



2015

**A3/S3/A3 TDI****Audi Pre-Delivery Inspection**

Stock No.

Dealer Number

R.O. No.

VIN

Road test mileage out

Road test mileage in

**Reminders**

- ▶ All items must be completed prior to customer delivery by an Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ Refer to the Special functions tab of ODIS Diagnosis using GFF for the PDI function tests
- ▶ For items marked with \*, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information

**Open Campaigns/Updates**

- ☐ Check Elsa for open campaigns and updates

**Transport Mode Deactivation, DTC Check, Set Service Reminder**

- ☐ Deactivate vehicle transport mode\*
- ☐ Perform any open campaigns \*
- ☐ Set adaption channel to enable CD Ripping (if equipped with NAV)\*
- ☐ Set service reminder\*

**Under the Hood Inspection**

- ☐ Check all fluid levels and top off if necessary
- ☐ Check battery clamps for proper torque\*
- ☐ Check engine oil level\*
- ☐ Perform a battery test\*

**Exterior**

- ☐ Check all key buttons and features\*

**Trunk Inspection**

- ☐ Install wheel bolt cover removal tool from PDI kit into trunk lid toolkit\*
- ☐ Set spare tire pressure (See separate "2015 Normal Load Condition Tire Pressure Table" posted on ServiceNet)
- ☐ Verify tool kit is installed securely in luggage compartment
- ☐ Verify trunk operation, including emergency release handle

**Lighting and Windshield**

- ☐ Install wiper blades
- ☐ Test exterior lighting functions
- ☐ Test front washers (and headlight washers if equipped)\*

**Interior**

- ☐ Inspect heated seats for proper operation (if equipped)
- ☐ Verify operation of all seat belts and latches
- ☐ Verify operation of front Passenger Occupant Detection System
- ☐ Verify proper operation of climate control\*

**Switches / Outlets and Windows**

- ☐ Check horn operation
- ☐ Check operation of window, lock, and seat controls\*
- ☐ Check panoramic sunroof operation\*
- ☐ Inspect mirrors for proper operation\*
- ☐ Inspect operation of all power outlets\*
- ☐ Verify operation of all interior lights
- ☐ Verify windows can be operated with the key\*

**Audi connect (USA ONLY) (if equipped)**

- ☐ Check Wi-Fi hotspot functionality\*
- ☐ Connect the dealer demo SIM card to verify system connects to mobile network\*
- ☐ Enable Google Earth (if equipped)\*
- ☐ Turn on the wireless network\*
- ☐ Verify Audi connect Information Packet is present\*



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**A3/S3/A3 TDI****Audi Pre-Delivery Inspection****Media / Radio / SAT**

- ☐ Insert SD card and test function of all slots
- ☐ Program the presets to local stations
- ☐ Verify HD Radio is turned "off"\*
- ☐ Verify operation of AMI or aux. input (if equipped)
- ☐ Verify operation of CD/DVD player (if equipped)

**Settings**

- ☐ Load Onboard Video Tutorials\*
- ☐ Set "Music volume while parking" to 6 lines\*
- ☐ Set dealership location in navigation (if equipped)\*
- ☐ Set Time source setting to "GPS" and set Auto daylight savings time to "on."\*
- ☐ Verify and set language and Measurement Units\*
- ☐ Verify operation of speech dialogue system (if equipped)\*

**On-Hoist Inspection**

- ☐ Check steering, boots, brake system, hoses, tires and wheels for damage
- ☐ Check underside of vehicle for fluid leaks and loose components
- ☐ Inspect wheel bolts for proper torque\*
- ☐ Install wheel bolt covers and center caps as supplied\*
- ☐ Remove transport suspension blocks (follow ELSA instruction)
- ☐ Set and store tire pressures for either sold vehicle OR stock inventory vehicle (See separate "2015 Normal Load Condition Tire Pressure Table" posted on ServiceNet)\*

**Driver Assistance**

- ☐ Activate NAV and follow directions back to dealership (if equipped)
- ☐ Verify Audi active lane assist functionality (if equipped)
- ☐ Verify Audi side assist functionality (if equipped)
- ☐ Verify cruise control/ACC functionality (if equipped)
- ☐ Verify operation of Audi parking system (if equipped)\*

**Driving Performance**

- ☐ Calibrate rear view mirror\*
- ☐ Check for squeaks, rattles and wind noise
- ☐ Check steering/tire alignment
- ☐ Test drive vehicle applying brakes several times\*
- ☐ Verify engine performance and acceleration\*
- ☐ Verify hold and release of parking brake
- ☐ Verify quality of radio reception in AM/FM/SiriusXM bands
- ☐ Verify transmission operation, including shift paddles (if equipped)

**Post-Road Test Inspection**

- ☐ Apply Inventory Maintenance Sticker
- ☐ Ensure the yellow tire pressure tag is installed on the steering wheel
- ☐ Install showroom charger to ensure battery remains charged at all times
- ☐ Interrogate fault memory and print Diagnostic Log
- ☐ Record final mileage and sign checklist

**Technician**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

\_\_\_\_\_  
Technician Signature\_\_\_\_\_  
Last 8 of VIN\_\_\_\_\_  
Completion Date