



This Service Information bulletin supersedes SI M01 02 03 **dated April 2013.**

NEW designates changes to this revision

SUBJECT

MINI Maintenance Program: Annual Low-mileage Engine Oil Changes

MODEL

All

Produced approximately up to March 1, 2012

NEW SITUATION

Some MINI vehicles with a 24-month “time-based” engine oil service interval may not accumulate enough mileage for the MINI Maintenance System to call for an engine oil service within or just after 12 months, either “Recommended or Due.”

MINI USA recommends changing the engine oil and filter **after** 12 months (365 days) on these low-mileage “24-month” interval vehicles.

Note: This service **does not apply** to vehicles with 12-month “time-based” engine oil service intervals.

NEW PROCEDURE

When a low-mileage “24-month interval” MINI vehicle arrives at your dealer on the 306th day or later (see the “Recommended period” below), after:

- The vehicle’s original in-service date (posted in DCSnet), or the
- Date of the previous maintenance-related engine oil change or service, and the
- Next engine oil service is not displaying “Recommended” or “Due” by mileage.

Perform the annual low-mileage engine oil and filter change.

Do not reset the MINI Maintenance System: This advances the service counter by one, clearing any “combined” service tasks or work that will need to be performed in the future.

Note: Additional vehicle fluid top-ups cannot be claimed with this service; washer fluid, for example.

Recommended Period: Annual Low-mileage Engine Oil Change

To promote customer satisfaction, MINI has now opened the parameters of the claim processing system to allow “annual low-mileage engine oil and filter change” claim submissions **up to 60 days** before the 366th day.

Claim repair dates on or after the **306th day** will be accepted by the system.

NEW CRITERIA FOR RESETTING THE MINI MAINTENANCE SYSTEM DATA

Condition Based Service (CBS)

If the engine oil service task shows Recommended, Due or qualifies to be performed within the next 60 days or

less as outlined is [SI M01 06 13](#):

- **Perform the oil service as well as any “combined” service tasks and reset the engine oil service CBS data to 100%.**

Miles to Service Interval Display (SIA)

When the forecasted remaining miles to the next “OIL SERVICE” or “INSPECTION” are 2,000 miles or less:

- **Perform the service and any required “combined” services, and then reset the SIA data.**

NEW PARTS INFORMATION

Only original (genuine) replacement parts (Engine Oil Filter and Engine Oil) supplied by MINI USA are to be used and claimed under the MINI Maintenance Program.

WARRANTY INFORMATION

NEW The annual low-mileage engine oil change is covered under the terms of the MINI Maintenance Programs.

Defect Code:	85 99 00 87 MP	
Labor Operation:	Labor Allowance:	Description:
00 00 252	Refer to KSD2	Annual Low-mileage Oil Service
and		
Sublet Code 4	See below	Shop Supplies

Labor operation code 00 00 252 is a Main labor operation.

NEW Do not reset the MINI Maintenance System when performing this service.

A maximum of \$10.00 in sublet is claimable, per service visit, for shop supplies required to perform this maintenance service. Only the quantities of the subject materials actually consumed and documented on the repair order may be claimed.

This sublet charge must be explained (itemized) in detail on the repair order and in the comments section of the claim.

Vehicle fluid top-ups are excluded from shop supplies calculation and submission.

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