

McDonald, Patrick

To: example@transicolddelaer.com
Subject: URGENT - Safety-Related Action - Dealer-Supplied Information Needed

Good Evening,

We are contacting you to ask for the physical (mailing) address of the attached customers/end users. Please fill in the "Street, City, State/Province, Postal & Country" columns for us. Please note that if your records show unit serial numbers being sold to a different customer, please provide the corrected customer name and address.

Per National Highway Traffic Safety Administration (NHTSA) regulations, we are required to send your customers letters with regards to an impending field action / "recall". Could you please return this spreadsheet with their physical addresses added by the end of Wednesday (5/10/2023)? We will also email your dealer principal, sales manager, and service manager with the customer information and communication provided to your customers.

Please let me know if you have any questions!

Thanks and have a great day,

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xxxx

xxxx yyyy | Product Services Engineering Operations Manager | Carrier Transicold

700 Olympic Dr. | Athens, GA 30601 | Office: xxx-xxx-xxxx

