

2017

A6/A6 competition/S6

Audi Delivery Guidelines

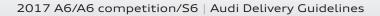
Client Sto	ck No.	Delivery Date			
VIN	I				
Delivery Inspection					
Ensure that final vehicle quality inspection is com	npleted	Repair all defects prior to customer delivery			
☐ Inspect exterior for damage, dings, dents and surface scratches☐ Verify that vehicle is equipped as specified and that all accessories have been installed☐ Check interior for cleanliness, grease marks and damage		☐ Ensure that customer has requested activation of Audi connect®; activate Audi connect® prior to customer arrival at MyAudiconnect.com. Only if Audi connect "Request to Initiate Services" and Terms & Conditions have been signed. Applies only to vehicles equipped with Audi connect® USA only			
			\square Check that floor mats are locked in place		
			☐ Ensure tire pressures are set to "normal Custo tions and calibrate (store) the Tire Pressure Mo (TPMS) prior to Delivery.		
Customer Priority Topics					
1					
2					
3					
How long would the client like to spend on topics	s today?				
Priority Delivery Topics					
☐ Audio System		Navigation			
☐ BLUETOOTH mobile phone pairing		☐ Seat fitting			
☐ Driver assistance features		Set-it and forget-it			
☐ Media device ports		☐ Voice controls			
Exterior		Driver Controls (continued)			
Advise the customer to use only oil that meets	Audi standards	☐ Valet button in glovebox			
☐ Spare tire		Power trunk open & close			
☐ Tool kit with jack		Power windows: Power retention until front door is opened, one-touch up/down operation for all windows, pinch protection for all windows			
Interior		Manual rear-side window sunshades			
Driver Controls		Power rear window sunshade			
 ☐ Instrument cluster, driver information systems, and steering wheel controls. ☐ Demonstrate how to operate exterior lights ☐ Demonstrate how to operate interior lights 		Sunroof with sunshade, power tilt and slide features			
		Auto-dimming rear view mirror with digital compass			
		Garage door opener (HomeLink®) 3-channel remote transmitter in overhead console			
☐ Automatic climate control ☐ Power outlets		☐ Electric rear window defogger w/ automatic timed shut off feature			

☐ Glove box



Client	
Steering	Infotainment (continued)
Demonstrate the multifunction steering wheel	☐ HD Radio™ Technology
Tilt and telescopic adjustable steering column	$\hfill \square$ Demonstrate the scanning, tuning, and seek functions, as well as how to save favorites
Seating	☐ Voice control
Demonstrate how to adust the seats	☐ BLUETOOTH® wireless technology & streaming audio for compatible devices
Heated front seats (three-step)	☐ Audi smartphone integration: Apple® CarPlay and Google™
Heated rear seats (three-step)	Android Auto integration
Split folding rear seats w/ passthrough	☐ Audi connect® with six-month trial subscription
"Passenger Side Airbag Off" light	☐ Inrix Online® Traffic
Lower Anchors & Tethers for Children (LATCH) provisions in rear seats	☐ Explain Wi-Fi® hotspot capabilities
Owner's Documents	☐ Explain the Nav-Data-Update process via the customer's My-Audi account
Owner's manual, MMI® manual and other manuals as equipped	$\hfill \square$ Show how to manually set the clock, daylight savings time and
☐ Take the Quick Questions & Answers Guide from the glove box,	time zone
open it, and demonstrate how to use it with the customer	Orientation Drive
Explain the "text to phone" features for viewing tutorials on a smartphone or at the Audi Technology website: www.auditech-	Vehicle Systems
nology.com	☐ Idle start/stop efficiency system
☐ Tire Warranty Booklet: Explain coverage from tire manufacturer	☐ Electromechanical parking brake
☐ Warranty & Maintenance Booklet (stamp to confirm PDI was	☐ Cylinder on demand™ engine efficiency technology
completed): Adhere "vehicle identification label" from the vehicle trunk to the inside cover of the Warranty & Maintenance	☐ Tire pressure monitoring system (TPMS)
Booklet prior to delivery	Suspension
Review the recommended maintenance schedule. Explain the importance of getting the Warranty & Maintenance Booklet stamped for each maintenance performed	Adaptive air suspension
Lemon Law Rights Booklet or Lemon Law Notice as required by	Driver Assistance
law	Explain the windshield wiper and washer functions
Provide Audi Care information	Parking system plus with rear view camera (front and rear acoustic sensors)
Help customer program the 24-hour Roadside Assistance number into their phone: 1-800-411-9988	Parking system plus with top view camera system (360° view, four cameras, four front and rear acoustic sensors)
Infotainment	☐ Cruise control with coast, resume and accelerate features
Review the MMI® controls and basic functionality	☐ Adaptive cruise control with stop & go
Audi sound system	☐ Audi pre sense® rear
Audi Music Interface	☐ Audi active lane assist
☐ BOSE® sound system	☐ Audi drive select
Bang & Olufsen® sound system	☐ Audi side assist
MMI® navigation plus	Head-up display with navigation and assistance systems information
MMI® touch with handwriting-recognition technology	Night vision assistant with pedestrian and large animal detection
SD card slots	Hill hold assist, automatic brake drying
SiriusXM® Satellite Radio with 90-day trial subscription (if	

equipped)
Effective 12-21-2016-US





Client			
Wrap up			
End the orientation drive in the service write-up area	1		
☐ Tour the service department and introduce the cus Service Manager and Service Consultant	stomer to the		
Set up first service appointment			
Ask the customer if you can program the service d phone number into their phone	epartment's		
Ask the customer if they would like to have the Augist phone number added to their phone contacts TECH (8324)			
Audi Brand Specialist I certify that all operations have been completed a Quality Standards. Audi Brand Specialist Signature	and this vehicle has be	en prepared in accordance with Audi Pro	ocedures and
3			
Would you like to schedule a Second Delivery?			
☐ Yes	Time	No	
By signing, I confirm all items in this checklist have	e been thoroughly rev	iewed with me and the statements be	low are true.
 Vehicle is clean and free of problems Received all keys and owner's documentation Satisfied with features and controls explanations 			
Customer Signature		 Date	