

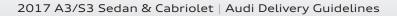
A3/S3 Sedan & Cabriolet

Audi Delivery Guidelines

Client	Stock No.	Delivery Date
	VIN	
Delivery Inspection		
Ensure that final vehicle quality inspection is completed		Repair all defects prior to customer delivery
☐ Inspect exterior for damage, dings, dents and surface scratches		☐ Ensure that customer has requested activation of Audi con-
☐ Verify that vehicle is equipped as specified and that all accessories have been installed		nect®; activate Audi connect® prior to customer arrival at MyAudiconnectcom. Only if Audi connect "Request to Initiate Services" and Terms & Conditions have been signed. Applies
☐ Check interior for cleanliness, grease mark	s and damage	only to vehicles equipped with Audi connect® (USA only)
\square Check that floor mats are locked in place		
☐ Ensure tire pressures are set to "normal Cu tions and calibrate (store) the Tire Pressure (TPMS) prior to Delivery		
Customer Priority Topics		
How long would the client like to spend on to	pics today?	
1		
2		
3		
Select Owner Priorities		
☐ Audio system		Navigation
☐ BLUETOOTH mobile phone pairing		☐ Seat fitting
☐ Driver assistance features		Set-it and forget-it
☐ Media device ports		□ Voice controls
Exterior		Driver Controls (continued)
Advise the customer to use only oil that me	eets Audi standards	Power outlets
Advise the customer that Audi recommend		Glove box
detergent gasoline with a minimum octano	J 1	Comfort front armrest
(95 RON)		Power windows: Driver-controlled lockout-switch passenger
Spare tire		windows, power retention until front door is opened, one-
☐ Tool kit		touch up/down operation for all windows, pinch protection for all windows
Driver Controls ☐ Instrument cluster, driver information systems, and steering wheel controls		Power-adjustable, heated exterior side mirrors with power-folding, auto dimming, & memory (if equipped)
		Manual rear-side window sunshades
Demonstrate how to operate exterior light	:s	Sunroof with sunshade, power tilt and slide features (Sedan
☐ Demonstrate how to operate interior light:	S	only)
Automatic climate control		Auto-dimming rear view mirror with digital compass (if equipped)



Client	
Driver Controls (continued)	Infotainment (continued)
\square Garage door opener (HomeLink®) 3-channel remote transmit-	Audi Music Interface
ter in overhead console	☐ Bang & Olufsen® sound system
	☐ MMI [®] navigation plus (if equipped)
Steering Demonstrate the multifunction steering wheel	☐ MMI® touch with handwriting-recognition technology (if equipped)
Tilt and telescopic adjustable steering column	SD card slots
Steering wheel mounted shift paddles (if equipped)	SiriusXM® Satellite Radio with 90-day trial subscription (if
Heated steering wheel	equipped)
	☐ HD Radio™ Technology
Seating	Demonstrate the scanning, tuning, and seek functions, as well as how to save favorites
Demonstrate how to adust the seats	□ Voice control
☐ Driver and front passenger comfort head rests	☐ BLUETOOTH® wireless technology & streaming audio for compatible devices
Heated front seats (three-step)	
Heated rear seats (three-step)	☐ Audi smartphone integration: Apple® CarPlay and Google™
☐ Ventilated front seats (three-step)	Android Auto integration (if applicable)
Split folding rear seats	☐ Audi smartphone integration: Apple® CarPlay and Google™ Android Auto integration
Passenger Side Airbag Off" light	Audi connect® with six-month trial subscription
	☐ Inrix Online® Traffic
Owner's Documents	☐ Explain Wi-Fi® hotspot capabilities
Owner's manual, MMI® manual and other manuals as equipped	Explain the Nav-Data-Update process via the customer's My-
☐ Take the Quick Questions & Answers Guide from the glove box, open it, and demonstrate how to use it with the customer	Audi account
Explain the "text to phone" features for viewing tutorials on a smartphone or at the Audi Technology website: www.auditechnology.com	Show how to manually set the clock, daylight savings time and time zone
☐ Tire Warranty Booklet: Explain coverage from tire manufacturer	Orientation Drive
☐ Warranty & Maintenance Booklet (stamp to confirm PDI was	Vehicle Systems
completed): Adhere "vehicle identification label" from the vehicle trunk to the incide cover of the Warranty & Maintenance	☐ Idle start/stop efficiency system
hicle trunk to the inside cover of the Warranty & Maintenance Booklet prior to delivery	☐ Electromechanical parking brake
Review the recommended maintenance schedule. Explain the importance of getting the Warranty & Maintenance Booklet	☐ Tire pressure monitoring system (TPMS)
stamped for each maintenance performed	Driver Assistance
Lemon Law Rights Booklet or Lemon Law Notice as required by law	Audi advanced key - keyless start, stop and entry with hands- free trunk release
Provide Audi Care information	Explain the windshield wiper and washer functions
Help customer program the 24-hour Roadside Assistance num-	☐ High-beam assistant
ber into their phone: 1-800-411-9988	Parking system plus with rear view camera (front and rear acoustic sensors) (if equipped)
Infotainment	Parking system plus with top view camera system (360° view,
$\hfill \square$ Review the MMI $^{ ext{@}}$ controls and basic functionality	four cameras, four front and rear acoustic sensors)
☐ Audi sound system	Cruise control with coast, resume and accelerate features





Client		
Driver Assistance (continued)	Wrap up	
Adaptive cruise control with stop & go and traffic jam assist Audi pre sense® basic	End the orientation drive in the service write-up area Tour the service department and introduce the customer to the Service Manager and Service Consultant Set up first service appointment Ask the customer if you can program the service department's phone number into their phone Ask the customer if they would like to have the Audi Technologist phone number added to their phone contacts: 1-855-750-TECH (8324)	
and braking initiation		
Audi active lane assist		
Audi drive select		
☐ Audi side assist with Audi pre sense® rear: Rear cross traffic alert & Vehicle exit assist		
Traffic sign recognition (includes vehicle speed warning and sign recognition)		
Cabriolet		
Power acoustic convertible roof (operable at speeds up to 31 mph) (Cabriolet only)		
I certify that all operations have been completed and this vehicle Quality Standards.	e has been prepared in accordance with Audi Procedures and	
Audi Brand Specialist Signature	Date	
Would you like to schedule a Second Delivery?		
Date Time	No	
By signing, I confirm all items in this checklist have been thoroug ➤ Vehicle is clean and free of problems ➤ Received all keys and owner's documentation ➤ Satisfied with features and controls explanations	ghly reviewed with me and the statements below are true.	
Customer Signature	Date	