



U.S. Department
of Transportation

Memorandum

**National Highway
Traffic Safety
Administration**

Subject: PE05-009 Record of Meeting

Date: July 22, 2005

From: Kyle Bowker *KMB*
Office of Defects Investigation

Reply to
Attn of: NVS-213

To: PE05-009 File

On May 12, 2005, Office of Defects Investigation (ODI) personnel met with Toyota Motor North America, Inc. (Toyota) personnel at the United States Department of Transportation (DOT) headquarters. Toyota made a presentation as it relates to PE05-009. Toyota did not distribute any presentation material during the meeting. However, Toyota did provide exemplar parts to ODI, including: 1 vacuum brake booster body (disassembled), 1 vacuum brake booster diaphragm pre-countermeasure design, and 1 vacuum brake booster diaphragm post-countermeasure design. Below is the list of attendees during the subject meeting.

Attendance

Ms. Kathleen DeMeter
Mr. Jeffrey Quandt
Mr. Kyle Bowker
Ms. Otto Matheke

Mr. Christopher Tinto
Mr. Christopher Santucci

Organization

ODI, Director
ODI, Chief, Vehicle Control Division
ODI, Vehicle Control Division
NHTSA Office of Chief Counsel

Toyota, Technical & Regulatory Affairs, Safety
Toyota, Technical & Regulatory Affairs, Safety