#### Claim Entry Procedure

# **REVISED 10/26/09**

Immediately upon completion of the repair work, enter the Applicable Criteria ID as found in ElsaWeb and Repair Operation(s) as shown in the following claim entry instructions. Claims will only be paid for vehicles that show this campaign open in ElsaWeb on the day of the repair. To help ensure prompt and proper payment, attach the screen print to the repair order.

# Saga Claim Entry Procedure

CHART 1 of 2

Check ElsaWeb to determine whether the "20Q3" campaign is open.

Service No.: 20Q3 Damage Code: 0099

Parts Manufacturer

Removed part: Use vendor code 002.

Sold vehicle = 7 10 Unsold vehicle = 7 90

#### Accounting Instructions

### Criterion 8P - A3 Model Vehicles

- Install fuel tank ventilation valve assembly

# Repair operation: 2071 25 99

260 T.U.

<u>Qty</u>	<u>Part Number</u>	<u>Description</u>
1	8P0 298 111	Valve assembly (incl. plastic bag)
1	1J0 919 133B	Fuel pump seal
1	N 020 9022	Cable tie
2	N 105 053 01	Sub frame bolt
1	N 907 683 01	Spring clip
1	N 102 556 01	23.5mm Clamp
1	1K0 201 797N	Evap. canister, (if necessary) -
1	1K0 253 141H	Dual clamp for exhaust, (if necessary)
1	06E 906 517A	EVAP purge valve (N-80) (2.0T models, if contaminated w/fuel)

OR

## Criterion 8J - TT Coupe Model Vehicles

- Install fuel tank ventilation valve assembly

#### Repair operation:

#### 2071 25 99

240 T.U.

1	8P0 298 111	Valve assembly (incl. plastic bag)
1	1J0 919 133B	Fuel pump seal
1	N 020 9022	Cable tie
1	N 907 683 01	Spring clip
1	8J0 201 797D	Evap. canister, (if necessary)
1	1K0 253 141H	Dual clamp for exhaust, (if necessary)
1	06E 906 517A	EVAP purge valve (N-80) (2.0T models, if contaminated w/fuel)

OR

Cont'd. on next chart

# Saga Claim Entry Procedure

CHART 2 of 2

Check ElsaWeb to determine whether the "20Q3" campaign is open:

Service No.: 20Q3 Damage Code: 0099

Parts Manufacturer

Removed part: Use vendor code 002.

Sold vehicle = 7 10 Unsold vehicle = 7 90

### Criterion 8J - TT/TTS Roadster Model Vehicles

- Install fuel tank ventilation valve assembly

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1	8P0 298 111	Valve assembly (incl. plastic bag)
1	1J0 919 133B	Fuel pump seal
1	N 020 9022	Cable tie
2	N 910 659 01	Filister head screw M10 x 45mm
2	N 106 254 01	Hex socket countersunk bolt M10 x 25mm
1	N 907 683 01	Spring clip
		or
1	N 101 992 01	15.7x7x0.6mm Retaining clip
		and
1	8J0 201 797D	Evap. canister, (if necessary)
1	1K0 253 141H	
1	06E 906 517A	
Up to 22	3D0 867 276	Trim clips (if necessary)

#### AND

### **Outside Material**

Actual cost of <u>Fuel and/or Loaner</u> - not to exceed \$70 (USD/CAD). Enter the words "FUEL/LOANER" as the labor operation. *Ensure fuel and/or loaner sales receipt is attached to repair order.* 

# IMPORTANT! IMPORTANT! IMPORTANT!

Dealer <u>must</u> obtain Campaign Helpline authorization <u>before</u> installing any consequential parts. If work is done without first obtaining Campaign Helpline authorization, it will be at dealer's expense.

### There is NO reimbursement for vehicle wash.

<u>If customer refused repairs</u> – Fax the repair order to (248) 754-5093 and provide the VIN, applicable service number, customer information, dealer number and date.