

# 2014 Passat Perfect Delivery Inspection (PDI) - Technician and Detailer Inspections

Stock No.:\_

**Dealer Number:** 

R.O. No.:

VIN:\_\_\_\_\_\_

# **Technician Inspection**

# Initial Inspection (A workshop maintainer/charger must be used):

- Check hood latch and safety catch
- Ensure proper installation of permanent wiper blades (WINDSHIELD MUST BE CLEAN BEFORE INSTALLING)
- □ Test and auto charge battery with INC-940 using the "48 Hour Check" test or the VAS5903.
- Record and document test code
- $\square$  Install front license plate bracket if required
- $\square$  Check engine coolant level (engine off/cold). Do not exceed max fill line
- $\square$  Check brake and power steering fluid levels. Do not exceed max fill line
- Top-off windshield washer solvent
- Check engine oil level
- □ Adjust tire pressure to specification on vehicle sticker at "B" Pillar. (Do not set until day before delivery)
- □ Torque wheels to specification. (Refer to Elsa)
- □ Retrieve radio code from Elsa and check for any open Campaigns and Updates. Perform if applicable

#### Make sure hands and clothing are clean before entering the vehicle

- Disable vehicle transport mode
- Check all instrument cluster warning lights by cycling the ignition from off to on
- □ Check that all keys and remotes lock, unlock, and start vehicle (Ensure remote start function on both key remotes if equipped)
- Check operation of all exterior lights using a mirror or another technician
- Check front windshield wiper/washer functions
- Check function of tilt and telescopic features of steering wheel
- □ Set clock, date, and year (if applicable)
- □ Reset inspection/oil service interval
- □ Verify language and units of measurement (F°) in multi-function display and Navigation system (if applicable)
- □ Verify HD Radio is turned "off" in Radio/Settings Menu (Premium8/RNS510)
- □ Verify radio operates in AM, FM, CD, MP3 and Satellite Radio modes using applicable radio buttons and steering wheel controls
- □ Set memory preset stations to AM and FM stations with good reception quality by using the scan feature
- □ Check function of all power windows (including sunroof if equipped), program One-Touch feature, and check function of pinch protection feature
- Check seat memory and initialize programmable seats (if applicable)
- Check seat belts, seat adjusters, heated seats (if applicable)

- □ Install Warranty and Maintenance Booklet
- 🗖 Install California Emissions Warranty Booklet
- □ Install Applicable Tire Warranty Brochure
- $\Box$  Verify child safety lock is set to unlocked position
- Check proper fuel door operation
- Check proper trunk operation using the remote and the exterior button
- □ Raise vehicle and perform a visual inspection for leaks and/or under body damage

#### **Road Test:**

- Odometer reading before road test: \_\_\_\_\_\_ after: \_\_\_\_
- Check engine performance and acceleration
- □ Store current tire pressure values for TPMS by pressing the SET button in the glove box for a minimum of 2 seconds or setting in MFI if applicable
- □ Check all menu settings in cluster for correct compass zone and unit calibration (if applicable)
- $\square$  Check automatic transmission operation, including automatic shift lock and Tiptronic®
- □ Check brake system function (including ABS)/Parking brake operation engage and disengage, including EPB
- Check steering for pulling, vibration and steering wheel alignment
- □ Check climate control for mode functions (Defrost/Vent/Floor), air conditioning operation and heater operation
- □ Car-Net (if equipped): Vehicle must be in coverage area, have clear sight to the sky for 5 minutes, and have 5 miles registered on the odometer. Then, verify light in 3 button switch assembly located in overhead console is illuminated green. This confirms over the air vehicle registration has taken place.

### After Road Test:

- □ Verify no warning lights are illuminated
- □ Retrieve fault memory, correct any DTC's, set readiness code (if necessary). Save and attach printout to Repair Order

I certify that all operations have been completed and that this vehicle has been prepared in accordance with Volkswagen procedures and quality standards.

Dealership Authorized Signature:

Original – Retain with Repair Order in Service File

Date:

VW.PASSAT.PDITECHCHECK.05.30.2014

## **Detailer Process**

#### Exterior:

- □ Remove RAPGARD protective covering (best removed 60°-80F°)
- □ Wash/dry vehicle exterior (convertibles: do not use high pressure washer above door sills or above rear window seals)
- □ Check for water leaks
- $\hfill\square$  Clean alloy wheels/tires, remove any adhesive on wheels
- □ Inspect paint surfaces, moldings and glass. Remove any adhesive, tar, or residue. If any defects (scratches/dings/dents/body damage) are found, contact Service Manager to schedule immediate repair.
- □ Wax vehicle using 3M Perfect-It<sup>™</sup> Paste Wax or equivalent
- □ Clean all glass and mirrors using 3M Gloss enhancer, cleaner clay or equivalent □ Wipe door jambs

## Under Hood:

U Wipe down engine compartment (no high pressure wash).

## Interior:

- Clean all glass, mirrors, and sunroof (if applicable)
- □ Remove all trim protection, coverings, stickers, and decals Do not remove airbag warning triangle/warning labels
- $\square$  Check upholstery and clean as required
- $\square$  Check for excessive grease on seat tracks and clean as required
- Check all interior surfaces and compartments (including sun visors and headliner) and clean as required
- □ Vacuum carpet
- Check luggage compartment and vacuum
- □ Install front/rear floor mats (including locking clip / tabs), check color match. If monster mats are installed, please put factory mats in trunk.

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