- 10. Repeat steps 1 thru 9 for the other roof molding.
- 11. Center-punch a completion mark above the first character of the engine compartment VIN.



# **Example of Customer Letter**

January 2012

## **Product Update: Roof Molding Is Loose**

Dear Insight Owner:

This letter is to notify you of a potential problem with your vehicle and what you should do to resolve it.

#### What is the reason for this notice?

On some 2010–11 Insights, a manufacturing problem with the roof molding may allow the roof molding to come loose.

### What should you do?

Call any authorized Honda dealer and make an appointment to have your vehicle inspected. The dealer will replace or repair the roof moldings. This work will be done free of charge. Please plan to leave your vehicle for a full day to allow the dealer flexibility in scheduling.

#### **Lessor Information**

If you are the vehicle lessor receiving this product update notice, please forward a copy of this notice to the lessee.

#### If you have questions

If you have any questions about this notice, or need assistance with locating a Honda dealer, please call Honda Automobile Customer Service at 1-800-999-1009, and select option 4. You can also locate a dealer online at Hondacars.com.

We apologize for any inconvenience this product update may cause you. Our goal is to ensure that your vehicle continues to be as reliable and enjoyable as possible

Sincerely,

American Honda Motor Co., Inc. Honda Automobile Division

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