



U.S. Department  
of Transportation

# Memorandum

**National Highway  
Traffic Safety  
Administration**

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Subject: Meeting

Date: 12/2/2011

From: Jennifer T. Timian  
Chief, Recalls Management Division

To: File AQ10-001

On December 1, 2011, NHTSA staff met with: Caroline and Gregory Houck; Pamela Gilbert, Attorney, Cuneo Gilbert & LaDuca, LLP; and Ami Gadhia, Senior Policy Counsel, Consumers Union, at their request. Discussed were options for ensuring recalls completion by rental car companies.

In attendance from NHTSA were: Ronald Medford, Deputy Administrator; Kevin Vincent, Chief Counsel; John Piazza, Trial Attorney; and myself.

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