Audi technician**

▶ **Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection**

▶ **ALL PDI function tests must be run in Guided Fault Finding (GFF) only. Do NOT use Guided Functions for any PDI related test as these will not be uploaded to the Paperless Server. Refer to the Special functions tab of ODIS Diagnosis for using GFF for PDI function tests**

▶ **It is advised to start ODIS with the engine running to enable all 5F Test Plans in GFF and also to ensure SVM sees all control units during the SVM check vehicle configuration**

▶ **For items marked with *, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information**

▶ **For items marked with **, follow instructions for stock inventory vehicle**

**Vehicle Preparation**

☐ Check Elsa for open campaigns and updates

☐ Deactivate vehicle transport mode*
This step must be performed with the **engine off**, and ignition on

☐ Set adaption channel to enable CD Ripping (if equipped with NAV)*

☐ Set service reminder*

☐ Perform any open campaigns*

**Exterior**

☐ Inspect exterior for damage, dings, dents and surface scratches

☐ Check all key buttons and features*

**Lighting and Windshield**

☐ Test exterior lighting functions

☐ Test front washers (and headlight washers if equipped)*

**Trunk Inspection**

☐ Verify power tailgate is operational and set default opening height*

☐ Install wheel bolt cover removal tool from PDI kit into trunk tool kit*

☐ Verify tool kit is installed securely in luggage compartment

☐ Set spare tire pressure*

☐ Check battery clamps for proper torque*

**Interior**

☐ Verify operation of all seat belts and latches

☐ Check operation of window, lock, and seat controls*

☐ Inspect mirrors for proper operation*

☐ Check rear view mirror operation*

☐ Verify operation of all interior lights

☐ Verify operation heated seats

☐ Verify proper operation of climate control*

☐ Inspect operation of all power outlets*

☐ Check panoramic sunroof and sunshade operation*

☐ Verify the glove compartment opens and closes properly

☐ Verify operation of front Passenger Occupant Detection System

**Settings**

☐ Set Time source setting to "GPS" and set Auto daylight savings time to "on." (if equipped)*

☐ Set "Entertain. Fad." in Parking aid to **an audible level***

☐ Set Time to "Automatic setting" and "Automatic time zone"

☐ Verify and set language and Measurement Units*

☐ Verify speech dialog system is operating*

☐ Set "Music volume while parking" to 6 lines*

☐ Set dealership location in navigation (if equipped)*

# 2018

## Q3

## Audi Pre-Delivery Inspection

**Media / Radio / SAT**

☐ Verify operation of AMI or aux input (if equipped)

☐ Verify operation of CD/DVD player (if equipped)

☐ Insert SD card and test function of all slots

☐ Verify HD Radio is turned "off"(if equipped)*

☐ Verify operation of USB charge port

**Audi connect (USA ONLY) (if equipped)**

☐ Verify Audi connect Information Packet is present* (if equipped)

☐ Check 3G connection is possible

☐ Turn on the Wi-Fi hotspot (if equipped)*

☐ Check Wi-Fi hotspot functionality (if equipped)*

☐ Enable Google Earth (if equipped)*

**On-Hoist Inspection**

☐ Remove transport suspension blocks (follow ELSA instruction)

☐ Check steering, boots, brake system, hoses, tires and wheels for damage

☐ Check underside of vehicle for fluid leaks and loose components

☐ Inspect wheel bolts for proper torque*

☐ Install wheel locks (if equipped)

☐ Install wheel bolt covers and center caps as supplied*

☐ Set and store tire pressures for either sold vehicle OR stock inventory vehicle*

**Driving Performance**

☐ Check horn operation

☐ Verify hold and release of electronic parking brake

☐ Verify engine performance and acceleration*

☐ Verify transmission operation, including shift paddles (if equipped)

**Driving Performance (continued)**

☐ Test drive vehicle applying brakes several times*

☐ Check steering/tire alignment

☐ Check for squeaks, rattles and wind noise

☐ Calibrate rear view mirror*

☐ Verify quality of radio reception in AM/FM/SiriusXM bands

**Driver Assistance**

☐ Verify all cruise control functions

☐ Verify Audi side assist functionality (if equipped)

☐ Verify operation of parking system*

☐ Activate NAV and follow directions back to dealership (if equipped)

**Post-Road Test Inspection**

☐ Interrogate fault memory and upload Diagnostic Log to GFF Paperless Server

☐ Check Service Interval and verify correct interval is displayed

☐ Check engine oil level*

☐ Check all fluid levels and top off if necessary

☐ Perform a battery test*

☐ Ensure the yellow tire pressure tag is installed on the steering wheel

☐ Apply Inventory Maintenance Sticker**

☐ Install showroom charger to ensure battery remains charged at all times**

**Technician**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

_____     _____     _____
Technician Signature                                    Last 8 of VIN                                    Completion Date