

## Pre-Notification Reimbursements

**To:** Dealer Principals  
Service Managers  
Warranty Managers

**Region:**  U.S.  
 CAN

**Bulletin:** RVXX2509  
**Date:** January 2, 2026

**From:** Cody Hatfield, Senior Campaign Lead Service Market Engineering  
**Subject:** Safety Recall RVXX2509 Center Roof Marker Light Inoperative Pre-Notification Reimbursements

### Dealer Instructions for Customer Reimbursement for Out-of-Pocket Payments for Repairs Not in Warranty Before Recall

As stated to the owner in the owner notification for this recall:

If you have previously paid for repairs, as a result of this issue, you may be entitled to recovery of those expenses. Submit copies of all documentation supporting your claim according to the rules specified in the “General Plan for Reimbursement of Pre-notification Remedies” provided in this mailing.

#### Dealer’s Instructions:

If your customer previously paid for repairs, as a result of this issue, they may be entitled to recovery of those expenses. Submit copies of all documentation supporting their claim according to the rules specified in the “General Plan for Reimbursement of Pre-notification remedies” displayed on page 3 and attached as a .pdf on the following page. The form must be completed and signed by the customer.

#### General Guidelines:

The symptoms and repairs must be related to the center roof marker lights with non-conforming sockets. If the customer’s repair documents have multiple repairs, only submit for the center roof maker lights. Only the center roof marker lights will be eligible, other system parts are not eligible for reimbursement.

#### Claiming Instructions:

	UHP Reimbursement
<b>Claim Type</b> (used only when uploading from the Dealer Business System)	40
<b>Recall Status</b>	
Vehicle repaired per instructions	9-Special Service Measures
<b>Labor Code</b>	
1720-16-09-01 Campaign General (Center Roof Marker Light Inoperable)	0.0
<b>Causal Part</b>	23516797
<b>Authorization Number</b> (If blank contact <a href="mailto:campaign@volvo.com">campaign@volvo.com</a> )	Blank

#### Claiming Instructions Continued:

**Other Cost:** Customer Request funds are all in Other Cost-one line/one total.

In addition, Dealer is entitled to claim outside handling fee according to Section 5.4 Handling Fees

All documents must be attached to the claim and legible.

This authorization will NOT appear in VDA+ or any other display tool/ unit. This along with the list of eligible units will be published in the respective Trucks Dealer Portal. This coverage is for reimbursement claims only, **not** repair claims.

When building your claim, select Campaign claim job.

Please use the current date and mileage to file the claim. The customer's claim form and repair invoices should capture the actual repair date.

In Select SCC code, this SCC will not appear as a choice. Type SCC code (example: M0318) in the empty box and click select and UCHP will allow you to continue the normal claim entry process. (See example below.)

Once the claim is credited, we suggest waiting until the next week's warranty credit run to reimburse the customer. Under no circumstances do we recommend issuing reimbursement until the dealer has the funds from Volvo. These claims are time critical and must be filed promptly to ensure compliance with the statutes that allow 60 days from beginning to end.

**Example from UCHP**

Enter SCC code (example M0318), then click Select.

SCC code	Description
S7594	MMD Air Suspension U-bolt Re-Torque

*Browse SCC code window*

**Contact**

If you have questions or concerns about this process, contact the Campaign Department at [campaign@volvo.com](mailto:campaign@volvo.com)

Sample claim form on next page

## General Plan for Reimbursement of Pre-Notification Remedies

Volvo Trucks North America, LLC  
Campaign Department  
Mailstop UC1-23  
8003 Piedmont Triad Parkway  
Greensboro, NC 27409

### General Plan for Reimbursement of Pre-Notification Remedies

When a Volvo vehicle is affected by a recall and the owner "claimant" had the problem corrected at their own expense prior to receiving notification of the recall, Volvo will approve reimbursement to the claimant for the reasonable amount paid for repairs (i.e. the cost of parts, labor, disposal fees and taxes) that addressed the issue or non-compliance as stated in the recall notification. The following information is required for your claim to be processed. Please print legibly.

Claim Date: \_\_\_\_\_ Recall#: \_\_\_\_\_

17-digit VIN: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Own or Lease (circle one)

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Repair: \_\_\_\_\_ Amount requested: \_\_\_\_\_

**All claims MUST be accompanied by accurate and complete documentation** The invoice / receipt must provide the VIN, date of repairs, total amount paid and include a breakdown of the parts, labor, and other costs. Costs associated with the recall repair should be highlighted or circled on the invoice. Please enclose a summary of the chain of events leading up to the repair that may assist us in reviewing your request. I CERTIFY THAT I PAID FOR REPAIRS THAT CORRECTED THE ISSUE AS STATED IN THE RECALL LETTER PRIOR TO BEING NOTIFIED, HAVE PROVIDED CLEAR DOCUMENTATION OF THESE REPAIRS AND THAT ALL INFORMATION PROVIDED IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Claimant Signature: \_\_\_\_\_

Submit this form and copies of all documentation supporting your claim to your local or repairing dealer. The dealer will review the information you are submitting and file a claim with Volvo on your behalf. For successful claims, either (i) Volvo will transmit funds to the dealer through normal warranty payment channels and the dealer will arrange payment to you in a mutually agreeable method, or (ii) you will receive payment direct from Volvo.

Volvo will consider all claims, but may deny all or part of the claim for any of the following reasons:

- Fraudulent claim or Vehicle not part of recall
- Incomplete application or support documentation
- The repair did not address the issue or non-compliance that led to the recall, or the repair was not of the same type (repair, replacement) as the recall remedy
- The repair was completed outside the eligible dates set forth in the Notice of Vehicle Recall.

**Allow 60 days for processing.**