



2017

Q5/SQ5

## Audi Pre-Delivery Inspection

Stock No. \_\_\_\_\_

Dealer Number \_\_\_\_\_

R.O. No. \_\_\_\_\_

VIN \_\_\_\_\_

Road test mileage out \_\_\_\_\_

Road test mileage in \_\_\_\_\_

### Reminders

- ▶ All items must be completed prior to customer delivery by an Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ ALL PDI function tests must be run in Guided Fault Finding (GFF) only. Do NOT use Guided Functions for any PDI related test as these will not be uploaded to the Paperless Server. Refer to the Special functions tab of ODIS Diagnosis for using GFF for PDI function tests
- ▶ It is advised to start ODIS with the engine running to enable all SF Test Plans in GFF and also to ensure SVM sees all control units during the SVM check vehicle configuration
- ▶ For items marked with \*, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information

### Vehicle Preparation

- Check Elsa for open campaigns and updates
- Deactivate vehicle transport mode\*  
This step must be performed with the engine off, and ignition on
- Set adaption channel to enable CD Ripping (if equipped with NAV)\*
- Set service reminder\*
- Perform any open campaigns\*
- Set the service intervals to 10k instead of 5k during PDI or existing 2017 vehicles that are set incorrectly
  1. Click on the "Special functions" tab
  2. Scroll down to 'Maintenance'
  3. Select the 17 - inspection with oil change - 10,000 miles, USA function test
  4. Perform the function test, but make sure you select "USA" as the country variant and when the question "Which service display should be reset?" comes up, select #2 (Oil service display and inspection service display).
  5. Then the MM indicator should now properly display the following values
    - Next oil service in 10,000 miles / 365 days
    - Next inspection service at 20,000 miles / 730 days

### Under the Hood Inspection

- Check battery clamps for proper torque\*
- Perform a battery test\*

### Under the Hood Inspection (continued)

- Check engine oil level\*
- Check all fluid levels and top off if necessary

### Exterior

- Check all key buttons and features\*
- Prepare the base bars for customer delivery (install bars only upon customer request)\*

### Lighting and Windshield

- Test exterior lighting functions
- Install wiper blades
- Test front washers (and headlight washers if equipped)\*

### Trunk Inspection

- Verify power tailgate is operational and set default opening height\*
- Install wheel bolt cover removal tool from PDI kit into trunk tool kit\*
- Verify tool kit is installed securely in luggage compartment
- Verify inflatable spare tire and compressor are present
- Verify operation of luggage cover

### Interior

- Verify operation of all seat belts and latches
- Check operation of window, lock, and seat controls\*
- Check rear view mirror operation\*
- Inspect mirrors for proper operation\*



2017

Q5/SQ5

## Audi Pre-Delivery Inspection

### Interior (continued)

- Verify operation of all interior lights
- Verify operation heated seats (if equipped)
- Verify operation heated/ventilated seats (if equipped)\*
- Verify proper operation of climate control\*
- Inspect operation of all power outlets
- Check panoramic sunroof and sunshade operation\*
- Verify operation of front Passenger Occupant Detection System

### Settings

- Set Time source setting to "GPS" and set Auto daylight savings time to "on."\*
- Verify and set language and Measurement Units\*
- Verify speech dialog system is operating\*
- Load Onboard Video Tutorials\*
- Set "Music volume while parking" to 6 lines\*
- Set dealership location in navigation (if equipped)\*

### Media / Radio / SAT

- Verify operation of AMI or aux. input (if equipped)
- Verify operation of CD/DVD player (if equipped)
- Insert SD card and test function of all slots
- Program the presets to local stations
- Verify HD Radio is turned "off"\*

### Audi connect (USA ONLY) (if equipped)

- Verify Audi connect Information Packet is present (if equipped)\*
- Connect the dealer demo SIM card to verify system connects to mobile network\*
- Turn on the wireless network (if equipped)\*
- Check Wi-Fi hotspot functionality\*
- Enable Google Earth (if equipped)\*

### On-Hoist Inspection

- Remove transport suspension blocks (follow ELSA instruction)
- Check steering, boots, brake system, hoses, tires and wheels for damage
- Check underside of vehicle for fluid leaks and loose components
- Inspect wheel bolts for proper torque\*

### On-Hoist Inspection (continued)

- Install wheel locks (if equipped)
- Install wheel bolt covers and center caps as supplied\*
- Set and store tire pressures for either sold vehicle OR stock inventory vehicle\*

### Driving Performance

- Check horn operation
- Verify hold and release of electronic parking brake
- Verify engine Start-Stop System functionality\*
- Verify engine performance and acceleration\*
- Verify transmission operation, including shift paddles (if equipped)
- Test drive vehicle applying brakes several times\*
- Check steering/tire alignment
- Check for squeaks, rattles and wind noise
- Calibrate rear view mirror\*
- Verify quality of radio reception in AM/FM/SiriusXM bands

### Driver Assistance

- Verify cruise control/ACC functionality (if equipped)
- Verify Audi side assist functionality (if equipped)
- Verify operation of parking system (if equipped)\*
- Activate NAV and follow directions back to dealership (if equipped)

### Post-Road Test Inspection

- Interrogate fault memory and print Diagnostic Log
- Ensure the yellow tire pressure tag is installed on the steering wheel
- Apply Inventory Maintenance Sticker
- Install showroom charger to ensure battery remains charged at all times





2017

**Q5/SQ5**

**Audi Pre-Delivery Inspection**

**Technician**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

\_\_\_\_\_  
Technician Signature

\_\_\_\_\_  
Last 8 of VIN

\_\_\_\_\_  
Completion Date

