Safety Defect and Noncompliance Report Guide for <u>Vehicles</u>

PART 573 Defect and Noncompliance Report

Date: August 12, 2014
This report serves as [insert reporting manufacturer's name]'s notification to the U.S. Department of Transportation, National Highway Traffic Safety Administration that a [insert as applicable: "defect related to motor vehicle safety" or "noncompliance with Federal Motor Vehicle Safety Standards"] exists in certain [identify the vehicles at issue]. [Manufacturer] decided that this [insert "defect" or "noncompliance," as applicable] existed in these vehicles on [insert date].
I. <u>Manufacturer</u> , <u>Designated Agent</u> , and <u>Other Chain of Distribution Information</u>
Manufacturer's corporate name: PJ's Truck Bodies & Equipment Co.
Vehicle brand or trademark name owner(s) (where applicable): Ford Super Duty
Designated Agent (imported vehicles): Pamela G. Faircloth
If this notification concerns a defective or noncompliant component that the above identified manufacturer did not manufacture, identify that component and provide the name, address, and
phone number of the manufacturer of the component (if this manufacturer is unknown, provide this information as to the supplier of the component):
Muncie Power Products, 201 E Jackson St, Muncie, IN 47305
1-800-367-7867 - Customer Service

Name, address, email, and phone and fax numbers for the person(s) to whom inquiries about this report should be directed:

Pam Faircloth Office 910-892-5286 Fax 910-891-4396

Mailing address: P.O. Box 1207, Dunn, NC 28335

Physical Address: 1560 George Perry Lee Rd. Dunn, NC 28334

Manufacturer's assigned campaign number (where applicable):

II. Identification of the Recall Population and Its Size

Complete the tables below for each group of vehicles subject to this notification. Additional tables may be necessary where there are more than three groups subject to a notification.

Make:
Model:
Model Year(s):
Inclusive dates of manufacture (month and year):
Body Style/Type (for non-passenger cars):
Other information necessary to describe these vehicles (e.g., VIN range, GVWR or class for trucks, displacement for motorcycles, and number of passengers for buses):
Total number of these vehicles:
Make:
Model:
Model Year(s):
Inclusive dates of manufacture (month and year):
Body Style/Type (for non-passenger cars):

Other information necessary to describe these vehicles (e.g., VIN range, GVWR or class for

trucks, displacement for motorcycles, and number of passengers for buses):

Total number of these vehicles:
Total number of these venicles:
Make:
Model:
Model Year(s):
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Inclusive dates of manufacture (month and year):
Body Style/Type (for non-passenger cars):
Other information necessary to describe these vehicles (e.g., VIN range, GVWR or class for
trucks, displacement for motorcycles, and number of passengers for buses):
Total number of these vehicles:
Provide the following information as to <u>all</u> the groups of vehicles:
Grand total number of vehicles: 3
The percentage of the recall population you estimate actually contain the defect or
noncompliance:3
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Identify and describe how the recall population was determined (e.g., on what basis the recalled models were selected and how the inclusive dates of manufacture were determined):
Letter supplied by PTO Manufacturer and a detailed search by purchase order
was conducted to identify who the units were sold to.
Describe how the recall population is different from any similar vehicles not subject to this notification:
No Difference
III. <u>Description of the Defect or Noncompliance and Chronology of Events</u> Describe the defect or noncompliance, including a summary and detailed description of the nature and physical location (if appropriate) of the defect or noncompliance. Graphic aids should be provided where necessary.
Pressure swithch diaphragm "could" become brittle depending on equipments operation and
time in service. Replacement parts are available in a kit form to relocate the switch with
alternative diaphragm and tube assembly. Additional heat shield also an option as well.
Describe the cause(s) of the defect or noncompliance condition.
Diaphragm "may" become brittle and transmission fluid "could" seep through construction
screw thread on the side of the switch.

Describe the safety consequence(s) of the defect or noncompliance condition.						
The transmission fluid could leak from construction screw threads						
Identify any warning(s) that may precede the defect or noncompliance condition.						
Transmission fluid could leak from construction screw threads						
For defects, provide a dated, chronological summary of all the principle events that were the basis for the determination that the defect is related to motor vehicle safety, including a summary of all warranty claims, field or service reports, and other information such as numbers of crashes, injuries and fatalities.						
no instances reported to us						
For noncompliances, identify the test results and other information considered in determining the existence of the noncompliance, and provide the date of each test and observation indicative of that noncompliance.						
N/A						

IV. The Remedy Program and Its Schedule

Describe the program for remedying the defect or noncompliance, including the plan for reimbursing those owners and purchasers who may have incurred costs to remedy the defect or noncompliance before receiving the manufacturer's notification concerning that defect or noncompliance. Also include, where applicable, details with dates concerning any production remedy that was conducted or will be conducted.

product updates have been made and notification of these findings have been sent to
the customers that took delivery of the units. Replacement parts are offered to purcha
at no charge by PTO supplier
Provide the estimated date(s) on which owner and purchaser notifications will be issued and the estimated date(s) for completion of those notifications.
August 28, 2014
Provide the estimated date(s) on which dealer and distributor notifications will be issued and the estimated date(s) for completion of those notifications.
August 28, 2014
Clearly describe the distinguishing characteristics of the remedy component/assembly versus the recalled component/assembly.
updated components and relocation of switch - additional heat shielding offered as
an option.

****** IMPORTANT REMINDERS

A <u>DRAFT</u> version of the letter that the manufacturer intends to mail to owners and purchasers notifying them of the defect and/or noncompliance must be submitted to NHTSA at least five Federal Government business days before those letters are issued. In addition, it is recommended that the draft version of the letter that the manufacturer intends to send to its dealers and distributors concerning the defect and/or noncompliance also be submitted for review. For prompt receipt and review, drafts may be submitted to the attention of the Recall Management Division (NVS-215) via facsimile on (202) 366-7882, or email to RMD.ODI@dot.gov.

A representative copy of all notices, bulletins, and other communications that relate directly to the defect or noncompliance and which are sent to more than one manufacturer, distributor, dealer, or purchaser, must be submitted to NHTSA no later than five days after they are initially sent. This requirement applies both to the final version of the notification letter that is sent to owners and purchasers, as well as the final version that is sent to dealers and distributors. It also includes any follow-up notifications issued concerning a recall. The representative copies of the letters sent to owners and purchasers, and dealers and distributors, must be submitted via certified mail. It is strongly recommended, however, that additional representative copies be submitted via facsimile on (202) 366-7882, or email to RMD.ODI@dot.gov, so that the submission can be more promptly reviewed. All submissions should be conspicuously labeled with the appropriate NHTSA-assigned recall number.