



2581 E. Kercher Rd. Goshen, IN 46528
(574) 642-4888 Phone. (574) 642-3389 Fax

To: < Dealer Name>
<Supreme Dealer Number#>
From: Supreme Corp.
Engineering Department
Date: 10/24/2008
Re: Spartan Body Recall 08V-282

Safety Recall Notice

Subject: Adding fasteners to the top of the outer roof edge and roof rail extrusion

Supreme Corporation has already notified its dealers & customers that a potential safety defect may exist on some Spartan Service and Cargo bodies. Depending on when the unit was built and or sold you may have a vehicle that does not require fasteners to be added to the vehicle. Please inspect your records against either the Supreme Corporation body number or chassis vehicle identification number listed on the second page or (Refer to DOCUMENT A) when evaluating the unit for remedy and repair. Spartan Service and Cargo body vehicles with a ladder rack are not considered part of this recall. (Refer to DOCUMENT A) Furthermore, inspect the top upper roof perimeter for visible signs of rivets that secure the upper, outer edge of the roof skin to the roof rail and or encapsulated fasteners that secure the lower leg of the roof rail through the top of the walls as shown in DOCUMENT A. If your vehicle has BOTH of these fasteners then your vehicle does not require a repair. A visible aid or photo is attached with this letter to assist you in that evaluation. A remedy without charge is now available, and owners may take their vehicle to an authorized service facility to have the recall performed (DOCUMENT B). A copy of that list accompanies this letter package. Additionally, a copy of the dealer / owner letter (DOCUMENT C), Reimbursement Policy (DOCUMENT D) and Process Control Sheet or work instructions (DOCUMENT E) are included.

Your company may have an obligation to notify your dealers, distributors and customers of this recall under Title 49 Code of Federal Regulations Part 577.13 and or Motor Vehicle Safety Act section 10(1).

If you have questions or need further information, please contact the Supreme Corporation Warranty Department at 1-800-557-2785 between the hours of 8:00 a.m. to 4:30 p.m. Monday through Friday Eastern Standard Time.

Supreme Corporation Engineering Department

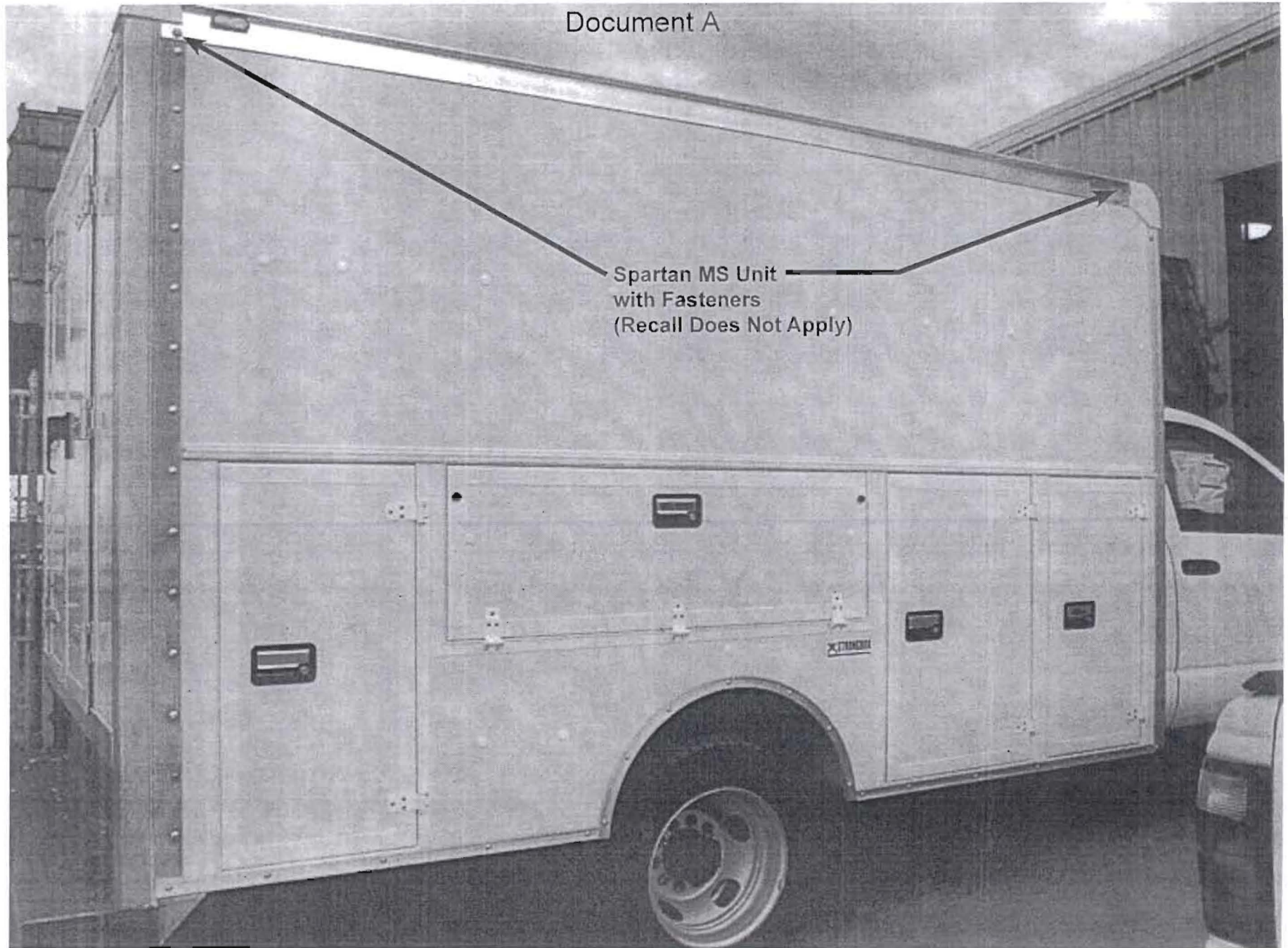
Enclosure

<Supreme Body Number>

<Chassis VIN Number>

Document A

Spartan MS Unit
with Fasteners
(Recall Does Not Apply)

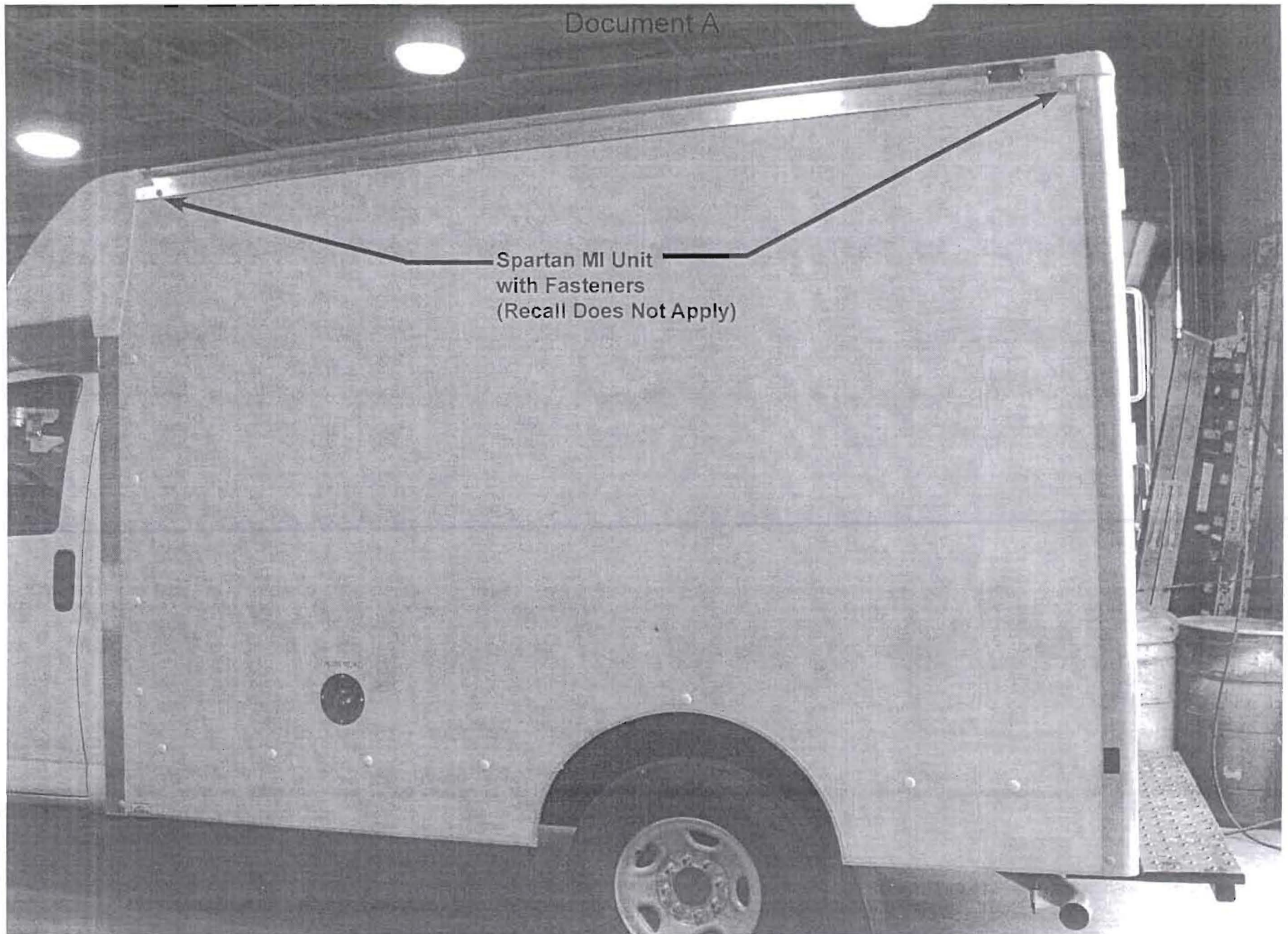




Document A

Spartan MS Unit
without Fasteners

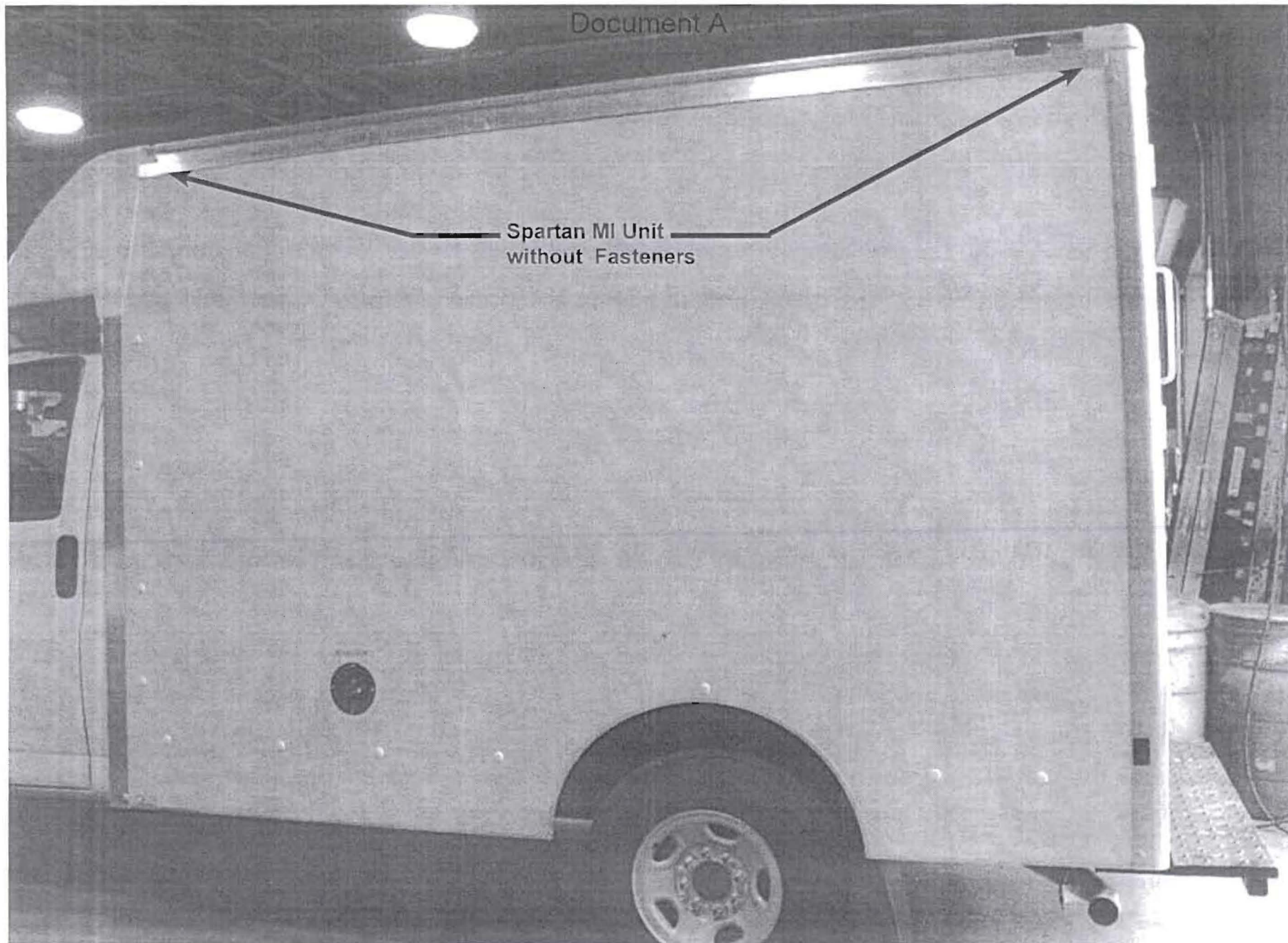
Document A



Spartan MI Unit
with Fasteners
(Recall Does Not Apply)

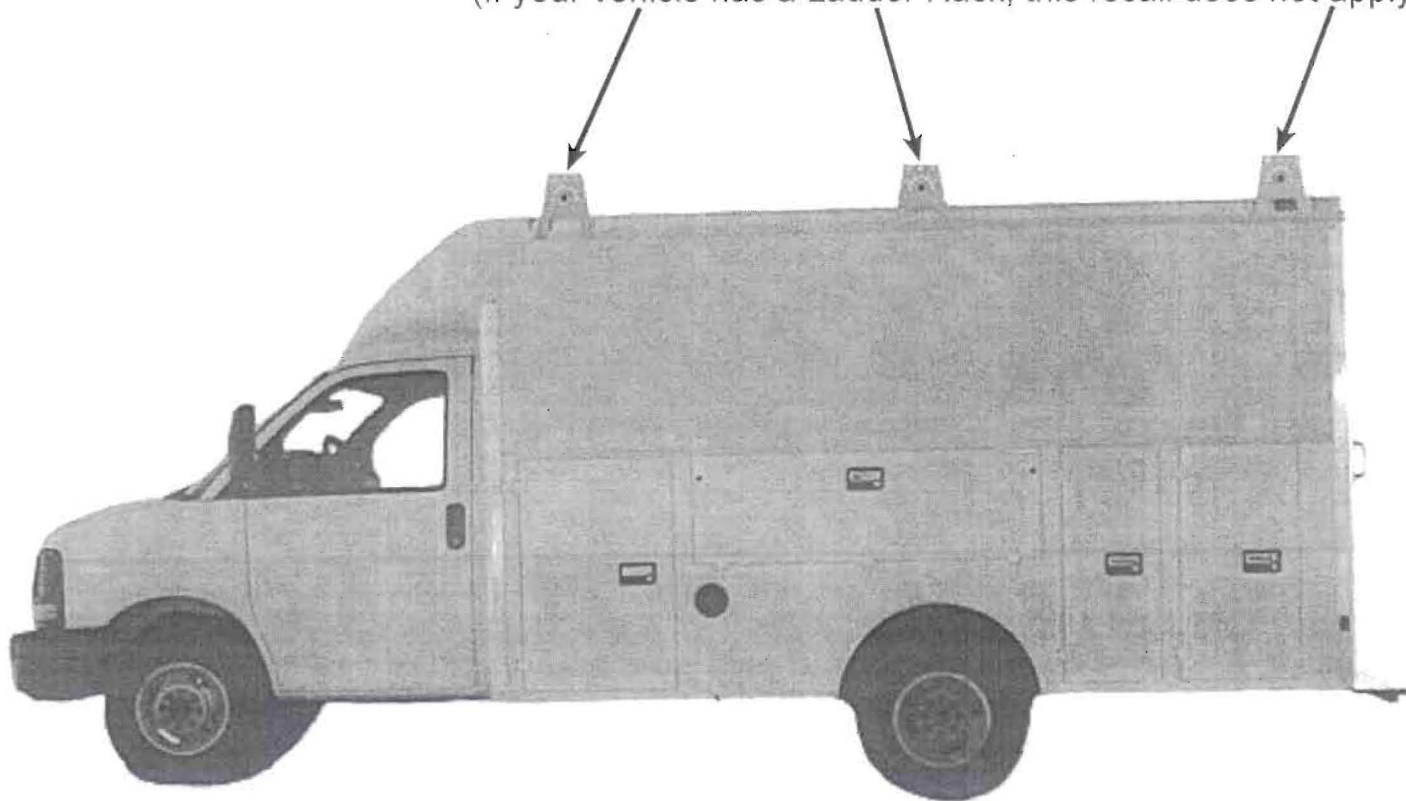
Document A

Spartan MI Unit
without Fasteners



Document A

(If your vehicle has a Ladder Rack, this recall does not apply)



**Service Location Information
DOCUMENT "B"**

COMPANY	FIRST NAME	LAST NAME	ADDRESS	CITY	ST	ZIP	PHONE	FAX	EMAIL
Gulf City Body & Trailer Works				Mobile	AL				
Metro Trailer				Birmingham	AL				
Arkansas Trailer				Little Rock	AR				
Arizona By Ways				Tucson	AZ				
Diamond Truck Center	Service	Manager		Phoenix	AZ				
Penske PTCR				Phoenix	AZ				
Escondido Paint & Body				Escondido	CA				
San Diego Truck & Body Equipment				Spring Valley	CA				
Penske Truck Collision				Los Angeles	CA				
Penske Truck Collision				Woodland	CA				
CT Power				Commerce City	CO				
Penske Tuck Collision				East Harford	CT				
Transportation Fleet				Commerce	CA				
Supreme Corporation				Apopka	FL				
FLEETCO/SPECIALTY VEHICLES				Pensacola	FL				
Florida Truck Body				Jacksonville	FL				
M/T Paint & Body				Miami	FL				
Penske Body Shop				Tampa	FL				
Supreme Corporation				Griffen	GA				

**Service Location Information
DOCUMENT "B"**

COMPANY	FIRST NAME	LAST NAME	ADDRESS	CITY	ST	ZIP	PHONE	FAX	EMAIL
Morgan Service Center				Tampa	FL				
Penske Body Shop				Norcross	GA				
Penske Body Shop				Lithia Springs	GA				
Central Trailer Services				Altoona	IA				
Erie Vehicle				Chicago	IL				
NWC Body Works				Elk Grove	IL				
Supreme Corporation				Goshen	IN				
KDC Trailer				Indianapolis	IN				
Penske Body Shop				Indianapolis	IN				
Penske Body Shop				Fort Wayne	IN				
VCS Truck Equipment & Repair				Louisville	KY				
Middlesex Truck & Coach				Roxbury	MA				
Worcester Truck& Body				Worcester	MA				
NBC Truck Equip				Roseville	MI				
East Michigan Trailer				Detroit	MI				
Supreme Corporation				St. Louis	MO				
Penske Truck Collision				Poplar Bluff	MO				
InterCity				Albuquerque	MN				

**Service Location Information
DOCUMENT "B"**

COMPANY	FIRST NAME	LAST NAME	ADDRESS	CITY	ST	ZIP	PHONE	FAX	EMAIL
Craftsmen Trailer				St. Charles	MO				
Jackson Truck & Trailer				Pearl	MS				
Great Dane				Charlotte	NC				
Olen Hensley				Asheville	NC				
Rudy's Truck / Trailer				Bailey	NC				
Cobalt Truck Equipment				Las Vegas	NV				
Dr. Trailer Repair Inc.				Tonawanda	NY				
Kaiser				Latham	NY				
Pro Finish				Ontario	NY				
STS Albany				Albany	NY				
STS Buffalo				Buffalo	NY				
STS Rochester				Rochester	NY				
STS Syracuse				Syracuse	NY				
Wieggers, Inc.				Clifton	NJ				
Supreme Corporation				Woodburn	OR				
Capital City Trailers				Obetz	OH				
Fairfield Auto Body				Fairfield	OH				
Supreme Corporation				Springfield	OH				
Supreme Corporation				Streetsboro	OH				
Penske Truck Collision				Northwood	OH				

**Service Location Information
DOCUMENT "B"**

COMPANY	FIRST NAME	LAST NAME	ADDRESS	CITY	ST	ZIP	PHONE	FAX	EMAIL
Kan-Am				Macedonia	OH				
Central States Thermo King of OK				Oklahoma	OK				
Tulsa Truck Rebuilder				Tulsa	OK				
Mount Trailer				Portland	OR				
Thermo King / Pittsburgh				N.Hunington	PA				
Supreme Corporation				Jonestown	PA				
Penske Body Shop				Reading	PA				
Supreme Corporation				Nasonville	RI				
Ace Trailer & Equip				Memphis	TN				
Post Trailer				Knoxville	TN				
TSR				Nashville	TN				
Supreme Corporation				Cleburne	TX				
Sam & Sons Truck and Trailer				Houston	TX				
Action Fleet				Houston	TX				
Penske Truck Collision				Houston	TX				
THERMO KING OF SAN ANTONIO				SAN ANTONIO	TX				
Morgan Service Center				Corsicana	TX				
Penske Body Shop				Garland	TX				

**Service Location Information
DOCUMENT "B"**

COMPANY	FIRST NAME	LAST NAME	ADDRESS	CITY	ST	ZIP	PHONE	FAX	EMAIL
Utility Trailer S W				El Paso	TX				
Signature Equip				WEST VALLEY CITY	UT				
ESF Trailer Systems				Richmond	VA				
Thermo King /Norfolk				Norfolk	VA				
Allied Body Works Inc.				Seattle	WA				
Heiser Trailer				Milwaukee	WI				
Penske Body Shop				Milwaukee	WI				
Morgan Service Center				Janesville	WI				

September 19, 2008



DOCUMENT "C"

Copy

**SAFETY RECALL NOTICE
COMMERCIAL TRUCK DIVISION OF SUPREME CORPORATION
NHTSA Reference No. 08V-282**

This notice is being sent to you in accordance with the requirements of the National Traffic and Motor Vehicle Safety Act. Supreme Corporation has determined certain Spartan Service and Cargo Bodies manufactured between January, 2006 to June, 2008 may present a potential safety defect.

This recall notice applies to a potential defect in the bonding of the roof skin to roof rail extrusion and roof rail extrusion to side wall.

Of the Spartan bodies manufactured by Supreme Corporation during the above determined time frame there were MS (cab-chassis) models and MI (cut-away chassis) models. According to our records one or more of these Spartan bodies was purchased by your company.

You will be receiving an instruction package, in the form of a certified envelope, which provides details of process and repair reimbursement instructions starting November 1st, 2008.

Supreme Corporation's first priority is the safety of people who use our products. We apologize for any inconvenience this recall may cause you or your company.

Respectfully and Sincerely,

Copy

Kevin Walker
Codes & Standards Engineer
Supreme Corporation
2581 E. Kercher Road
Goshen, IN 46528
(574) 642-4888

DOCUMENT "D"

Reimbursement Policy for Recall 08V-282

Once the work on your vehicle has been completed please fill out the bottom half of this form including the date, VIN# (vehicle identification number) Supreme Body Number, Service Center & Location along with name of or owner of the vehicle and return it to:

Henry Yoder

Corporate Warranty Manager

Supreme Corporation

P.O. Box 463

Goshen, IN 46527

IMPORTANT: Fill out the information below and submit to the address listed above.

Date: _____

Vehicle Identification Number (all 17 characters): _____

Supreme Body Number: _____

Service Center & Location: _____

Vehicle Owner or Distributor Name: _____

(Continued on next page)

You the owner reserve the right to complain to the National Highway Traffic Safety Administration (NHTSA) in addition to notifying Supreme Corporation if you feel this notification and correction information is inadequate, if Supreme Corporation fails to correct in accordance with the notification or if Supreme Corporation is unable to correct your vehicle for which the safety recall outline covers.

To contact NHTSA, you may either call the Vehicle Safety Hotline toll-free at 1-888-327-4236 (TTY: 1-800-424-9153), go to <http://www.safercar.gov>; or write to:

Administrator

NHTSA

1200 New Jersey Avenue S.E.

Washington, DC 20590



PROCESS CONTROL SHEET

DOCUMENT "E"

PROCESS: Roof Rail and Roof Skin Attachment
PRODUCT AFFECTED: Spartan MI & MS models with out ladder racks
PROCESS TYPE: Spartan Roof Repair

PROCESS NO.: 65
ORIGINATION DATE: 09/11/2008
ORIGINATED BY: Kevin Walker

REVISION DATE: N/A
REVISED BY: N/A

REVISION DESCRIPTION: N/A

APPROVED BY: _____
APPROVAL DATE: _____

DESCRIPTION:

Add smooth aluminum rivets to the outer edge of the roof perimeter. Add fasteners through the rear roof castings. Fasteners will also be added to the lower leg of the roof rail through the FRP walls at the side

PARTS REQUIRED:

1. Huck fastener #HLP MG-R12-10PL grey pin and #HLPSM-R12 sleeve. 4 each on MS and MI models (through the lower leg of the roof rail extrusion through the FRP wall)
2. 3/16" x 7/16" long solid brazed soft rivets P/N - 110002. Through the outer roof rail edge. Quantity will vary depending on body length.
3. Magnagrip pin , P/N - 108084 and collar, P/N - 108087 (into the rear plastic roof casting)
4. Flange Screw P/N - 098116 (into the rear aluminum roof casting)

TOOLS REQUIRED:

Continued on next page...



PROCESS CONTROL SHEET

TOOLS REQUIRED: (continued)

1. Huck fastener gun (#212)
2. Air riveter and bucking iron
3. Drill with 3/16" and 13/32" drill bit
4. 7/32" drill bit

PROCEDURE:

1. Read this process completely
2. Inspect your unit to determine if you have an aluminum rear roof casting or plastic rear roof casting.
3. After you have determined which type of casting you have follow the information on one of the attached prints that matches up with your unit. One marked "Plastic Rear Casting" or "Aluminum Rear Casting". The individual print will detail what to do on top of the roof at the rear and along the outer edge.
4. Once the fasteners have been added into the rear roof casting and along the outside outer edge of the roof every (24") you are now ready to install the "Gray" encapsulated HUCK Fasteners to the bottom leg of the aluminum roof rail through the side wall.
5. If you have a Spartan MS model (look for the Supreme Corporation model number noted on the top of the certification decal or the original order paperwork). Once you have made this determination refer to the attached print number – s:\misc-prod\sdfiles\sd-1557. Centered in the lower leg of the bottom leg of the roof rail extrusion measure in 1-1/2" in the front and back and drill a hole using a 13/32" drill bit. Next, using either a Huck 202 or 212 gun install the Hucktainer fastener as shown.
6. If you have a Spartan MI model (look for the Supreme Corporation model number noted on the top of the certification decal or the original order paperwork). Once you have made this determination refer to the attached print number – s:\misc-prod\sdfiles\sd-1556. Centered in the lower leg of the bottom leg of the roof rail extrusion measure in 1-1/2" in the front leading edge if the fiberglass wind fairing and back rear end and drill a hole using a 13/32" drill bit. Next, using either a Huck 202 or 212 gun install the Hucktainer fastener as shown.
7. Task complete, check the vehicle for debris inside the unit, pick up any tools and clean up area.
8. Once the clean-up has been done look at your package contents for the "REIMBURSEMENT POLICY FOR RECALL 08V-282" Follow the instructions on the form and submit to Henry Yoder Corporate Warranty Manager.