



November 21, 2019

Amy Ginsburg, Esq.  
Kimmil & Silverman, P.C.  
30 E Butler Pike  
Ambler, PA 19002

RE: [REDACTED]  
Service Request: [REDACTED]  
2018 Chevrolet Volt  
Vehicle Identification Number: [REDACTED]

Dear Ms. Ginsburg:

General Motors LLC is in receipt of the above referenced service request dated November 15, 2019. This file has been assigned to GM's Business Resource Center (BRC) for review and response.

To complete a thorough review, GM will need you to complete and return the attached Release of Lien Information form within the next five days.

In addition, for any item marked below, GM will need you to reply with the requested information or send it to the address provided as soon as possible.

- |                                     |   |                                     |                   |
|-------------------------------------|---|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | Copy of owner's current title and/or registration | <input checked="" type="checkbox"/> | Finance agreement |
| <input checked="" type="checkbox"/> | Other: Repair Orders                              | <input checked="" type="checkbox"/> | Buyer's agreement |

General Motors  
ATTN: BRC Legal  
P.O. Box 33170  
Detroit, MI 48232

If you have any questions, please contact the BRC at 1-800-231-1841 Monday through Friday between 8:00 a.m. and 5:00 p.m., Eastern Time. Please refer to the service request number above and a Customer Relationship Specialist will be happy to assist you.

Sincerely,

General Motors

**RELEASE OF LIEN INFORMATION**

I \_\_\_\_\_,  
(Client's Name)

hereby authorize \_\_\_\_\_  
(Lien holder Name)

\_\_\_\_\_  
(Lien holder Address) (Lien holder Phone Number)

to release any and all information regarding my loan account # \_\_\_\_\_  
(Account Number)

with \_\_\_\_\_  
(Lien holder Name)

to General Motors LLC, including but not limited to a complete payment history of my account, a loan payoff amount, and per diem information.

Date \_\_\_\_\_.

**VEHICLE INFORMATION**

The current vehicle mileage is \_\_\_\_\_ Date mileage read: \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature