



U.S. Department of Transportation
National Highway Traffic Safety Administration

Auto Safety Hotline

Vehicle Owner's Questionnaire

QC'd NATIONWIDE 1-800-424-9000
DC METRO AREA (202) 366-0128

FOR AGENCY USE ONLY

Date Received **RECEIVED**

01 AUG 27 AM 11:50

Color _____
ft-d _____
ad-n _____
up-kr _____

Reference No.

OFFICE DEFECTS INVESTIGATION

562671

Day Time Telephone Number _____
()

OWNER INFORMATION (Type or Print)

Name _____
Street _____
City _____

Do you authorize NHTSA to provide a copy of this report to the manufacturer of your vehicle? YES NO
In the absence of an authorization, NHTSA will not provide your report to the vehicle manufacturer.

Signature of Owner _____

VEHICLE INFORMATION

Vehicle Ident. No. (VIN) (Located at bottom of windshield on driver's side) **SALPV1444VA349871** Vehicle Make **Land Rover** Vehicle Model **Range Rover** Vehicle Year **1997** Current Odometer Reading **X 1 3 8 0 0**

Purchase Date **1997** Dealer's Name **AutoHaus Tiecher / Frankel** Engine Size (CID/KCA) **4.6** Turbo Diesel Gas Fuel Injection
 New Used City **Laurel** State **MD** Zip Code **20724** No. Cylinders _____

Transmission Type Manual Automatic Axle Brakes Yes No Restraint System Driverside Airbag Noairbag Passenger-side Airbag 2-Point Belt 3-Point Belt Cruise Control Yes No Drivetrain Front Rear 4-wheel Body Style Hardtop Van Pick Up Truck Other **SUV** 2-Door

FAILED COMPONENT(S)/PART(S) INFORMATION

Component **Rear View Mirror** Part Name(s) **Rear View Mirror - Leaked hot liquid melting the radio buttons and fusing them.** Location Left Right Front Rear Failed Part(s) Original Replacement
No. of Failures **4** Date(s) of Failure(s) **August 2, 2001** Mileage at Failure(s) **13,800** Vehicle Speed at Failure(s) **N/A** Manufacturer Contacted? Yes No NHTSA Previously Contacted? Yes No

APPLICABLE ACCIDENT INFORMATION

(Use reverse side for more detailed information)

Accident Yes No Fire Yes No Number Persons Injured _____ Number of Fatalities _____ Estimated Property Damage \$ _____ Reported to Police Yes No

INFORMATION ON TIRE FAILURE(S) (IF APPLICABLE)

To report defective or failed tires provide the following: DOT Number, Tire Manufacturer, Tire Name, Tire Size (include all numbers and letters). Note: This information not required for normal operation tires.

DOT _____ Manufacturer _____ Tire Name _____ Size _____

TIRE SIZE

TIRE NAME

TIRE MANUFACTURER

U.S. DOT safety standard code
The number may be on the inner side of the tire and have up to 11 letters and numbers. Usually located near rim flange on side opposite whitewall or on either side of blackwall tire.

POSTED

The Privacy Act of 1974—Public Law 93-579 This information is requested pursuant to authority vested in the National Highway Traffic Safety Act and subsequent amendments. You are under no obligation to respond to this questionnaire. Your responses may be used to assist the NHTSA in determining whether a manufacturer should take appropriate action to correct a safety defect. If the NHTSA proceeds with administrative enforcement or litigation against a manufacturer, your response, or a statistical summary thereof, may be used in support of the agency's action.

**THE FOLLOWING PAGES ARE WITHHELD TO
PROTECT UNWARRANTED INVASION OF
PERSONAL PRIVACY PURSUANT TO
EXEMPTION 6 OF THE FREEDOM OF
INFORMATION ACT, 5 U.S.C. 552(b)(5)**

(Page 1 through Page 4)



1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of public administration and government operations. The text highlights how detailed records can help identify inefficiencies, prevent fraud, and ensure that resources are used effectively.

2. The second part of the document focuses on the role of technology in modern record-keeping. It explores how digital systems and software solutions can streamline the process of data collection, storage, and retrieval. The text notes that while technology offers significant advantages in terms of speed and accuracy, it also requires careful implementation and ongoing maintenance to ensure data integrity and security. The importance of training staff to use these systems effectively is also mentioned.

3. The third part of the document addresses the challenges associated with long-term data preservation. It discusses the risks of data loss due to hardware failures, software obsolescence, and natural disasters. The text suggests several strategies to mitigate these risks, including regular backups, data redundancy, and the use of secure, off-site storage solutions. It also touches upon the legal and ethical considerations surrounding the retention and disposal of sensitive information.

4. The fourth part of the document provides a detailed overview of the various types of records that are typically maintained in a public sector organization. This includes financial records, personnel files, project reports, and correspondence. The text explains how different record types are managed and stored, and it offers guidance on how to ensure that all records are properly categorized and indexed for easy access. The importance of consistent naming conventions and metadata is also discussed.

5. The fifth part of the document discusses the importance of regular audits and reviews of the record-keeping system. It explains that periodic audits help to identify any discrepancies, errors, or areas for improvement. The text suggests that audits should be conducted by independent parties to ensure objectivity and fairness. It also emphasizes the need for clear policies and procedures that govern the entire record-keeping process, from creation to disposal.

6. The sixth part of the document provides a summary of the key points discussed throughout the document. It reiterates the importance of accurate record-keeping, the role of technology, the challenges of data preservation, the types of records, and the need for regular audits. The text concludes by encouraging organizations to adopt a proactive and systematic approach to record management to ensure the long-term success and transparency of their operations.

7. The seventh part of the document contains a list of references and sources used in the document. These include various government reports, academic articles, and industry best practices. The references are provided to allow readers to further explore the topics discussed in the document and to verify the accuracy of the information presented. The list is organized alphabetically by author name.

8. The eighth part of the document is a glossary of key terms and definitions used throughout the document. This section is designed to help readers understand the specific terminology used in the context of record-keeping and public administration. The terms are listed in alphabetical order, and each term is followed by a clear and concise definition.

9. The ninth part of the document is a list of appendices that provide additional information and data related to the main text. These appendices include sample record-keeping forms, a detailed flowchart of the record-keeping process, and a list of contact information for relevant government agencies and organizations. The appendices are intended to provide practical guidance and resources for readers who are interested in implementing the principles discussed in the document.

10. The final part of the document is a concluding statement that summarizes the overall message and purpose of the document. It expresses the hope that the information provided will be helpful and informative for all readers and that it will contribute to the improvement of record-keeping practices in public administration.

