



U.S. Department  
of Transportation

**National Highway  
Traffic Safety  
Administration**

1200 New Jersey Ave, SE  
Washington, DC 20590

VIA EMAIL – Delivery Receipt Requested

December 4, 2015

Ms. Ginger Markus  
Collins Bus Corporation  
P.O. Box 2946  
Hutchinson, KS 67504

NEF-150kjs  
14V-523

Dear Ms. Markus:

We have completed a review of the quarterly report status for the third quarter of 2015. According to our records, Collins Bus Corporation's fourth quarterly report for safety recall 14V-523 was due in this office on, or before, October 30, 2015. We have not received this report and it is now overdue.

If you believe that you sent in this report, please provide a copy immediately through your portal account. If you believe that no report is required, please explain the reason and submit your reason through your portal account.

**IMPORTANT NOTE: Hard copies and email documents are no longer accepted. You must submit your report through the recalls portal.**

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Timian".

Jennifer Timian  
Chief, Recall Management Division  
Office of Defects Investigation  
Enforcement