

# Safety Recall

## Code: 93U9



<b>Subject</b>	<b>Interim Monitoring Program for High-Voltage Battery Modules (Offline Vehicles)</b>																												
<b>Document History</b>	<table border="1"> <thead> <tr> <th style="background-color: #c00000; color: white;">Date</th> <th colspan="3" style="background-color: #c00000; color: white;">Summary</th> </tr> </thead> <tbody> <tr> <td>02/16/2024</td> <td colspan="3">Original publication</td> </tr> </tbody> </table>				Date	Summary			02/16/2024	Original publication																			
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<b>Affected Vehicles</b>	<table border="1"> <thead> <tr> <th style="background-color: #c00000; color: white;">Country</th> <th style="background-color: #c00000; color: white;">Beginning Model Year</th> <th style="background-color: #c00000; color: white;">Ending Model Year</th> <th style="background-color: #c00000; color: white;">Vehicle</th> <th style="background-color: #c00000; color: white;">Vehicle Count</th> </tr> </thead> <tbody> <tr> <td>USA</td> <td>2019</td> <td>2022</td> <td>E-TRON QUATTRO</td> <td>3,896</td> </tr> <tr> <td>USA</td> <td>2020</td> <td>2022</td> <td>E-TRON SPORTBACK QUATTRO</td> <td>478</td> </tr> <tr> <td>CAN</td> <td>2019</td> <td>2022</td> <td>E-TRON QUATTRO</td> <td>1,457</td> </tr> <tr> <td>CAN</td> <td>2020</td> <td>2022</td> <td>E-TRON SPORTBACK QUATTRO</td> <td>559</td> </tr> </tbody> </table>				Country	Beginning Model Year	Ending Model Year	Vehicle	Vehicle Count	USA	2019	2022	E-TRON QUATTRO	3,896	USA	2020	2022	E-TRON SPORTBACK QUATTRO	478	CAN	2019	2022	E-TRON QUATTRO	1,457	CAN	2020	2022	E-TRON SPORTBACK QUATTRO	559
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<b>Problem Description</b>	<p>Check Campaigns/Actions screen in Elsa on the day of repair to verify that a VIN qualifies for repair under this action. Elsa is the <u>only</u> valid campaign inquiry &amp; verification source.</p> <ul style="list-style-type: none"> <li>✓ Campaign status must show "open."</li> <li>✓ If Elsa shows other open action(s), inform your customer so that the work can also be completed at the same time the vehicle is in the workshop for this campaign.</li> </ul> <p>A potentially critical self-discharge condition exists in certain high-voltage battery modules that, in some instances, may lead to thermal overload, possibly resulting in smoke or a fire. A high-voltage battery overheating increases the risk of a fire.</p>																												
<b>Interim Monitoring Program for HV Battery Modules</b>	<p>A FREE high-voltage battery module inspection program is available for affected vehicles. This is not a recall remedy, but an interim step to help monitor the vehicle's high-voltage battery modules until the recall remedy becomes available.</p> <p>Under this program, authorized Audi dealers will inspect the high-voltage battery modules in affected vehicles once every four (4) months, FREE of charge. This work will take up to two (2) days to complete.</p> <ul style="list-style-type: none"> <li>• If the inspection shows all battery modules are operating normally, dealers will schedule a follow-up inspection appointment for four (4) months out.</li> <li>• If the inspection shows that a battery module needs replacement, dealers will order the necessary parts and perform the replacement FREE of charge. This work can take up to three (3) days to complete, depending on the number of modules requiring replacement.</li> </ul> <p>During the first inspection, Audi dealers will also affix labels to the vehicles as a reminder to set the maximum battery charge to 80%.</p> <p>The monitoring program should be carried on inventory vehicles. However, inventory vehicles cannot be delivered until the final recall remedy is available.</p>																												
<b>Precautions</b>	<p><b>As a precaution, Audi recommends setting the maximum battery charge to 80%. This is an important measure to help protect the high-voltage battery modules in affected vehicles until the recall remedy is available. During the first battery module inspection, dealers will affix labels to the vehicle as a reminder to set the maximum battery charge to 80%.</b></p> <p>The vehicle owner's manual contains important information about charging the vehicle, and regarding the vehicle's warning lights and messages. We encourage owners and anyone who</p>																												

drives the vehicle to review the owner's manual to become familiar with charging procedures, and with the types of vehicle indicators, warnings and messaging they may see.

**Code Visibility**

On December 22, 2023 the campaign code was applied to affected vehicles.

**Owner Notification**

Interim owner notification describing the battery module monitoring program will take place in February 2024. Interim owner letter examples are included in this bulletin for your reference.

**Additional Information**

**Please alert everyone in your dealership about this action, including Sales, Service, Parts and Accounting personnel. Contact Warranty if you have any questions.**

**IMPORTANT REMINDER ON VEHICLES AFFECTED BY SAFETY & COMPLIANCE RECALLS**

**New Vehicles in Dealer Inventory: It is a violation of federal law for a dealer to deliver a new motor vehicle or any new or used item of motor vehicle equipment (including a tire) covered by this notification under a sale or lease until the defect or noncompliance is remedied. By law, dealers must correct, prior to delivery for sale or lease, any vehicle that fails to comply with an applicable Federal Motor Vehicle Safety Standard or that contains a defect relating to motor vehicle safety.**

**Pre-Owned Vehicles in Dealer Inventory: Dealers should not deliver any pre-owned vehicles in their inventory which are involved in a safety or compliance recall until the defect has been remedied.**

## Parts Information

The following parts are needed when the vehicle arrives for the first monitoring visit.

When the vehicle arrives for additional visits, these stickers will not be needed.

Criteria	Quantity	Part Number	P.O.C. Part Description	Ordering Method (see description below)
ALL	1	4KE-010-001-C	STICKER	UOL
	Up to 2	4KE-010-001-A	STICKER	

When a vehicle is known to need a cell module, the VIN will be assigned criteria associated with the module part number. This allows parts to be ordered ahead of time, so parts are available when the customer arrives for their appointment.

For every module known to be replaced, the VIN will be assigned criteria J1 through J5, and H1 through H5, which are associated with the module part number.

The J1 through J5, and H1 through H5 criteria also indicate how many of each module part number are known to need replacement.

Example:

**J1** = one module with part number 4KE-915-591-J requires replacement

**H1** = one module with part number 4KE-915-591-H requires replacement

**If more than one module is known to need replacement, additional criteria associated with the part number will also be assigned.**

Example:

**J1 and J2** = two modules with part number 4KE-915-591-J require replacement

**J1 and H2** – one module with part number 4KE-915-591-J requires replacement and one module with part number 4KE-915-591-H requires replacement

**Vehicles may have multiple modules requiring replacement. A criteria will be assigned for each module needing replacement.**

Example:

A vehicle needs five “J” index cell modules. The VIN will be assigned J1, J2, J3, J4 and J5.

In rare cases, a vehicle may be identified as needing a module replacement after the initial module replacement visit. In these cases, the VIN will be assigned criteria associated with the module part number.

For every module known to be replaced, the VIN will be assigned criteria J6 through J8, and H6 through H8, which are associated with the module part number.

The J6 through J8, and H6 through H8 criteria indicate how many of each module part number are known to need replacement.

Example:

**J6** = one module with part number 4KE 915 591 J requires replacement

**H6 and H7** = two modules with part number 4KE 915 591 H require replacement

**The following parts are needed when the vehicle requires a cell module replacement.**

Criteria	Quantity	Part Number	P.O.C. Part Description	Ordering Method (see description below)
J1 thru J8	As needed	4KE-915-591-J	BATTERY	VIN to Order
H1 thru H8	As needed	4KE-915-591-H	BATTERY	VIN to Order
J1 thru J8 H1 thru H8	1 per module	D -G00-020-M2	Paste	UOL
	4 per module	WHT-009-516	Screw	Free Order
	1	4KE-121-809-B	Sealant	Free Order
	4	4KE-801-332	SOUND ABS	Free Order
	4	4KE-801-557	BANJO BOLT	Free Order
	2	4KE-805-696	SOUND ABS	Free Order
	1	4KE-915-433	GASKET	Free Order
	2	4KE-915-434	GASKET	Free Order
	3	80A-886-373	GROMMET	Free Order
	3	D -450-P00-M2	BUTYL TAPE	UOL
	1	G -052-567-A2	GREASE	UOL
	1	G -12E-100-1G CON	G12 EVO Coolant Concentrate <b>(US Dealers)</b>	Free Order
	1	G -12E-100-2G CON	G12 EVO Coolant Concentrate <b>(Canadian Dealers)</b>	Free Order
	2	N -106-421-04	BOLT	Free Order
	50	N -106-847-01	BOLT	Free Order
	2	N -906-132-01	SEAL RING	Free Order
	18	N -910-661-01	BOLT	Free Order
	2	N -911-407-01	BOLT	Free Order
	2	N -911-900-02	BOLT	Free Order
	2	N -912-721-01	SCREW	Free Order
95	WHT-008-659	BOLT	Free Order	
13	WHT-008-738-A	BOLT	Free Order	

<b>Parts Control Type:</b> <b>VIN to Order</b>	If parts are needed to support a vehicle repair: <ul style="list-style-type: none"> <li>• US Dealers - use AVA</li> <li>• CAN Dealers - contact the Parts Specialists via phone (800-767-6552), email (VWoAPartsSpecialists@vw.com), or chat/text with the VIN to order</li> </ul>
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<b>Parts Control Type:</b> <b>Upper Order Limit (UOL)</b>	Parts will be managed with a weekly Upper Order Limit. Please see Parts On Command (POC) for your Upper Order Limit quantity.
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<b>Parts Control Type:</b> <b>Free Order</b>	Parts will be managed by Free Order
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<b>Initial Allocation:</b> <b>NO</b>	There will be no parts allocation. Please reference the Repair Projection Tool (below) to view your potential VIN population.
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<b>Repair Projection Tool:</b> <b>(right click to open)</b>	
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<b>NOTE</b>	
Campaign parts should always be ordered as per the parts information in this circular. The ordering system will supersede the part, if applicable.	

## Claim Entry Instructions

The labor times listed here may differ from the labor operations and labor times listed in ELSA.

After campaign has been completed, enter claim as soon as possible to help prevent work from being duplicated elsewhere. Attach the Elsa screen print showing action open on the day of repair to the repair order.

If customer refused campaign work:

- ✓ U.S. dealers: Submit the request through Audi Warranty Online under the Campaigns/Update option.
- ✓ Canada dealers: Upload the repair order [signed by customer] to Audi WIN/Operations/Campaign Closure.

<b>Service Number</b>	93U9
<b>Damage Code</b>	0099
<b>Parts Vendor Code</b>	002
<b>Claim Type</b>	Sold vehicle: 7 10 Unsold vehicle: 7 90
<b>Causal Indicator</b>	Mark labor as causal if high voltage battery is OK Mark BATTERY* as causal if one or more cell modules require replacement
<b>Vehicle Wash</b>	Do not claim wash under this action
<b>Vehicle Loaner</b>	See special claiming instructions for rental/loaner claiming. <b><i>NOTE: A 2nd claim must be entered for rental/loaner claiming</i></b>

**During the in-dealer monitoring period, before the final software remedy is available, inspections and repairs must be claimed correctly. Failure to do so will cause issues for future claims.**

**Overview of criteria:**

**01** – Claimed only on first in-dealer monitoring visit

**02** – Claimed only when a vehicle required a prerequisite software update and returns after a 42-day waiting period

**03** – Claimed only when a vehicle returns for a four-month inspection

**GE** – Claimed only when the final remedy software update is completed (not yet available)

**IMPORTANT: the final remedy software update is not available at this time. Criteria GE can only be claimed once the final remedy software update is available. DO NOT enter criteria GE during the monitoring period. Claiming GE will close the campaign.**

**When the final remedy becomes available, vehicles will be assigned only criteria GE**

**CLAIM ONLY ONE OF THE ABOVE CRITERIA PER VISIT**

**When a vehicle is known to need a cell module, the VIN will be assigned criteria associated with the module part number.**

**For every module known to be replaced, the VIN will be assigned criteria J1 through J5, and H1 through H5, which are associated with the module part number.**

**The J1 through J5, and H1 through H5 criteria also indicate how many of each module part number are known to need replacement.**

Example:

**J1** = one module with part number 4KE-915-591-J requires replacement

**H1** = one module with part number 4KE-915-591-H requires replacement

**If more than one module requires replacement, additional criteria associated with the part number will also be assigned.**

Example:

**J1 and J2** = two modules with part number 4KE-915-591-J require replacement

**J1 and H2** – one module with part number 4KE-915-591-J requires replacement and one module with part number 4KE-915-591-H requires replacement

**Vehicles may have multiple modules requiring replacement. A criteria will be assigned for each module needing replacement.**

Example:

A vehicle needs five “J” index cell modules. The VIN will be assigned J1, J2, J3, J4 and J5.

**In rare cases, a vehicle may be identified as needing a module replacement after the initial module replacement visit. In these cases, the VIN will be assigned criteria associated with the module part number.**

**For every module known to be replaced, the VIN will be assigned criteria J6 through J8, and H6 through H8, which are associated with the module part number.**

**The J6 through J8, and H6 through H8 criteria indicate how many of each module part number are known to need replacement.**

Example:

**J6** = one module with part number 4KE-915-591-J requires replacement

**H6 and H7** = two modules with part number 4KE-915-591-H require replacement

## LABOR CLAIMING INSTRUCTIONS

Enter only 01 or 02 or 03 on the claim according to which visit the vehicle is in for.

Vehicles may also have J\* / H\* criteria assigned. These will also all have to be entered on the claim when applicable.

If a battery evaluation results in cell module replacement, vehicles without pre-identified modules will not have J\* or H\* criteria added for visibility in ELSA.

<b>Criteria I.D.</b>	<b>01</b> - Enter this criteria when the vehicle comes in for the first inspection. If a module also requires replacement, the repairs are also billed under criteria 01.		
	Perform test plan to check for cell modules that require replacement. Apply labels to MMI display and charging port(s).		
	<b>Labor Op</b>	<b>Time Units</b>	<b>Description</b>
	9303 06 99	60	Check high voltage battery

<b>Criteria I.D.</b>	<b>02</b> - Enter this criteria only when the vehicle required a prerequisite software update and returns after a 42-day waiting period. If a module also requires replacement, the repairs are also billed under criteria 02.		
	Perform test plan to check for cell modules that require replacement.		
	<b>Labor Op</b>	<b>Time Units</b>	<b>Description</b>
	9303 01 99	50	Check high voltage battery

<b>Criteria I.D.</b>	<b>03</b> - Enter this criteria only when the vehicle returns after a four month waiting period. If a module also requires replacement, the repairs are also billed under criteria 03.		
	Perform test plan to check for cell modules that require replacement.		
	<b>Labor Op</b>	<b>Time Units</b>	<b>Description</b>
	9303 02 99	50	Check high voltage battery

<b>Criteria I.D.</b>	<b>GE – CANNOT BE CLAIMED</b>		
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<b>AND (if necessary)</b>	If module(s) require replacement, claim <u>all applicable</u> J* / H* criteria along with 01 or 02 or 03 <b>DO NOT claim criteria GE</b>		
	ADD as needed if cell module(s) require replacement		
	<b>Labor Op</b>	<b>Time Units</b>	<b>Description</b>
	2706 89 50	See ELSA	Connected battery charger
	0150 00 60	Time stated on diagnostic protocol	GFF/Guided functions
	9301 19 50	See ELSA	Battery module remove+reinstall (level 1)
	9301 19 51	See ELSA	Battery module remove+reinstall (level 1 – each <u>additional</u> module)
	9301 19 52	See ELSA	Battery module remove+reinstall (level 2)
	9301 19 53	See ELSA	Battery module remove+reinstall (level 2 – each <u>additional</u> module)
	9301 89 50	See ELSA	Battery module charge
	9301 89 52	See ELSA	3 Battery module charge (if necessary)
	<i>NOTE: LO 9301 89 52 is only claimed if adjacent cell modules controlled by the same battery module control module also required charging/discharging</i>		
	9302 03 50	See ELSA	Battery housing measure
	9302 19 50	See ELSA	Battery housing remove+reinstall (cover – level 2) (Only if level 1 does not need to be opened)
	9302 19 51	See ELSA	Battery housing remove+reinstall (cover – level 2) (e-tron S ONLY) (Only if level 1 does not need to be opened)
	9302 19 60	See ELSA	Battery housing remove+reinstall (cover – level 1)
	9302 19 62	See ELSA	Battery housing remove+reinstall (cover – level 1) (e-tron S ONLY)
	9303 01 52	See ELSA	High voltage battery check (classification)
	9303 01 50	See ELSA	High voltage battery check (leak test – level 1 ONLY) (Only if level 1 needs to be opened)
	9303 01 54	See ELSA	High voltage battery check (leak test – level 1 and level 2)
	9303 01 58	See ELSA	High voltage battery check (initial set up – level 1 and level 2)
	9303 19 00	See ELSA	High voltage battery remove+reinstall
	9303 19 02	See ELSA	High voltage battery remove+reinstall (e-tron S ONLY)

**Continued on next page**

	<b>Labor Op</b>	<b>Time Units</b>	<b>Description</b>
	1938 35 50	See ELSA	Coolant inspect+add
	9310 83 50	See ELSA	Disable HV system voltage deactivate and activate <i>(diagnostic activation HV system)</i>
	9327 19 50	See ELSA	Switch box high-voltage battery remove+reinstall <i>(Only if level 1 needs to be opened)</i>
	9325 19 50	See ELSA	ECM Battery Management System remove+reinstall
	7057 19 05	See ELSA	A-pillar trim remove+reinstall <i>(lower)</i>
	9301 01 50	See ELSA	Battery module check <i>(classification)</i>
	9301 00 50	See ELSA	Battery module – Package critical HV-ECM

## PARTS CLAIMING INSTRUCTIONS

<b>Criteria I.D.</b>	01 ONLY		
	During the monitoring period, stickers are applied during the customer's first visit. One is applied to the MMI screen, and one is applied to each charging port. These can only be claimed once, on the vehicle's first monitoring visit.		
	<b>Quantity</b>	<b>Part Number</b>	<b>Description</b>
	1.00	4KE010001C	STICKER
	Up to 2.00	4KE010001A	STICKER

<b>Criteria I.D.</b>	If pre-determined module(s) are replaced, also claim ALL applicable J* / H* criteria <b>DO NOT claim criteria GE</b>		
	Claim the following parts if one or more modules require replacement.		
	<b>Quantity</b>	<b>Part Number</b>	<b>Description</b>
	8.00	12E915754	VALVE
	1.00	4KE121809B	Sealing
	4.00	4KE801332	Damping
	4.00	4KE801557	BANJO BOLT
	2.00	4KE805696	SOUND ABS
	1.00	4KE915433	GASKET
	2.00	4KE915434	GASKET
	As required	4KE915591H	BATTERY* (module)
	As required	4KE915591J	BATTERY* (module)
	3.00	80A886373	GROMMET
	3.00	D 450P00M2	BUTYL TAPE
	1.00 per module	D G00020M2	Paste
	Up to 85.00 or Up to 4.25	G 12E100S1 or G 12E050S0	COOLANT (concentrate) or COOLANT (pre-mix)
	Up to 85.00 or Up to 170.00	G 12E100S1 or G 12E050S0	COOLANT (concentrate) or COOLANT (pre-mix)
	1.00	G 052567A2	GREASE
	18.00	N 10196107	Screw
	2.00	N 10642104	BOLT, HEX, HD. WITH SHOULDER
	50.00	N 10684701	OVAL HEXAGON SOCKET HEAD BOLT

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	Quantity	Part Number	Description
	2.00	N 90613201	ROUND SEAL
	18.00	N 91066101	BOLT, HEX. HD. (COMBI.)
	2.00	N 91140701	HEXAGON SOCKET OVAL HEAD BOLT (COMBI)
	2.00	N 91190002	BOLT
	2.00	N 91272101	SCREW
	95.00	WHT008659	BOLT
	13.00	WHT008738A	BOLT
	4.00 per module	WHT009516	Screw

**ADDITIONAL CLAIMING INSTRUCTIONS**

Vehicle Loaner (if required)	Enter vehicle loaner claim as a separate (2 <sup>nd</sup> ) claim		
	<b>Claim Type</b>	7 MO	(letter O, not number 0)
	<b>Service Number</b>	93U9	
	<b>Damage Code</b>	0010	
	<b>Parts Vendor Code</b>	002	
	<b>Outside Labor Operation</b>	LOAN1600	Enter dollar amount on rental/loaner invoice: <b>US Dealers</b> - \$50 max per day <b>Canadian Dealers</b> - \$60 max per day
			<b>(1 day maximum for waiting for evaluation results)</b> <b>-OR-</b> <b>(3 day maximum for battery repairs <u>and</u> waiting for evaluation results)</b>

## Customer Letter Example (USA)

<MONTH YEAR>

This notice applies to your vehicle: <VIN>

<CUSTOMER NAME>

<MODELYEAR> <BRAND> <MODEL>

<CUSTOMER ADDRESS>

NHTSA: 23V867

<CUSTOMER CITY STATE ZIPCODE>

Audi Recall: 93U9 – High-Voltage Battery Modules

### INTERIM SAFETY RECALL NOTICE FOR YOUR VEHICLE -AND- FREE HIGH-VOLTAGE BATTERY MODULE INSPECTION PROGRAM

This notice is sent to you in accordance with the *National Traffic and Motor Vehicle Safety Act*. Audi has decided that a defect, which relates to motor vehicle safety, exists in certain 2019-2022 model year Audi vehicles. Our records show that you are the owner of a vehicle affected by this action.

#### About this recall:

A potentially critical self-discharge condition exists in certain high-voltage battery modules that, in some instances, may lead to thermal overload, possibly resulting in smoke or a fire. A high-voltage battery overheating increases the risk of a fire.

#### A recall remedy is not yet available.

Audi is working to make a recall remedy available as quickly as possible, and we will send you another letter once it is available. We expect to have the remedy available by the end of the 3<sup>rd</sup> quarter of 2024. The recall work, when available, will be performed for you free of charge.

#### A FREE high-voltage battery module inspection program is available right now.

Right now, your authorized Audi dealer has a FREE high-voltage battery module inspection program available for your vehicle. This is not a recall remedy, but an interim step to help monitor your vehicle's high-voltage battery modules until the recall remedy becomes available.

Under this program, your authorized Audi dealer will inspect the high-voltage battery modules in your vehicle once every four (4) months, FREE of charge. This work will take up to two (2) days to complete.

- If the inspection shows all battery modules are operating normally, your dealer will schedule a follow-up inspection appointment for you four (4) months out.
- If the inspection shows that a battery module needs replacement, your dealer will order the necessary parts and perform the replacement for you FREE of charge. This work can take up to three (3) days to complete, depending on the number of modules requiring replacement.

During your first inspection, your Audi dealer will affix labels to your vehicle as a reminder to set the maximum battery charge to 80%.

#### What you should do:

Please contact your authorized Audi dealer without delay to schedule your first FREE high-voltage battery module inspection appointment. For your convenience, you can also visit [www.audiusa.com](http://www.audiusa.com) and click on the "Find a Dealer" link to locate a dealer near you and schedule this service.

**As a precaution, Audi recommends you set the maximum battery charge to 80%. This is an important measure to help protect the high-voltage battery modules in your vehicle until the recall remedy is available. During your first battery module inspection, your Audi dealer will also affix labels to your vehicle as a reminder to set the maximum battery charge to 80%.**

Your vehicle owner's manual contains important information about charging your vehicle, and regarding your vehicle's warning lights and messages. We encourage you and anyone who drives your vehicle to review the owner's manual to become familiar with charging procedures, and with the types of vehicle indicators, warnings and messaging you may see.

Your safety and that of your passengers is our highest priority. We apologize for any inconvenience this letter may cause.

Sincerely,

Audi Customer Protection



Audi of America, Inc., 3800 Hamlin Road, Auburn Hills, MI 48326

If you should have any questions about this communication, please contact Audi Customer Experience at 1-800-253-2834 or via our "Contact Us" page at [www.audiusa.com](http://www.audiusa.com). If you still cannot obtain satisfaction, you may file a complaint with: The Administrator, National Highway Traffic Safety Administration, 1200 New Jersey Avenue, SE., Washington, DC 20590; or call the toll-free Vehicle Safety Hotline at 1-888-327-4236 (TTY: 1-800-424-9153); or go to <http://www.safercar.gov>.

To check your vehicle's eligibility for repair under this or any other recall/service campaign, please visit the Recall/Service Campaign Lookup tool at [www.audiusa.com](http://www.audiusa.com) and enter your Vehicle Identification Number (VIN).

If you are the lessor and registered owner of the vehicle identified in this action, the law requires you to forward this letter immediately via first-class mail to the lessee within ten (10) days of receipt. If you have changed your address or sold the vehicle, please fill out the enclosed prepaid Owner Reply card and mail it to us so we can update our records.

## Customer Letter Example (Canada)

<MONTH YEAR>

<CUSTOMER NAME>

<CUSTOMER ADDRESS>

<CUSTOMER CITY STATE ZIPCODE>

This notice applies to your vehicle: <VIN>

<MODELYEAR> <BRAND> <MODEL>

Transport Canada Recall: 2023-686

Audi Recall: 93U9 – High-Voltage Battery Modules

### INTERIM SAFETY RECALL NOTICE FOR YOUR VEHICLE -AND- FREE HIGH-VOLTAGE BATTERY MODULE INSPECTION PROGRAM

This notice is sent to you in accordance with the requirements of the *Motor Vehicle Safety Act*. This is to inform you that your vehicle may contain a defect that could affect the safety of a person. Our records show that you are the owner of a vehicle affected by this action.

**About this recall:**

A potentially critical self-discharge condition exists in certain high-voltage battery modules that, in some instances, may lead to thermal overload, possibly resulting in smoke or a fire. A high-voltage battery overheating increases the risk of a fire.

**A recall remedy is not yet available.**

Audi is working to make a recall remedy available as quickly as possible, and we will send you another letter once it is available. We expect to have the remedy available by the end of the 3<sup>rd</sup> quarter of 2024. The recall work, when available, will be performed for you free of charge.

**A FREE high-voltage battery module inspection program is available right now.**

Right now, your authorized Audi dealer has a FREE high-voltage battery module inspection program available for your vehicle. This is not a recall remedy, but an interim step to help monitor your vehicle's high-voltage battery modules until the recall remedy becomes available.

Under this program, your authorized Audi dealer will inspect the high-voltage battery modules in your vehicle once every four (4) months, FREE of charge. This work will take up to two (2) days to complete.

- If the inspection shows all battery modules are operating normally, your dealer will schedule a follow-up inspection appointment for you four (4) months out.
- If the inspection shows that a battery module needs replacement, your dealer will order the necessary parts and perform the replacement for you FREE of charge. This work can take up to three (3) days to complete, depending on the number of modules requiring replacement.

During your first inspection, your Audi dealer will also affix labels to your vehicle as a reminder to set the maximum battery charge to 80%.

**What you should do:**

Please contact your authorized Audi dealer without delay to schedule your first FREE high-voltage battery module inspection appointment.

**As a precaution, Audi recommends you set the maximum battery charge to 80%. This is an important measure to help protect the high-voltage battery modules in your vehicle until the recall remedy is available. During your first battery module inspection, your Audi dealer will also affix labels to your vehicle as a reminder to set the maximum battery charge to 80%.**

Your vehicle owner's manual contains important information about charging your vehicle, and regarding your vehicle's warning lights and messages. We encourage you and anyone who drives your vehicle to review the owner's manual to become familiar with charging procedures, and with the types of vehicle indicators, warnings and messaging you may see.

Your safety and that of your passengers is our highest priority. We apologize for any inconvenience this letter may cause.

Sincerely,

Audi Customer Protection



Audi

Audi Canada, P.O. Box 842, Stn. A, Windsor, ON N9A 6P2

If you should have any questions about this communication, please contact Audi Customer Relations Monday through Friday from 8AM to 8PM EST at 1-800-822-2834 or via our "Contact Audi Canada" page at [www.audi.ca](http://www.audi.ca).

If you are the lessor and registered owner of the vehicle identified in this letter, you shall forward this letter (and any subsequent notice, if applicable) to the lessee within ten (10) days of receipt. If you have changed your address or sold the vehicle identified in this letter, please fill out the enclosed prepaid Owner Reply Card and mail it to us so we can update our records.

## Safety Precautions When Working ON the High-voltage System

(additional information is also available in the ELSA Repair Manual)

### DANGER

#### Extremely dangerous due to high voltage.

- The high-voltage system is under heavy voltage. Severe bodily injury or death by electrocution or electric arcs is possible.
- When working on the high-voltage system the high-voltage system must be de-energized.
- When performing procedures that do not directly affect the high-voltage system, in some cases it is still necessary to de-energize the high-voltage system.
- Pay attention when the high-voltage system must be de-energized. Refer to the Repair Manual
- Have a High-Voltage Technician or a High-Voltage Expert de-energize the high-voltage system.

#### The electric and magnetic fields are extremely dangerous.

- There are electric and magnetic fields on the high-voltage system. Death or serious injury are possible due to malfunction of active implants (for example cardiac pacemakers, insulin pumps).
- Persons with active implants may not perform procedures on the high-voltage system.

### WARNING

#### Risk of injury - motor may start unexpectedly

It is difficult to determine whether the drive system of an electric vehicle or hybrid vehicle is active. Moving parts can trap or draw in parts of the body.

### CAUTION

#### Risk of damage to high-voltage wiring

- Incorrect handling may result in damage to the insulation of high-voltage wires or high-voltage connectors.
- Do not support yourself on high-voltage cables or connectors.
- Never prop tools against high-voltage wiring or high-voltage connectors.
- Never bend or kink high-voltage wiring.
- Observe the coding of the high-voltage connectors when joining them up.

## Safety Precautions When Working NEAR the High-voltage System

(additional information is also available in the ELSA Repair Manual)

### DANGER

#### Extremely dangerous due to high voltage.

- The voltage levels in the high-voltage system constitute a safety hazard. Danger of severe or fatal injuries from electric shock if high-voltage components or high-voltage wiring are damaged.
- Carry out a visual check of high-voltage components and high-voltage wiring.
- Never use cutting/forming tools or other sharp-edged implements.
- Never perform work using welding, brazing, thermal bonding or hot air in the area of high-voltage components and high-voltage cables.

 **DANGER**

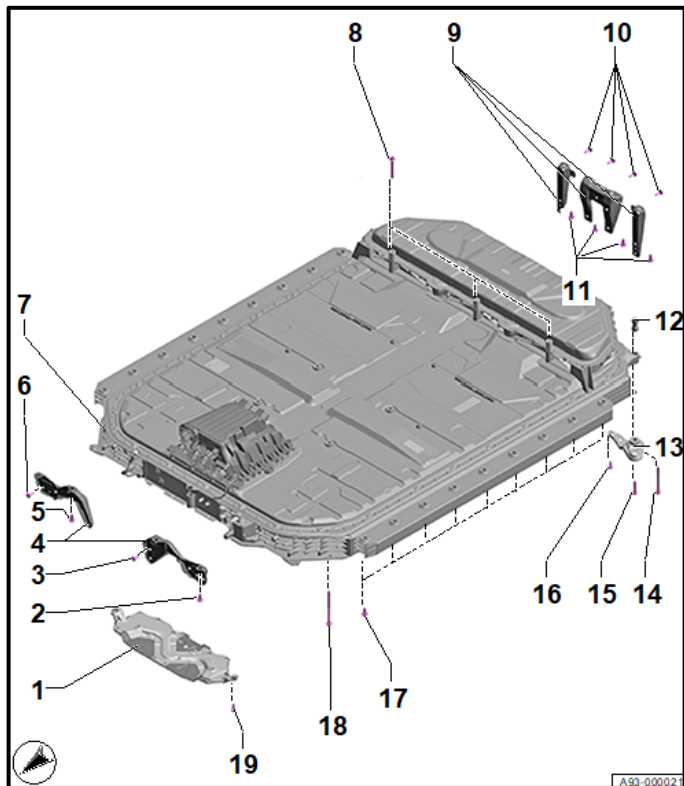
**High voltage increases the risk of fatal injury**

**Electrocution can cause severe bodily or fatal injury.**

- For the following procedures suitable personal protective equipment must be worn.
- For the following steps two correspondingly qualified technicians must be present for the supervision.
- If necessary, a second technician can help the high-voltage expert outside of the hazardous area within their qualification.
- The personal protective equipment (PPE) must be dry and undamaged.



## Repair Overview



- Complete evaluation of high-voltage battery cell modules.
- Replace modules, if necessary.

### NOTE

- These repair instructions may differ from the labor operations and labor times listed in ELSA.
- Damages resulting from improper repair or failure to follow these work instructions are the dealer's responsibility and are not eligible for reimbursement under this action.
- This procedure must be read in its entirety prior to performing the repair.
- Due to variations in vehicle equipment and options, the steps/illustrations in this work procedure may not identically match all affected vehicles.
- Diagnosis and repair of pre-existing conditions in the vehicle are not covered under this action.
- When working during extreme temperatures, it is recommended that the vehicle be allowed to acclimate inside the shop to avoid temperature-related component damage/breakage.

## Required Tools (high-voltage battery evaluation)



Battery Tester/Charger  
capable of **minimum 90  
Amp** continuous supply















Diagnostic Tester  
-VAS6150X/6160X-  
(or equivalent)

## Required Tools (if HV battery cell module requires replacement)

 <p>Washer N -901-797-04 (qty. 2)</p>	 <p>Guide Pin -T10341-</p>
 <p>Wedge Set -T10383- (or equivalent)</p>	 <p>Holding Strap -T40155A- (qty. 2) (or equivalent)</p>
 <p>Oil Sump Assembly Pin -T40199-</p>	 <p>Seal Plug -T40417- (qty. 2)</p>
 <p>Sealing Plug -T40418A- (qty. 3)</p>	 <p>Cover -T40420-</p>
 <p>Shock-Proof Protection (30 Pcs) -T40421-</p>	 <p>Sealing Device -T40422-</p>
 <p>Module Picker -T40424-</p>	 <p>Adapter for diagnosis box HV battery -VAS5581/8-</p>



	<p>Swivel Bolt M10 -VAS691015- (qty. 2)</p>		<p>Lifting Eye -VAS691013- (qty. 2)</p>
	<p>Connection Cable -VAS6910/17-1-</p>		<p>Connection Cable -VAS6910/17-2-</p>
	<p>Hose Clip Pliers -VAS6340- (or equivalent)</p>		<p>Leak Tester - Rubber Bungs -VAS6911/10- (qty. 8)</p>
	<p>Leak Tester - Test Connector Set -VAS6911/3B-</p>		<p>Leak Tester - Seal Set -VAS6911/4- (qty. 2)</p>
	<p>Warning Sign - High Voltage -VAS6649-</p>		<p>Warning Sign - "Do Not Switch On" -VAS6650A-</p>
	<p>Warning Sign - Battery -VAS6786-</p>		<p>Warning Sign - "Do Not Insert" -VAS6871-</p>

	<p>Scraper Set -VAS6845- -or- -VAS895015-</p>		<p>High-voltage tool set -VAS6762A- (or -VAS6762-)</p>
	<p>Plastic Wedge Set -VAS852015-</p>		<p>Pneumatic Applicator - Cartridge Gun -VAS891005-</p>
	<p>Scissor Lift Table -VAS6131B- (or equivalent)</p>		<p>Engine Bung Set -VAS6122- (or equivalent)</p>
	<p>Digital Pressure Sensor -VAG1397B-</p>		<p>Shop Crane -VAS6100- (or equivalent)</p>
	<p>Cooling System Tester - Directional Valve -VAS691005/1- (component of -VAS691005-)</p>		<p>High Voltage Tool Set - Torque Wrench -VAS6883/1A-</p>
	<p>High Voltage Tool Set - Voltage Tester -VAS6762/45- (component of - VAS6762A-)</p>		<p>Cooling System Tester - Directional Valve -VAS691005/5- (component of -VAS691005-)</p>

	<p>Module Balancer -VAS6910-</p>		<p>Cooling System Service Machine – TEXA -VAS531011KIT-</p>
 <p>B/1</p>	<p>Cooling System Tester -VAG1274B-</p>		<p>Hose Clamps - Up To 25mm -3094- (or equivalent)</p>
 <p>/1</p>	<p>Padlock -T40262/1- (from Service Disconnect Lock -T40262-)</p>		<p>Vehicle Diagnosis System - Connection Lead -VAS5051/66-</p>
	<p>Pressure Sensor -VAS611013-</p>		<p>Insulated Torx Wrench Set - 3/8 -VAS691003A-</p>
	<p>Test Adapter - Hybrid Module -VAS6558A-</p>	 <p>/11</p>	<p>*High Voltage Diagnostics Box -VAS5581A-</p>
	<p>Battery Tester/Charger capable of <b>minimum 90 Amp</b> continuous supply</p>		<p>Shackle (Equivalent to VAS691009A) -VAS691009US- Qty. = 5</p>

	<p>Diagnostic Tester -VAS6150X/6160X- (or equivalent)</p>		<p>Set of Kelvin Clamps and Test Probes -VAS6558A/27-</p>
	<p>Removal Tool -T40445- (or equivalent)</p>		<p>Spatula kit -VAS281011- (or equivalent)</p>
	<p>Insulating Mat -VAS6762/44- Qty. = 2</p>		

**Required Shop Materials (if necessary)**

	<p>Cleaner D -009-401-04 (shop supply) -OR- 91% Isopropyl Alcohol (locally sourced)</p>		<p>Lint Free Towels (locally sourced)</p>
<p><b><i>NOTE: Use only 91% Isopropyl alcohol as a cleaner (9% water). Do not use Isopropyl with any additional surfactants (cleaners) or additives (scents).</i></b></p>			

## Repair Instruction

### Section A - Check for Previous Repair

Applicable criteria ID(s)	Campaign/Action Status
01 ← <b>2</b>	Open ← <b>1</b>

**EXAMPLE**

Campaign/Action	Start	Designation
← <b>3</b>	2015-11-10	W-SERV_ACT -
	2018-12-13	RECALL -
	2017-05-16	A-RECALL -

**EXAMPLE**

- Enter the VIN in Elsa and proceed to the “Campaign/Action” screen.

#### TIP

On the date of repair, print this screen and keep a copy with the repair order.

- Confirm the Campaign/Action is open <arrow 1>. If the status is closed, no further work is required.
- Note the Applicable Criteria ID <arrow 2> for use in determining the correct work to be done and corresponding parts associated.

#### CRITICAL REPAIR STEP

 **STOP!** 

If multiple software update Campaign/Actions are open, they must be performed in order of the Start date <arrow 3>. The oldest should be performed first.

- **All Safety Recalls must be completed prior to completing this campaign.**
- **Proceed to Section B.**



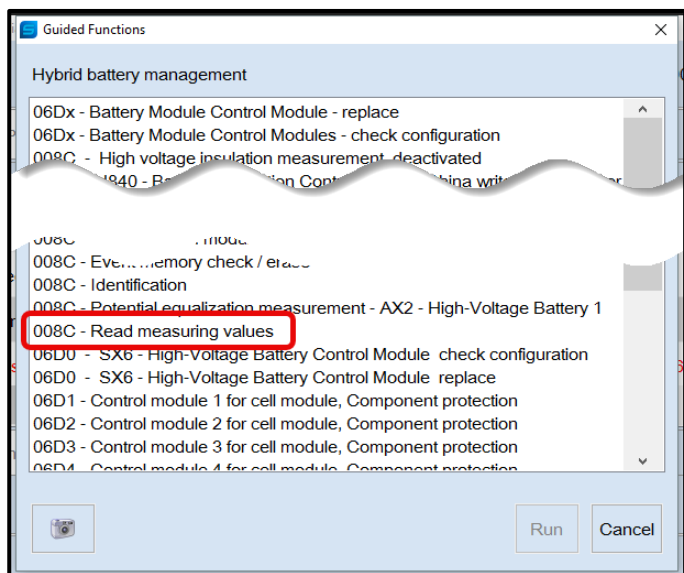
## Section B – Evaluating Need for Cell Module Replacement

### NOTE

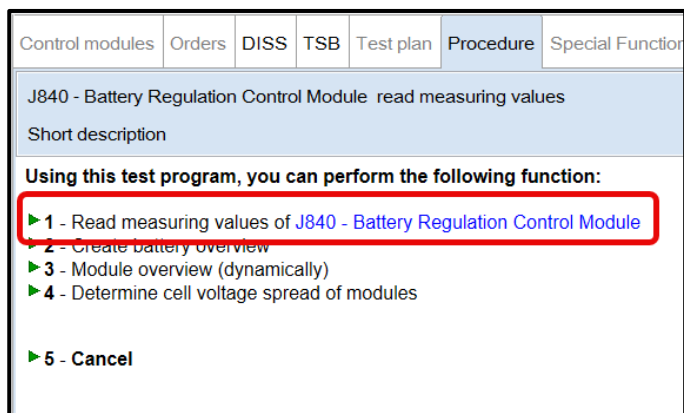
Analysis of the high-voltage battery is required to determine the following:

- Which position of the pre-determined cell module is to be replaced.
- If a cell module requires replacement.
- If a pre-requisite software update to the J840 is required.

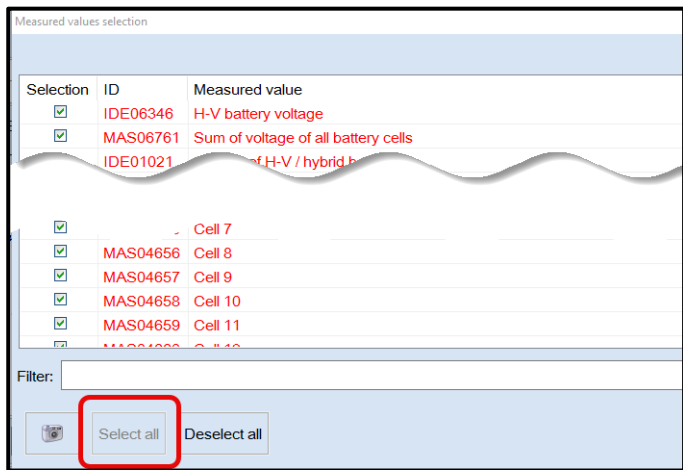
The analysis is carried out by factory representatives, located in Germany. Once the TAC case is created using the directions below, the data will be analyzed, and a response will be provided within 24 hours (in most cases).



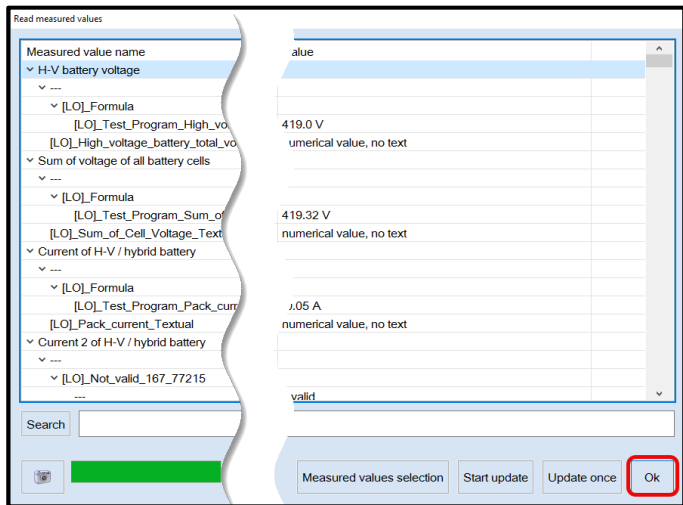
- Connect battery maintainer.
- Perform a full diagnostic scan of the vehicle.
- Select and perform the Guided Function test plan "008C – Read measuring values" for diagnostic address 008C.



- Select the option "Read measuring values of J840 – Battery Regulation Control Module."



- Select all MVB's, then select OK.



- When all MVB's are displayed, select OK.
- Follow the on screen prompts until the test plan is completed.
- Exit GFF.
- Ensure the diagnostic log is sent to GFF Paperless.

22 items found, displaying all.											
Sr.No	VIN	Diagnosis ID	Diagnosis Date	Transfer Date	Importer/Dealer	DTE (TU)	DTC	Tester ID	Repair Order	Log Status	Log Type
1		182560188	2023-07-19 00:00:00	2023-07-19 11:37:50		30	B153813	7afd411f4a98ef92cebed61b5aa51ece	---	Final	Guided Fault Finding
2		179616477	2023-02-02 00:00:00	2023-02-02 06:06:39		17	B153813	35ae23eb73cc47a4270f45fca1366550	---	Temporary	Guided Fault Finding

- Record the Diagnosis ID of the log from GFF Paperless.

Technical Assistance

Create Ticket

**Ticket Information**

Concern Type: 93V2/93U9 HV Battery Evaluation – Web Ticket Only Technician Email: \_\_\_\_\_

Technician Name: \_\_\_\_\_ Dealer Code: 000000

---

**Vehicle Information**

VIN: \_\_\_\_\_ Make: A

Model: 8K256H Model Year: 2011

Mileage: \_\_\_\_\_ Engine Code: CAEB

Contact Options: I will wait for web response (up to 2 business hours) Transmission Code: MVC

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**Technician Questionnaire**

3

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**Attachments**

GFF Diagnosis ID: \_\_\_\_\_

Enter required worksheet information: Select a worksheet to download Download

Attachment Type: Select an attachment type File: Choose File No file chosen Attach Another Help

4

- Create a TAC Web Ticket as follows:
  - Select the correct concern group:
    - US DEALERS** - "93V2/93U9 HV Battery Evaluation – Web Ticket Only" as the concern group
    - CANADIAN DEALERS** - "93V2/93U9 HV Battery Evaluation"
  - Enter your preferred e-mail address.
  - Select "I will wait for a web response."
  - Enter the GFF Diagnosis ID from the log uploaded to GFF Paperless.

**IMPORTANT**

The TAC case for analyzing the battery cannot be used for any other direction. If additional TAC assistance is needed (technical direction, cell balancer loaner program, etc.), a separate TAC case will need to be created.

- The response back from Germany may take up to 24 hours.
- During this time, the vehicle cannot be released to the customer.
- If the direction from Germany states no cell modules require replacement:
  - Proceed to Section D for Final Steps Before Returning Vehicle to Customer.
- If the direction from Germany states a cell module requires replacement:
  - The vehicle cannot be released to the customer until the module has been replaced and all final steps before returning vehicle to customer are completed (see Section D for final steps).
  - Proceed to Section C once all parts and tools are available to complete the repair.
- If the direction from Germany states a pre-requisite software update is necessary:
  - Ensure the update is successful.
  - Proceed to Section D for Final Steps Before Returning Vehicle to Customer.

 **NOTE**

Vehicles that potentially require a pre-requisite software update are assigned criteria 02. If the analysis shows that the software is current, you will be informed of this in the TAC case. In these situations, criteria 02 will be closed manually by the factory. You will then schedule the return visit for four months out, instead of 42 days.

## Section C – Replacing Cell Module(s)

### CRITICAL REPAIR STEP

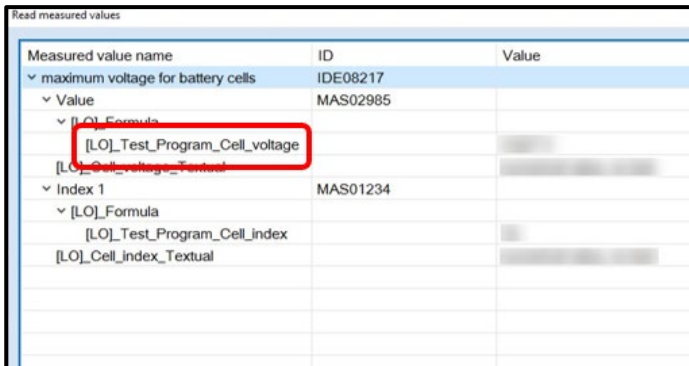
**STOP STOP**

Before balancing the new cell module, be sure that the vehicle is ready for the repair to be performed.

If possible, the high voltage battery should be de-energized right after recording the voltage reading to avoid possible voltage variations.

Charging the vehicle, driving the vehicle, leaving the ignition on, or running the HVAC can change the high voltage battery voltage.

After reading out the maximum cell module voltage from the MVBs, avoid moving the vehicle if possible. The vehicle must not be charged or have any electrical consumers used. If this step is not followed, there is a risk that the new cell module will not be balanced correctly resulting in possible faults and having to remove and re-balance the cell module again.



Measured value name	ID	Value
maximum voltage for battery cells	IDE08217	
Value	MAS02985	
[LO]_Formula		
[LO]_Test_Program_Cell_voltage		
[LO]_Cell_voltage_Textual		
Index 1	MAS01234	
[LO]_Formula		
[LO]_Test_Program_Cell_index		
[LO]_Cell_index_Textual		

### Perform cell balancing on new cell module(s):

- Check Measured Value Block (MVB) "maximum voltage for battery cells, IDE08217.
- The voltage reading listed will be entered in the DSS Manager program when balancing the new cell module.
- Follow the VAS6910 operating instructions in conjunction with the DSS Manager program to perform the cell balancing on the new cell module.



### TIP

Operating instructions for the VAS6910 and DSS Manager program can be found on the Audi Special Tools and Equipment website.



Module Balancer  
Model: VAS6910  
Price: \$12,984.18\*  
log in for dealer pricing.  
Available  
Add To Cart

**Notes**  
DSS Manager Operating Manual Rev02  
Operating Manual Rev10  
VAS 6910 Unpacking Instruction and Start-Up EN rev12

Tests in current test plan	
Status	Tests (sorted according to chances of success)
>	J533 - Sequence error during operating mode setting - high voltage
>	J1050 - External charging infrastructure
	0001 - Check warranty info
	008C - Classification of high-voltage battery
	008C - Classification of a battery module
	008C - Initiation
	Establish high-voltage de-energization
	High-voltage re-energization

### Populate Guided Function test plans:

- Perform a diagnostic scan of the vehicle.
- Select “Self Test” and populate the following test plans:
  - 008C - Classification of high-voltage battery
  - 008C - Classification of a battery module
  - 008C - Initiation
  - Establish high-voltage de-energization
  - High-voltage re-energization

Tests in current test plan	
Status	Tests (sorted according to chances of success)
>	J533 - Sequence error during operating mode setting - high voltage
>	J1050 - External charging infrastructure
	0001 - Check warranty info
	008C - Classification of high-voltage battery
	008C - Classification of a battery module
	008C - Initiation
	Establish high-voltage de-energization
	High-voltage re-energization

### De-energize the high-voltage system:

**⚠ DANGER**

**There is a risk of fatal injury due to high voltage. Electrocutation by direct contact or electric arc can cause severe bodily injury or fatal injury.**

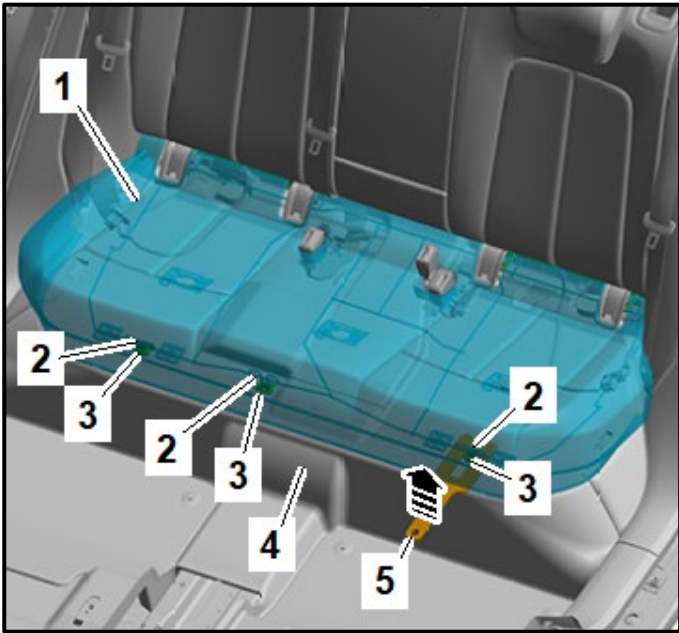
Have a high-voltage technician or a high-voltage expert de-energize the high-voltage system.

- Reference the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage System, De-Energizing.*
- Perform these steps in conjunction with the test plan “Establish high-voltage de-energization”.

Tests in current test plan	
Status	Tests (sorted according to chances of success)
>	J533 - Sequence error during operating mode setting - high voltage
>	J1050 - External charging infrastructure
	0001 - Check warranty info
	008C - Classification of high-voltage battery
	008C - Classification of a battery module
	008C - Initiation
	Establish high-voltage de-energization
	High-voltage re-energization

### High-voltage battery classification:

- Reference the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2, Visual Inspection and Classification.*
- Perform these steps in conjunction with the test plan “008C – Classification of high-voltage battery”.

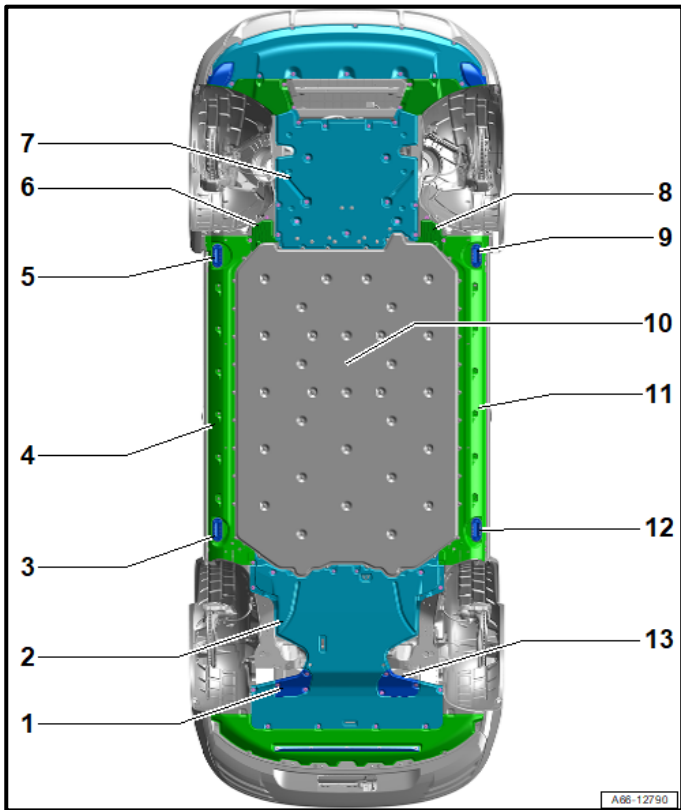


### Remove the rear bench seat:

- Remove the rear bench seat <1> per the ELSA Repair Manual:
  - *Repair manual > Body > Body Interior > 72 Seat Frames > Rear Seats > Bench Seat/Single Seat, Removing and Installing.*

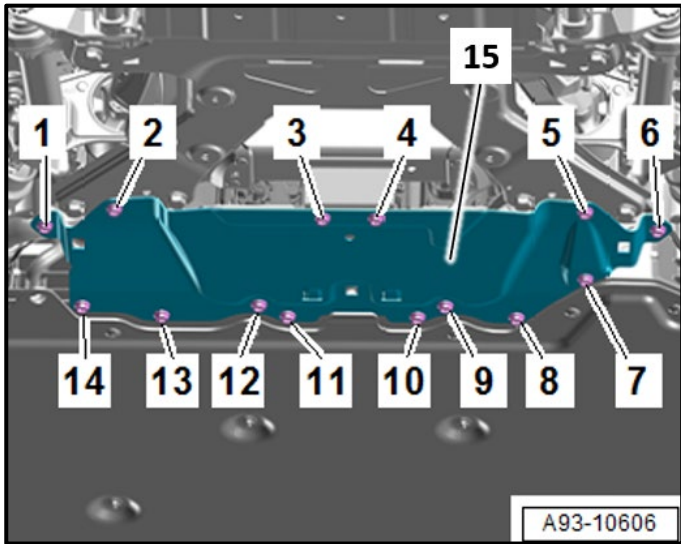


- Remove the bolts <arrows>.



**Remove front and rear underbody trim panels:**

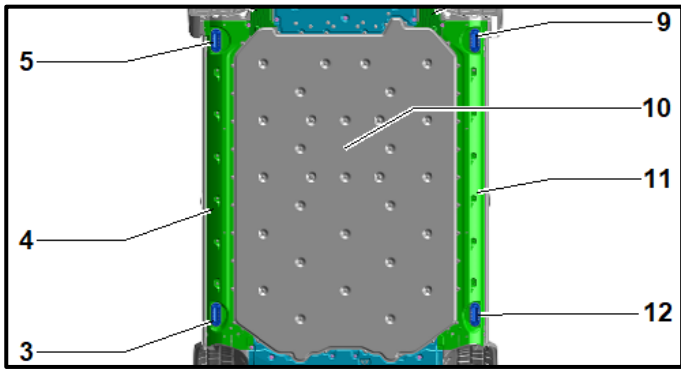
- Remove the following underbody trim panels:
  - Front trim panels <6>, <7>, and <8>.
  - Rear trim panels <1>, <2>, and <13>.



**Remove the impact guard:**

- Remove the impact guard <15> per the ELSA Repair Manual:
  - *Repair manual > Chassis > Suspension, Wheels, Steering > 40 Front Suspension > Subframe > Impact Guard, Removing and Installing.*



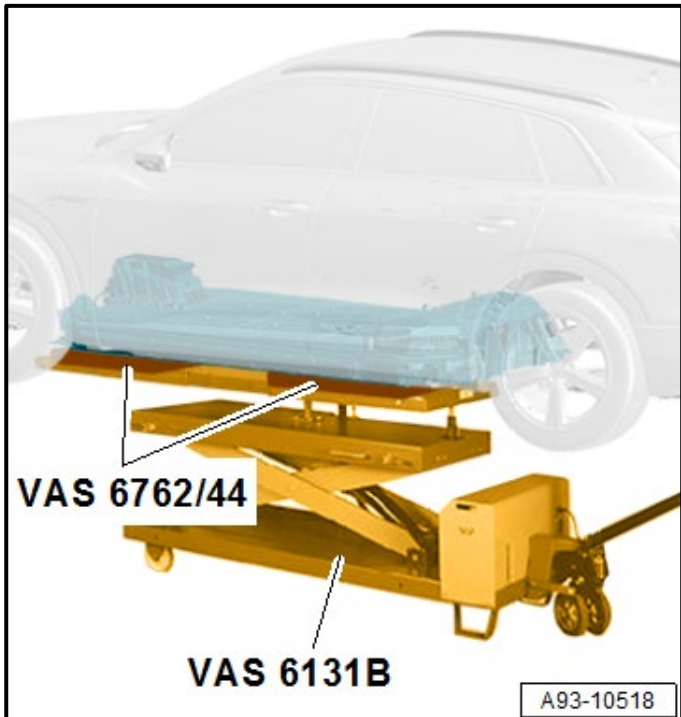


### Remove left and right underbody trim panels:

- Lower the vehicle so that the hoist arms are no longer contacting the vehicle.
- Remove the left and right side trim panels <4> and <11>.
- Lift the vehicle again.

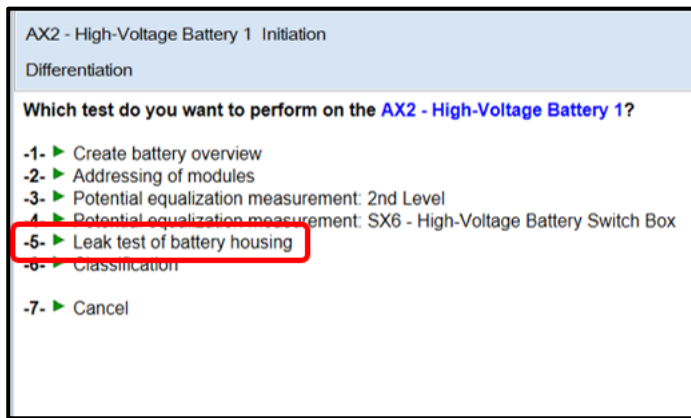
### NOTE

Removal of the high-voltage battery is not possible on all hoists. Prior to removal, verify that there is sufficient clearance between the lift arms and the high-voltage battery frame so that it can be lowered without interference.



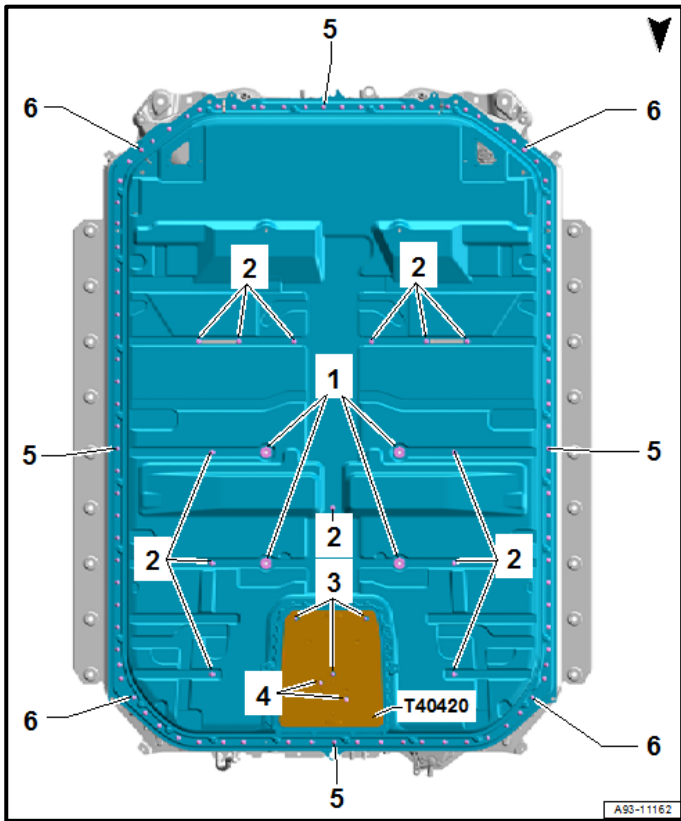
### Remove the high-voltage battery:

- Remove the high-voltage battery per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2, Removing and Installing.*
- Note the following when removing the high-voltage battery:
  - Mark the position of the scissor lift table on the floor to aid in repositioning the table during reinstallation.
  - Pay close attention to all wiring harnesses when lowering the battery.
  - Pay close attention to all coolant hoses when lowering the battery.



### Perform high-voltage battery leak test:

- Perform the steps below in conjunction with test plan, “008C - Initiation > select option: Leak test of battery housing.”
- Perform a leak test of the high-voltage battery per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Testing Tools, Cleaning and Checking.*
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Preparing for Calibration - High-Voltage Battery Leak Test, Part 1, 95 kWh / 115 kWh.*
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Preparing for Calibration - High-Voltage Battery Leak Test, 71 kWh, 95 kWh, 115 kWh Part 2.*
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Battery Housing Layer 2 Leak Test, 95 kWh / 115 kWh.*



**Remove the high voltage battery cover:**

**⚠ DANGER**

**There is a risk of fatal injury due to high voltage. Severe bodily injury or death by electrocution or electric arcs is possible.**

The following procedures may only be performed by a qualified high-voltage expert HVE.

**⚠ DANGER**

**There is a risk of fatal injury due to high voltage. Electrocution by direct contact or electric arc can cause severe bodily injury or fatal injury.**

- For the following procedures suitable personal protective equipment must be worn.
- For the following steps two correspondingly qualified technicians must be present for the supervision.
- If necessary, a second technician can help the high-voltage expert outside of the hazardous area within their qualification.
- The personal protective equipment (PPE) must be dry and undamaged.

**⚠ CRITICAL REPAIR STEP**



**RISK OF SEVERE CONSEQUENTIAL DAMAGE!**

**USE HAND TOOLS ONLY!**

Do not use power tools to remove any of the bolts. Using power tools to remove the bolts can damage the threads in the lower housing. If the threads of the interior bolts <1>, <2>, <3>, and <4> are damaged, the lower housing will require replacement.

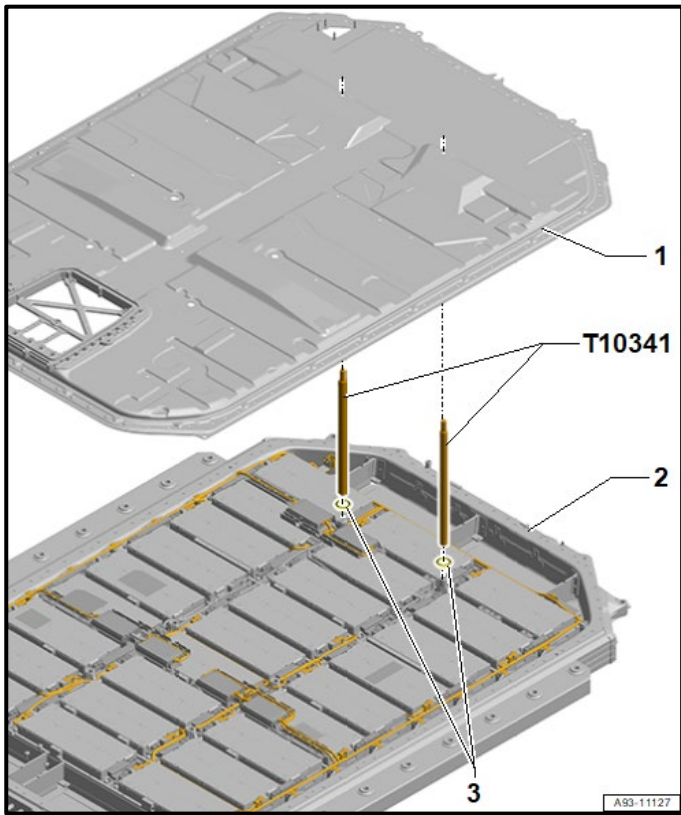
Claims for lower housing replacements due to improper bolt removal will be denied.

- Clean off any debris that has accumulated on the battery housing prior to opening.

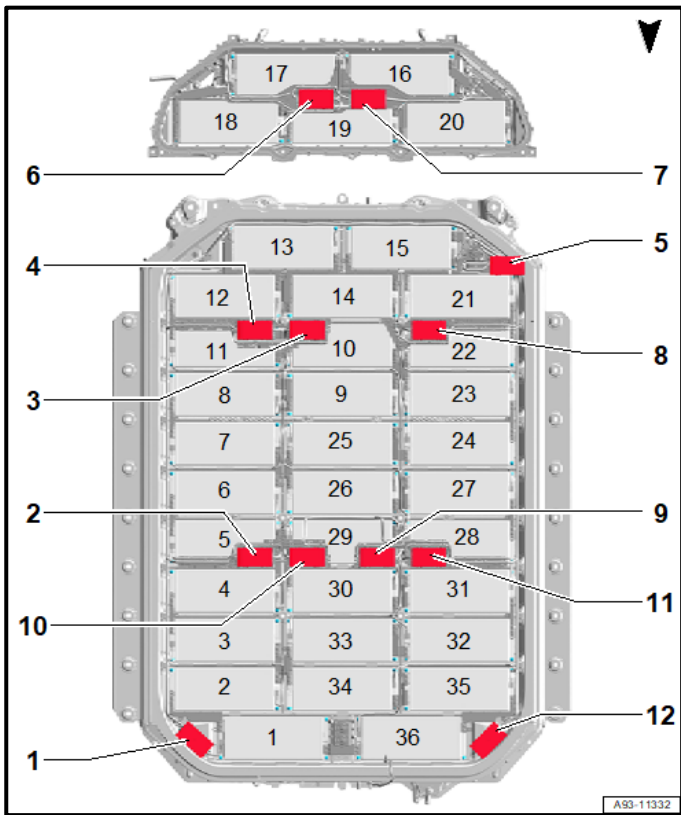
**⚠ CAUTION**

**Risk of damaging the high-voltage battery components due to incorrect handling.**

Pay close attention to the ELSA repair manual cautions.



- Refer to the ELSA Repair Manual for high-voltage battery cover removal:
  - **Layer 1 module replacement:**  
*Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Housing Cover, Removing and Installing > Cover for Battery Housing Layer 1, Removing and Installing, 95 kWh / 115 kWh.*
  - **Layer 2 module replacement:**  
*Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Housing Cover, Removing and Installing > Cover for Battery Housing Layer 2, Removing and Installing, 95 kWh / 115 kWh.*

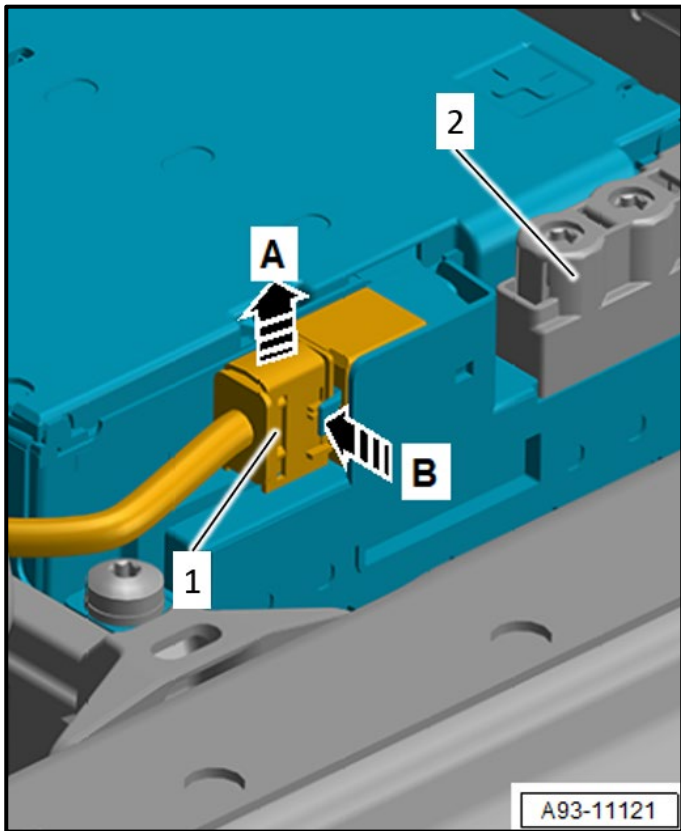


**Identify the cell module that requires replacement:**

- Locate and clearly mark the cell modules that are going to be replaced per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Modules, Battery Connector and Control Modules, Marking.*

**⚠ IMPORTANT**

The level/layer (1 and/or 2) in which the module is replaced must be recorded on the repair order. This allows for proper claiming of the repair.



Remove the affected cell module(s):

**⚠ CRITICAL REPAIR STEP**



**RISK OF CONSEQUENTIAL DAMAGE!**

- Pay close attention to the repair manual steps.
- The 32-pin connector <1> must be removed before removing the high-voltage connection <2>. Failure to do so can result in damage to the battery module control module.
- Claims for replacement of the battery module control module due to improper cell module disconnection will be denied.

**⚠ WARNING**

**There is a risk of injury by using the incorrect tools!**

Never use a workshop crane to remove the battery module from the thermal compound.

**⚠ CAUTION**

**Grease or dirt at the contact surfaces increases the contact resistance. It can overheat when the battery is put into operation. Risk of fire!**

- Only touch the contact surfaces of the battery connectors and terminals of the battery modules when wearing gloves.
- Immediately clean dirty contact surfaces using isopropyl alcohol.

- Refer to the ELSA Repair Manual for cell module removal:

- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Module, Removing.*

- Ensure the shock protection is installed on ALL open high-voltage connections.



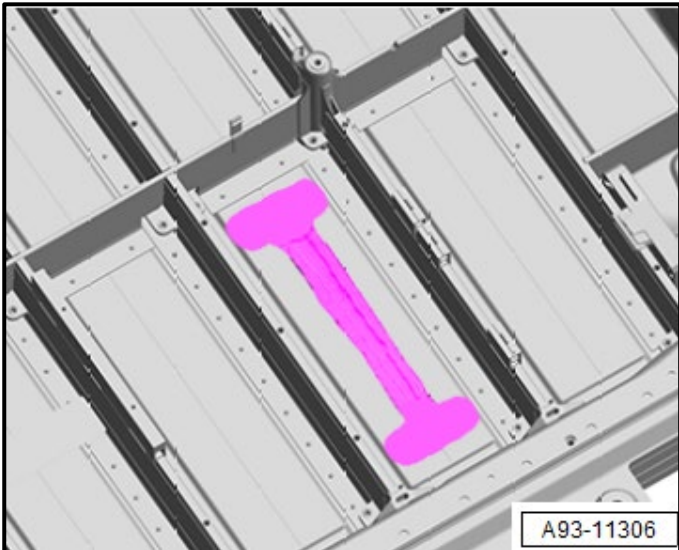
**Clean the mounting area for the new cell module:**

**⚠ CAUTION**

**Contamination of the adhesive surface is possible due to the thermal compound containing silicone.**

Avoid contact with adhesive surfaces.

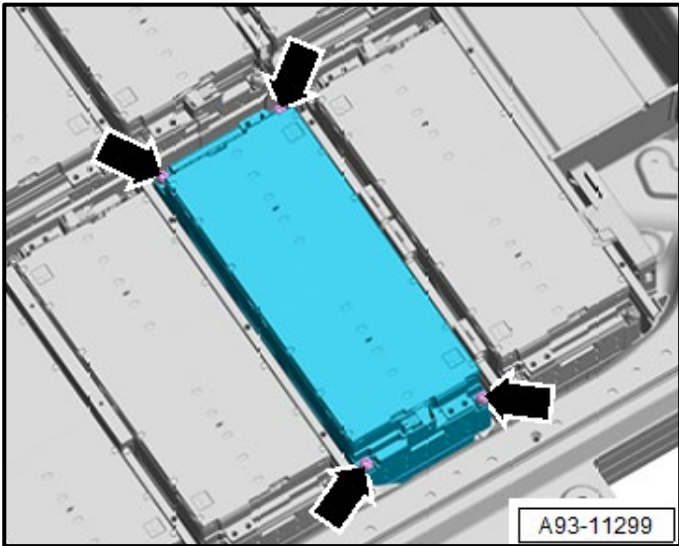
- Ensure that the old thermal compound is removed from the battery housing per the instructions outlined in the cell module removal section.
- Vacuum any shavings/debris from the module threaded connections.
- Do not allow the cleaner to come into contact with any of the lower housing frame sealant.



**Installing new cell module(s):**

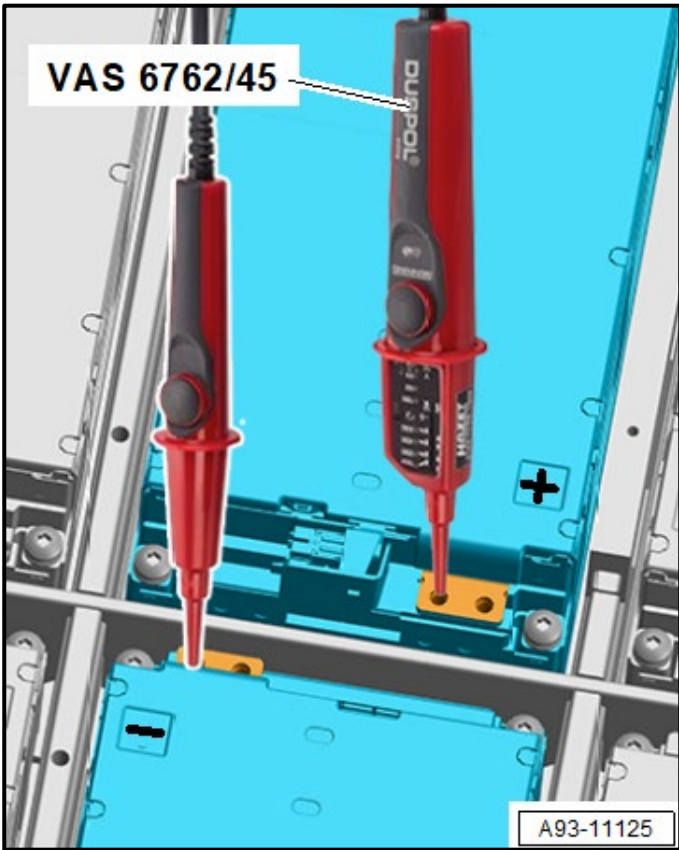
- Refer to the ELSA Repair Manual for cell module installation:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Module, Installing.*
- Note the following when installing a new cell module:
  - Double check the expiration date of the heat paste before applying.
  - Before applying the heat paste to the battery housing, release a small amount through the applicator on a piece of paper to ensure the paste is mixing properly.
  - Apply the specified amount of two-part thermal compound into the battery housing per the repair manual instructions.

Part Number	Part Description
D -G00-020-M2	Heat Paste (qty. 1 per cell module)



- Tighten new bolts <arrows> per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Component Location Overview - Battery Modules > Component Location Overview - Battery Modules, 95 kWh / 115 kWh.*

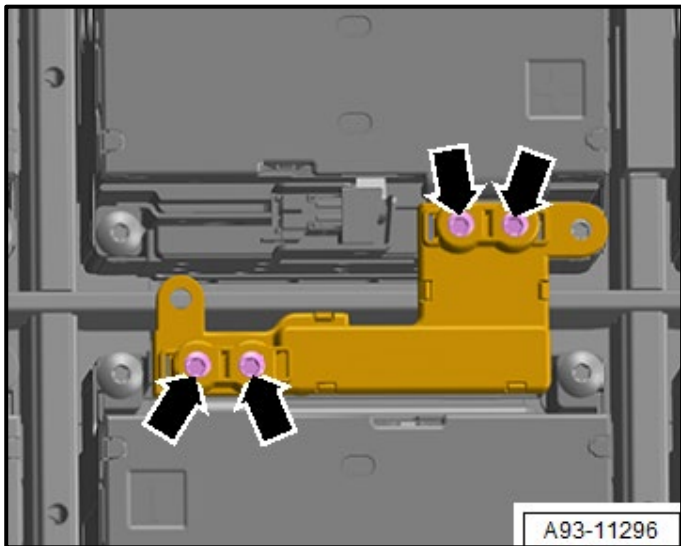
Part Number	Part Description
WHT-009-516	Bolt with washer (qty. 4 per cell module)



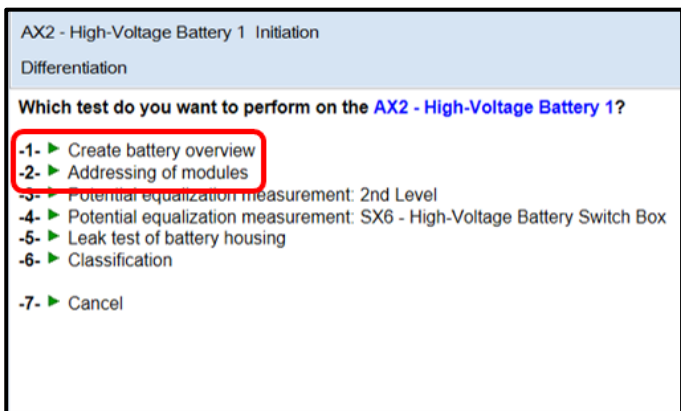
**⚠ DANGER**

**Incorrect installation of battery modules and module connectors.**  
**Short circuit electric arc can cause severe bodily or fatal injuries.**

- Check the battery modules and module connectors for correct installation.
- Only continue with the procedure when there is no voltage in between the battery terminals.
- Pay very close attention to the Repair Manual steps outlining the use of the -VAS6762/45-.



- If the voltage measurement is ok, install the battery connector immediately.
- Tighten the bolts <arrows> per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Component Location Overview - Battery Connector > Component Location Overview - Battery Connectors, 95 kWh / 115 kWh.*
- Continue with reassembly.



### High-voltage battery preliminary operation:

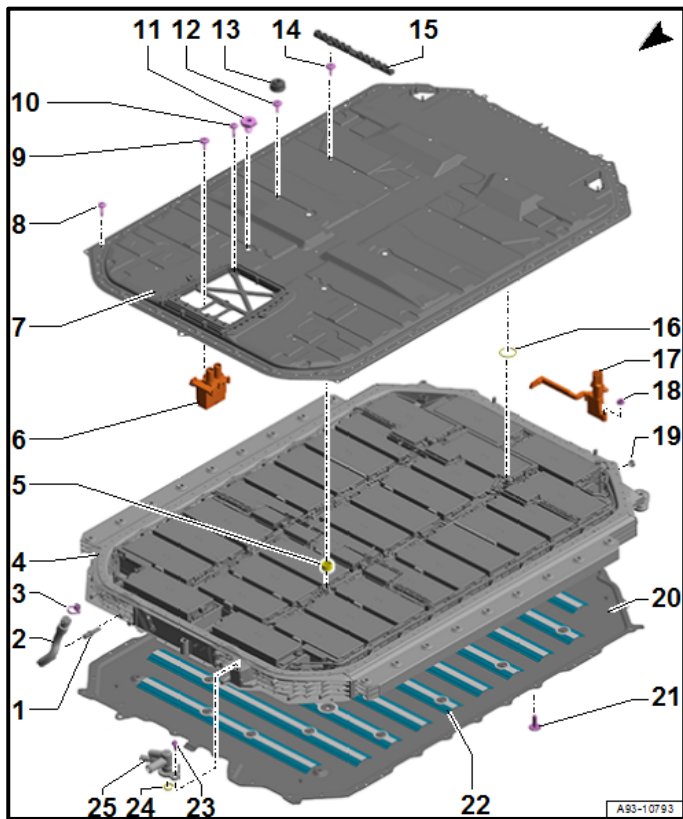
⚠
**DANGER**

**There is a risk of fatal injury due to high voltage. Severe bodily injury or death by electrocution or electric arcs is possible.**

Pay very close attention to the Repair Manual steps.

- Perform the steps below in conjunction with following Guided Function test plans:
  - “008C – Initiation > -1- Create battery overview”.
  - “008C – Initiation > -2- Addressing of modules”.
- Refer to the ELSA Repair Manual for high-voltage battery preliminary operation:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > High-Voltage Battery Preliminary Operation > High-Voltage Battery Preliminary Operation, Preparing for Calibration - 95 kWh / 115 kWh*
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > High-Voltage Battery Preliminary Operation > High-Voltage Battery Preliminary Operation - 95 kWh / 115 kWh.*





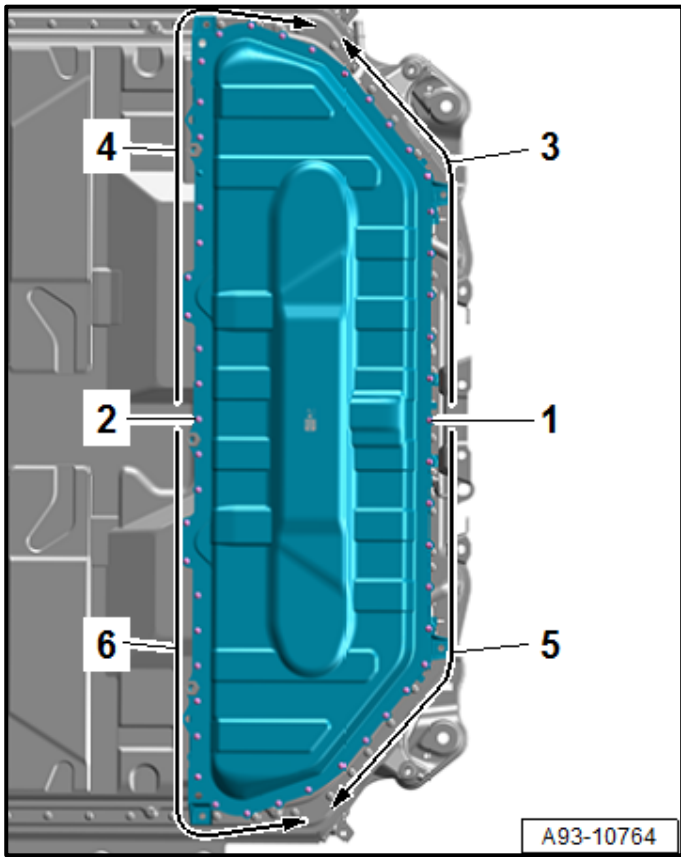
### Install the high-voltage battery cover(s):

- Refer to the ELSA Repair Manual for battery cover installation:
- **Layer 1 battery cover installation:**
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Housing Cover, Removing and Installing > Cover for Battery Housing Layer 1, Removing and Installing, 95 kWh / 115 kWh.*
- Torque all the high-voltage battery cover bolts per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Overview - Removed High-Voltage Battery > Overview - Removed High-Voltage Battery, 95 kWh / 115 kWh.*
- Use new hardware when specified by the repair manual.

Part Number	Part Description
WHT-008-659	Perimeter bolt (qty. 95)
WHT-008-738 A	Center bolts (qty. 13)
N -101-961-07	Bolt (qty. 18)
N -906-132-01	O-ring (qty. 2)
D -450-P00-M2	Butyl sealing cord (qty. 2)
4KE-801-332	Damper (qty. 4)
4KE-801-557	Banjo bolt (qty. 4)
4KE-805-696	Damper (qty. 2)
4KE-915-433	Seal (version with SX6 seal insert)
G -052-567-A2	Grease (version with SX6 seal insert)

### ! NOTE

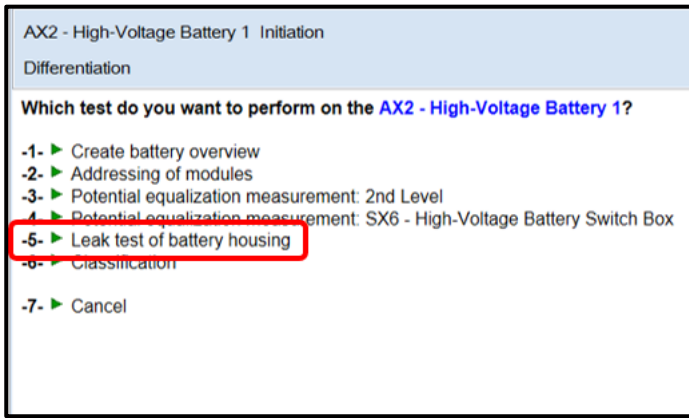
Before layer 2 is installed, a leak test is required. See the leak test instructions for layer 1 below.



- **Layer 2 battery cover installation:**

- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Housing Cover, Removing and Installing > Cover for Battery Housing Layer 2, Removing and Installing, 95 kWh / 115 kWh.*
- Torque all the high-voltage battery cover bolts per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Overview - Removed High-Voltage Battery > Overview - Removed High-Voltage Battery, 95 kWh / 115 kWh.*
- Use new hardware when specified by the repair manual.

Part Number	Part Description
4KE-915-434	Seal (qty. 2)
N -106-847-01	Perimeter bolts (qty. 50)
D -450-P00-M2	Butyl sealing cord (qty. 1)



### Perform high-voltage battery leak test:

- Perform the steps below in conjunction with the test plan, “008C – Initiation > select option: Leak test of battery housing.”
- Perform a leak test of the high-voltage battery per the ELSA Repair Manual:

Part Number	Part Description
12E-915-754	Pressure relief valve (qty.8)
G -052-567-A2	Grease

- **Leak test preparation:**

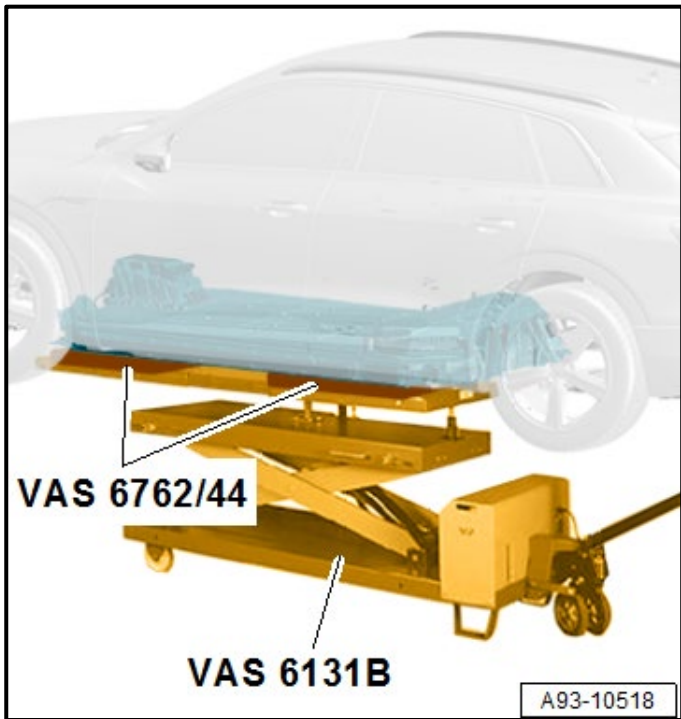
- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Testing Tools, Cleaning and Checking.*
- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Preparing for Calibration - High-Voltage Battery Leak Test, Part 1, 95 kWh / 115 kWh.*
- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Preparing for Calibration - High-Voltage Battery Leak Test, 71 kWh, 95 kWh, 115 kWh Part 2.*

- **Layer 1 leak test:**

- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Battery Housing Layer 1 and 2 Leak Test, 95 kWh / 115 kWh.*

- **Layer 2 leak test:**

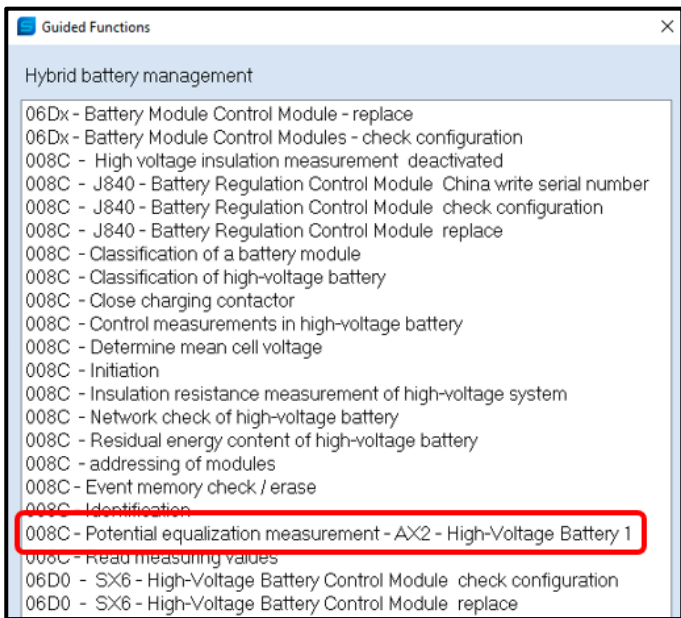
- *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2 Leak Test > Battery Housing Layer 2 Leak Test, 95 kWh / 115 kWh.*



### Re-install high-voltage battery:

- Installation is the reverse order of removal.
- See the ELSA Repair Manual: *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > High-Voltage Battery 1 AX2, Removing and Installing.*
- Torque the bolts for the high-voltage battery per the ELSA Repair Manual, using new bolts where specified:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Unit > Overview - Installed High-Voltage Battery > Overview - Installed High-Voltage Battery, 95 kWh / 115 kWh*

Part Number	Part Description
N -910-661-01	Bolt (qty. 18)
N -912-721-01	Bolt (qty. 2)



### Perform potential equalization measurement:

- See the ELSA Repair Manual: *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > Potential Equalization Cables > Potential Equalization Measurement.*
- Perform these steps in conjunction with Guided Function test plan, "008C - Potential equalization measurement - AX2 - High-Voltage Battery 1".

Tests in current test plan	
Status	Tests (sorted according to chances of success)
>	J533 - Sequence error during operating mode setting - high voltage
>	J1050 - External charging infrastructure
	0001 - Check warranty info
	008C - Classification of high-voltage battery
	008C - Classification of a battery module
	008C - Initiation
	Establish high-voltage de-energization
	<b>High-voltage re-energization</b>

## Re-energize the high-voltage system:

### DANGER

**There is a risk of fatal injury due to high voltage. Electrocutation by direct contact or electric arc can cause severe bodily injury or fatal injury.**

Have a high-voltage technician or a high-voltage expert bring the high-voltage system back into service.

- Reference the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage System, Re-Energizing.*
  - Perform these steps in conjunction with the test plan, “High-voltage re-energization”.

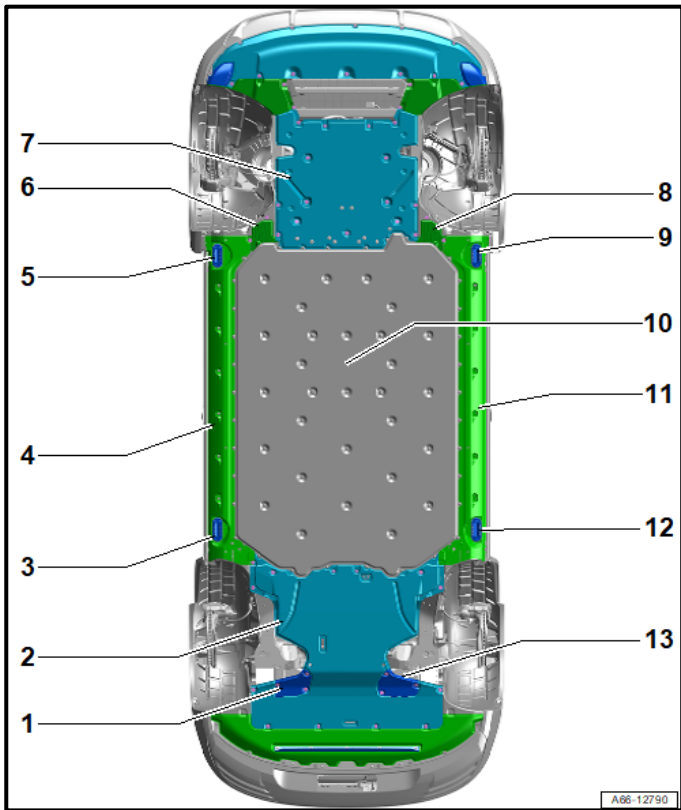
Thermal management	
	00C5 - Adaptation
	00C5 - Basic setting complete
	<b>00C5 - Bleed cooling circuit</b>
	00C5 - Check DTC memory
	00C5 - Compressor break-in, automatic start
	00C5 - Discharge A/C circuit, evacuate and charging
	00C5 - Erase DTC memory
	<b>00C5 - Fill cooling circuit</b>
	00C5 - Flush refrigerant circuit
	00C5 - Identification
	00C5 - Output Diagnostic Test Mode (DTM)
	00C5 - Potential Equalization Measurement, Electrical A/C Compressor -V470-
	00C5 - Potential Equalization Measurement, High-Voltage Heater (PTC) -Z115-
	00C5 - Potential Equalization Measurement, High-Voltage Heater 2 (PTC) -Z190-

## Fill and bleed the cooling system:

### WARNING

**Risk of damaging the assemblies due to insufficiently filling or bleeding.**

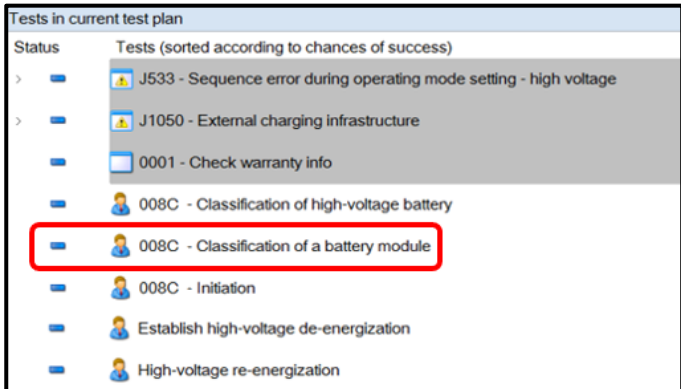
- Never move or tow the vehicle without the cooling system full and the bleeding performed.
  - Bleed the cooling system even if only slightly filling after repair.
- Perform the steps below in conjunction with the following Guided Function test plans:
    - “00C5 - Fill cooling circuit”.
    - “00C5 – Bleed cooling circuit”.
  - Fill and bleed the cooling system per the ELSA Repair Manual:
    - *Repair manual > Motor > Electric Drive Motor 0EF > Cooling System/Coolant > Filling and Bleeding the Coolant > Coolant, Filling and Bleeding, with VAS 531 011.*



### Reinstall underbody covers and impact guard:

- Installation is the reverse order of removal while noting the following:
  - Torque the impact guard per the ELSA Repair Manual: *Repair manual > Chassis > Suspension, Wheels, Steering > 40 Front Suspension > Overview – Subframe.*
  - Torque the underbody trim panels per the ELSA Repair Manual: *Repair manual > Body > Body Exterior > 66 Exterior Equipment > Underbody Trim Panel > Overview – Underbody Trim Panels.*
- Use new hardware when specified by the repair manual.
- Replace any damaged fasteners as needed.

Part Number	Part Description
N -106-421-04	Impact guard bolt (qty. 2)
N -911-407-01	Underbody trim bolt (qty. 2)
N -911-900-02	Underbody trim bolt (qty. 2)



### Perform classification of removed cell module(s):

**CAUTION**

**There is danger of a health risk due to poisonous vapors, dust, and fluids.**  
 Never work on high-voltage batteries that have a short circuit.

**CAUTION**

**There is a risk of burns due to a hot high-voltage battery. It is possible to burn hands.**  
 Wear safety gloves.

- Perform the steps below in conjunction with the test plan “008C - Classification of a battery module”.
- Classify the battery module per the ELSA Repair Manual:
  - *Repair manual > Motor > Electric Drive Motor 0EF > 93 Electric drive > High-Voltage Battery Components > Battery Module, Visual Inspection and Classification.*

### Proceed to Section D

## Section D – Final Steps Before Returning Vehicle to Customer

Check MVB's and send final GFF Log to GFF Paperless:

- Once ALL repairs are complete, *including any repairs outside of this campaign*:
  - Perform a new GFF scan.
  - Check all MVBs in AW 008C (see Section B for specific steps on checking MVB's)
  - Send the final log to GFF Paperless.



Apply sticker(s) to charging ports and near MMI display:

### NOTE

The stickers must be applied on the first monitoring visit.

These warning stickers indicate that the max charge should be set to only 80%.

Once the final recall remedy is available, the stickers will no longer be required.

Applying stickers to charging ports:

- **The stickers will be applied to both charging ports on vehicles with two charging ports.**
- Open the charging port door(s).
- Clean surface where sticker will be applied.
- Apply sticker at each charging port.

Part Number	Part Description
4KE-010-001-A	Sticker (up to 2)

Applying sticker near MMI display:

- Clean surface where sticker will be applied.
- Apply sticker near MMI display.

Part Number	Part Description
4KE-010-001-C	Sticker



## Set return appointment:

### Vehicles in for the first monitoring visit:

- Vehicles that did not require a pre-requisite software update:
  - HINT: VINs do not have criteria 02 assigned.
  - Set a return appointment four months from the date of the first visit.
- Vehicles that did require a pre-requisite software update:
  - HINT: VINs have criteria 02 assigned.
  - Set a return appointment at least 42 days from the date of the first visit.



### ! NOTE

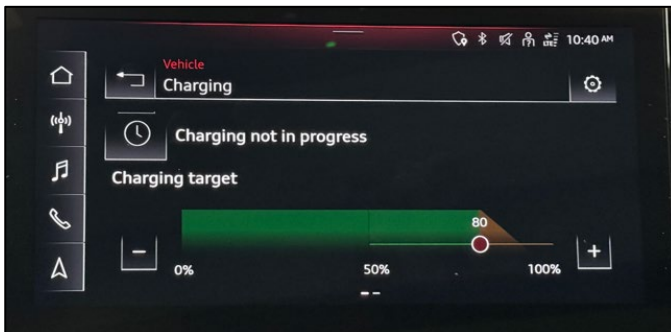
Vehicles that potentially require a pre-requisite software update are assigned criteria 02. If the analysis shows that the software is current, you will be informed of this in the TAC case. In these situations, criteria 02 will be closed manually by the factory. You will then schedule the return visit for four months out, instead of 42 days.

### Vehicles in for second or third monitoring visit:

- Set a return appointment four months from the date of the visit.

## Set max charging level to 80% in the MMI:

- Home
- Vehicle
- Charging and Efficiency
- Charging
- Press and hold green bar to move Target charge rate to 80%







**Charge high voltage battery to 80% charge level:**

- To ensure the most accurate vehicle data collection results, the high voltage battery must be charged to 80% before returning to customer.
- If the battery charge is over 80%, it must be reduced to 80% before returning the vehicle to the customer.

**If no modules required replacement:**

- This monitoring visit is complete.

**If one or more modules required replacement:**

- US DEALERS - Proceed to Section E
- CANADIAN DEALERS - Proceed to Section F
- This monitoring visit is complete.

## **Section E - Parts Return/Disposal – US DEALERS ONLY**

### **High-Voltage Battery Module(s):**

Refer to the latest instructions for high-voltage battery recycling, found in Elsa2Go: *Elsa2Go-> Infomedia->Service References->Electric Vehicle Category ->“HV Battery Recycling Program Guide”*

### **All other parts:**

Properly store (retain), destroy or dispose of removed parts in accordance with all state/province and local requirements, unless otherwise indicated and/or requested through the Warranty Parts Portal (WPP).

## **Section F - Parts Return/Disposal – CANADIAN DEALERS ONLY**

### **High-Voltage Battery Module(s):**

Refer to the latest version of TSB 2062871.

### **All other parts:**

Properly store (retain), destroy or dispose of removed parts in accordance with all state/province and local requirements, unless otherwise indicated and/or requested through the Part Destruction and Core Disposition Report for Canada.